



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/7/2018 **VisitType:** Licensing Study **Arrival:** 8:10 AM **Departure:** 1:00 PM

CCLC-18199

AppleGate Academy & Preschool

3050 Mt. Zion Rd. Stockbridge, GA 30281 Clayton County
 (678) 565-7311 applegateacademy@comcast.net

Regional Consultant

Ruby Norman

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Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/07/2018	Licensing Study	Good Standing	
02/06/2018	Complaint Investigation & Licensing Study	Good Standing	
02/06/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Front L	Infants	2	8	C	10	C	NA	NA	Floor Play, Feeding, Diapering
Main	B- 2L	Three Year Olds	1	7	C	8	C	NA	NA	Circle Time
Main	C- 3L	One Year Olds	1	6	C	8	C	NA	NA	Centers
Main	D- 4L	One Year Olds	1	8	C	9	C	NA	NA	Circle Time
Main	E- 5L	Two Year Olds	1	8	C	10	C	NA	NA	Centers
Main	F- 6L	Two Year Olds	1	7	C	10	C	NA	NA	Circle Time
Main	G- Back R	PreK	2	21	C	30	C	NA	NA	Centers
Main	H- 2R	Four Year Olds and Five Year Olds	2	14	C	20	C	NA	NA	Circle Time
Main	I- 1R	Three Year Olds	2	16	C	20	C	NA	NA	Centers
Total Capacity @35 sq. ft.:			125			Total Capacity @25 sq. ft.:		0		
Total # Children this Date: 95			Total Capacity @35 sq. ft.:		125	Total Capacity @25 sq. ft.:		0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Left	38	C
Main	PG- Right	47	C

Comments

A 1 day letter was left. The consultant discussed with the Director the New CRC Policy.

Plan of Improvement: Developed This Date 11/07/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Tanisha Barker, Program Official

Date

Ruby Norman, Consultant

Date



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Findings Report

Date: 11/7/2018 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that there was two cans of lysol, odor ban, carpet cleaner, adult bag in an unlocked cabinet under the changing table in Classroom A-Front. It was further determined that there was windex, lysol, odor ban, Purell multi surface disinfectant in an unlocked cabinet beneath the sink in Classroom B-2L.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 11/7/2018

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.07 Children's Health

Technical Assistance

Technical Assistance

591-1-1-.07(5) - Please ensure that pacifier string bibs or other hazardous items are not attached to children's clothing.

Correction Deadline: 11/7/2018

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

The director stated that no medication is dispensed.

Safety

591-1-1-.05 Animals

Met

Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 21

Records with Missing/Incomplete Components: 3

Staff # 1

Not Met

Date of Hire: 04/16/2018

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 2

Met

Date of Hire: 03/19/2018

Staff # 3

Not Met

Date of Hire: 10/29/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 4

Met

Date of Hire: 08/29/2016

Staff # 5

Met

Date of Hire: 01/29/2007

Staff # 6

Met

Date of Hire: 01/16/2018

Staff # 7

Met

Date of Hire: 08/15/2016

Staff # 8

Met

Date of Hire: 05/14/2018

Staff # 9

Not Met

Date of Hire: 06/22/2015

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 10

Met

Date of Hire: 06/27/2016

Staff # 11

Met

Date of Hire: 11/27/2017

Staff # 12

Met

Date of Hire: 10/30/2006

Staff # 13

Met

Date of Hire: 08/21/2017

Staff # 14

Met

Date of Hire: 08/16/2018

Staff # 15

Met

Date of Hire: 05/17/2016

Staff # 16	Met
Date of Hire: 10/01/2018	
Staff # 17	Met
Date of Hire: 04/11/2011	
Staff # 18	Met
Date of Hire: 10/30/2006	
Staff # 19	Met
Date of Hire: 03/03/2014	
Staff # 20	Met
Date of Hire: 08/02/2018	
Staff # 21	Met
Date of Hire: 09/05/2012	

Staff Credentials Reviewed: 21**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Comment**

The consultant discussed with the director the difference between the national and comprehensive background check as well as portability. The directed was updated on the New CRC policy.

Finding

591-1-1-.09(1)(d) requires the Center to ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required. It was determined based on a review of record that a new staff did not have a satisfactory fingerprints records check determination complete prior to being present at the center. The new staff had a local criminal records check on file. As of October 1, 2018 the department does not accept local criminal records checks.

POI (Plan of Improvement)

The Center will ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required.

Correction Deadline: 11/7/2018**591-1-1-.09 Criminal Records Check(CR)****Met****Correction Deadline: 2/6/2018**

Corrected on 11/7/2018

.09(1)(j) - Previous citation corrected, new staff with no fingerprint determination complete was cited under .09(1) d.

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 3/8/2018

Corrected on 11/7/2018

.14(2) - Previous citation corrected, all staff had CPR and first aid complete on this date.

591-1-1-.33 Staff Training

Met

Correction Deadline: 3/8/2018

Corrected on 11/7/2018

.33(6) - Previous citation corrected, staff had 10 annual hours of training complete for 2018.

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined based on a review of records that two lead teachers did not have a copy of their credentials on file.

POI (Plan of Improvement)

The Center will review lead teacher records to ensure the required documentation is on file and will obtain and file it if not found.

Correction Deadline: 11/7/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.