



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/28/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 8:00 AM **Departure:** 12:30 PM

CCLC-18207

Oak Grove Montessori School

180 Oak Grove Road Carrollton, GA 30117 Carroll County
 (770) 214-0112 ogmoffice@gmail.com

Regional Consultant

Laura Swann

Phone: (706) 855-3454

Fax: (706) 434-7641

laura.swann@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: No

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/28/2018	Complaint Investigation & Monitoring Visit	Good Standing	
11/02/2017	Licensing Study	Good Standing	
04/19/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	Center Back Left	Infants and One Year Olds	1	4	C	17	C	NA	NA	Nap, Floor Play
Building 1	Center Bk Right	One Year Olds	2	5	C	24	C	NA	NA	Floor Play
Building 1	Rm.C-1st Right		0	0	C	10	C	NA	NA	
Total Capacity @35 sq. ft.: 51			Total Capacity @25 sq. ft.: 0							
Building 2	2A-Rm. F	Two Year Olds	3	12	C	26	C	NA	NA	Free Play
Building 2	2A-Rm.G	Three Year Olds and Four Year Olds	1	15	C	27	C	NA	NA	Free Play
Building 2	2B-Rm.H	Three Year Olds and Four Year Olds and Five Year Olds	2	12	C	53	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 106			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 48			Total Capacity @35 sq. ft.: 157			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Plan of Improvement: Developed This Date 03/28/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Courtney Hyde, Program Official

Date

Laura Swann, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were present in building 2 classrooms:

2 A- Room F- hydrogen peroxide, shave cream and a spray bottle of bleach and water mixture were on top of the compact size refrigerator.

2 A- Room G- hydrogen peroxide was on the counter with the handwashing sink.

2B- Room H- sunscreen and bug spray were in a basket on a low shelf and essential oils were on the shelf above children's hooks for bags and coats.

All items had the warning label "Keep out of Reach of Children"

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items. Staff moved all items to an area inaccessible to children.

Correction Deadline: 3/28/2018

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **N/A**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Correction Deadline: 11/2/2017

Corrected on 3/28/2018

.30(1)(a)3 - Correction observed on this date. Staff stated sheets were changed daily.

Staff Records

Records Reviewed: 26

Records with Missing/Incomplete Components: 0

Staff # 1 **Met**

Date of Hire: 08/29/2017

Staff # 2 **Met**

Staff # 3 **Met**

Date of Hire: 07/06/2012

Staff # 4 **Met**

Date of Hire: 06/12/2006

Staff # 5 Met

Date of Hire: 03/08/2018

Staff # 6 Met

Date of Hire: 10/10/2013

Staff # 7 Met

Date of Hire: 09/21/2016

Staff # 8 Met

Date of Hire: 08/25/2017

Staff # 9 Met

Date of Hire: 12/15/2016

Staff # 10 Met

Date of Hire: 08/16/2004

Staff # 11 Met

Date of Hire: 11/29/2016

Staff # 12 Met

Date of Hire: 08/09/2016

Staff # 13 Met

Date of Hire: 06/15/2017

Staff # 14 Met

Date of Hire: 08/12/2009

Staff # 15 Met

Date of Hire: 08/10/2016

Staff # 16 Met

Date of Hire: 04/28/2017

Staff # 17 Met

Date of Hire: 01/07/2017

Staff # 18 Met

Date of Hire: 08/29/2017

Staff # 19 Met

Date of Hire: 01/06/2017

Records Reviewed: 26**Records with Missing/Incomplete Components: 0**

Staff # 20 Date of Hire: 10/15/2016	Met
Staff # 21 Date of Hire: 08/10/2017	Met
Staff # 22 Date of Hire: 11/25/2016	Met
Staff # 23 Date of Hire: 11/15/2013	Met
Staff # 24 Date of Hire: 02/04/2017	Met
Staff # 25 Date of Hire: 08/16/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 26 Date of Hire: 06/04/2015	Met

Staff Credentials Reviewed: 26**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete.

Comment

Director provided two file(s) for employees hired since last visit.

591-1-1-.33 Staff Training**Defer****Defer**

591-1-1-.33(6)-Defer until licensing study.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2017**591-1-1-.31 Staff(CR)****Met****Comment**

Lead teacher requirements met.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.