



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/3/2019 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 1:45 PM

CCLC-18199

AppleGate Academy & Preschool

3050 Mt. Zion Rd. Stockbridge, GA 30281 Clayton County
 (678) 565-7311 applegateacademy@comcast.net

Regional Consultant

Octavia Humphrey
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Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/03/2019	Monitoring Visit	Good Standing	
11/07/2018	Licensing Study	Good Standing	
02/06/2018	Complaint Investigation & Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Front L	Infants	1	4	C	10	C	NA	NA	Floor Play, Diapering
Main	B- 2L		0	0	C	8	C	NA	NA	
Main	C- 3L	One Year Olds	1	2	C	8	C	NA	NA	Free Play
Main	D- 4L	One Year Olds	1	4	C	9	C	NA	NA	Free Play
Main	E- 5L	Two Year Olds	1	6	C	10	C	NA	NA	Outside
Main	F- 6L	Two Year Olds	1	6	C	10	C	NA	NA	Free Play
Main	G- Back R	Five Year Olds and Six Year Olds and Over	1	12	C	30	C	NA	NA	Free Play
Main	H- 2R	Four Year Olds	2	14	C	20	C	NA	NA	Lunch
Main	I- 1R	Three Year Olds	1	10	C	20	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 125			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 58			Total Capacity @35 sq. ft.: 125							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Left	38	C
Main	PG- Right	47	C

Comments

The purpose of today's visit was to conduct a MV and to follow-up from the previous visit conducted on November 7, 2018.
Consultant left business card.
Consultant left One-Day letter.
Consultant left Affidavit Verifying completion of background check video units form.
Consultant left Look Again Decal

Plan of Improvement: Developed This Date 06/03/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Tanisha Barker, Program Official

Date

Octavia Humphrey, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1.25 Physical Plant - Safe Environment(CR)

Not Met

Correction Deadline: 11/7/2018

Corrected on 6/3/2019

.25(13) - Consultant observed every classroom to have locked cabinets on this date.

Finding

591-1-1.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that in classroom Main G-Back R and Main H-2R bathroom ventilation fans was clogged with dust. Additionally classroom E-5L had light purple paint chipping from the wall that was accessible to children.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 6/24/2019

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26(4) - Consultant discussed with Center Director to ensure that the Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. Additionally the Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 6/3/2019

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

Comment

Consultant observed ten (10) of ten (10) cribs used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Infant Staff.

Comment

Discussed SIDS and infant sleeping position.

Staff Records**Records Reviewed: 23****Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 04/16/2018

Staff # 2 Met

Date of Hire: 03/19/2018

Staff # 3 Met

Date of Hire: 10/29/2018

Staff # 4 Met

Date of Hire: 08/29/2016

Staff # 5 Met

Date of Hire: 01/29/2007

Staff # 6 Met

Date of Hire: 12/17/2018

Staff # 7 Met

Date of Hire: 01/16/2018

Staff # 8 Met

Date of Hire: 08/15/2016

Staff # 9 Met

Date of Hire: 02/12/2019

Staff # 10 Met

Date of Hire: 05/14/2018

Staff # 11 Met

Date of Hire: 06/22/2015

Staff # 12 Met

Date of Hire: 06/27/2016

Staff # 13 Met

Records Reviewed: 23**Records with Missing/Incomplete Components: 0**

Date of Hire: 11/27/2017

Staff # 14 Met

Date of Hire: 10/30/2006

Staff # 15 Met

Date of Hire: 08/21/2017

Staff # 16 Met

Date of Hire: 08/16/2018

Staff # 17 Met

Date of Hire: 05/17/2016

Staff # 18 Met

Date of Hire: 10/01/2018

Staff # 19 Met

Date of Hire: 04/11/2011

Staff # 20 Met

Date of Hire: 10/30/2006

Staff # 21 Met

Date of Hire: 03/03/2014

Staff # 22 Met

Date of Hire: 08/02/2018

Staff # 23 Met

Date of Hire: 09/05/2012

Staff Credentials Reviewed: 23

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Comment**

Director provided two [2] files for employees hired since last visit.

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that a staff member did not submit both a records check application to the Department and Fingerprints to an authorized fingerprinting site.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will review Decal videos to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure the CRC rules are maintained.

Correction Deadline: 6/3/2019

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that one staff member did not have a current Satisfactory Comprehensive criminal background records check on file on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will review Decal videos to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will to ensure the CRC rules are maintained.

Correction Deadline: 6/3/2019

Correction Deadline: 11/7/2018

Corrected on 6/3/2019

.09(1)(d) - Consultant observed current CRC for all staff.

591-1-1-.31 Staff(CR)

Met

Correction Deadline: 11/7/2018

Corrected on 6/3/2019

.31(2)(c) - Consultant verified that one Lead teacher previously cited is no longer employed at the Center. The second staff cited is not a Lead Teacher.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.