



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/29/2020    **VisitType:** Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 12:00 PM

**CCLC-1789**

**McGinnis Woods Country Day School, Inc.**

5380 Faircroft Drive Alpharetta, GA 30005 Forsyth County  
 (770) 664-7764 tusher@mcginniswoods.org

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097

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mandi.sloan@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
07/29/2020	Monitoring Visit	Good Standing
11/04/2019	Licensing Study	Good Standing
04/01/2019	POI Follow Up	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 2	Front/Right-side		0	0	C	40	C	NA	NA	Not In Use
Bldg 2	GYM		0	0	C	26	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 66			Total Capacity @25 sq. ft.: 0							
Elem. Bldg	101		0	0	C	20	C	NA	NA	Not In Use
Elem. Bldg	102	Six Year Olds and Over	1	10	C	20	C	NA	NA	Free Play
Elem. Bldg	103		0	0	C	19	C	NA	NA	Not In Use
Elem. Bldg	104		0	0	C	20	C	NA	NA	Not In Use
Elem. Bldg	105		0	0	C	24	C	NA	NA	Not In Use
Elem. Bldg	106 STEM	Six Year Olds and Over	1	13	C	15	C	NA	NA	Transitioning,Out side
Elem. Bldg	203		0	0	C	21	C	NA	NA	Not In Use
Elem. Bldg	204		0	0	C	20	C	NA	NA	Not In Use
Elem. Bldg	205		0	0	C	16	C	NA	NA	Not In Use
Elem. Bldg	206		0	0	C	16	C	NA	NA	Not In Use

Elem. Bldg	207		0	0	C	20	C	NA	NA	Not In Use
			Total Capacity @35 sq. ft.: 211			Total Capacity @25 sq. ft.: 0				
Gym Building	Art Room		0	0	C	16	C	NA	NA	Not In Use
Gym Building	Gym		0	0	C	162	C	NA	NA	Not In Use
			Total Capacity @35 sq. ft.: 178			Total Capacity @25 sq. ft.: 0				
Main bldg 1	C 3R		0	0	C	13	C	NA	NA	Not In Use
Main bldg 1	B 2R		0	0	C	13	C	NA	NA	Not In Use
Main bldg 1	D RT Rear	Two Year Olds	2	9	C	13	C	NA	NA	Transitioning,Outside
Main bldg 1	E 2RT Rear	One Year Olds	1	7	C	12	C	NA	NA	Outside,Transitioning
Main bldg 1	F 3Rt Rear		0	0	C	14	C	NA	NA	Not In Use
Main bldg 1	G Middle	Three Year Olds	1	10	C	21	C	NA	NA	Story
Main bldg 1	H LF Rear		0	0	C	16	C	NA	NA	Not In Use
Main bldg 1	I FT Rear		0	0	C	15	C	NA	NA	Not In Use
Main bldg 1	J LF FT		0	0	C	27	C	NA	NA	Not In Use
			Total Capacity @35 sq. ft.: 144			Total Capacity @25 sq. ft.: 0				
Main Building 1	A 1R	Infants and One Year Olds	1	4	C	21	C	NA	NA	Feeding,Floor Play
			Total Capacity @35 sq. ft.: 21			Total Capacity @25 sq. ft.: 0				
Pre-k Bldg	1 LF		0	0	C	21	C	NA	NA	Not In Use
Pre-k Bldg	2 LF	Four Year Olds	2	10	C	22	C	NA	NA	Transitioning,Outside
Pre-k Bldg	3 LF		0	0	C	21	C	NA	NA	Not In Use
Pre-k Bldg	4 LF		0	0	C	21	C	NA	NA	Not In Use
			Total Capacity @35 sq. ft.: 85			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 63			Total Capacity @35 sq. ft.: 705			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

A virtual inspection was conducted on July 29, 2020. An in-person visit was not conducted due to the COVID 19 pandemic. Compliance with the Executive Order issued on July 16, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

Tonia Usher, Program Official

Date

Mandi Sloan, Consultant

Date



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**Findings Report**

**Date:** 7/29/2020 **VisitType:** Monitoring Visit

**Arrival:** 10:00 AM

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk though on this date

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Center appeared to be clean and well maintained upon virtual walk through.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground appeared to be clean and in good repair upon virtual walk through.

**Food Service**

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**591-1-1-.18 Kitchen Operations****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Kitchen appeared to be clean and well organized. Meal service was stated to take place in classrooms rather than in a congregated or communal setting.

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<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Handwashing and sanitizing requirements for diapering were discussed with the Provider on this date.

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**591-1-1-.17 Hygiene(CR)****Defer****Defer**

591-1-1-.17(7)-The previous citation was deferred on this date as the consultant was not able to observe the presence of warm running water in children's hand washing sinks upon the virtual visit.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 11/4/2019****Defer**

591-1-1-.17(8)- The previous citation was deferred on this date as the consultant was not able to observe the presence of warm running water in adult hand washing sinks upon the virtual visit.

**POI (Plan of Improvement)**

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

**Correction Deadline: 11/4/2019**

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**591-1-1-.20 Medications(CR)****Met****Correction Deadline: 11/4/2019****Corrected on 7/29/2020**

**.20(1) - The previous citation was corrected on this date. The provider stated that currently no medication is being dispensed.**

**Correction Deadline: 11/4/2019****Corrected on 7/29/2020**

**.20(4) - The previous citation was corrected on this date. The provider stated that currently no medication is being dispensed. Further, the provider stated that medication is stored in a location which is not accessible to children and that backpacks are checked upon arrival to ensure they do not contain medications or other items that could be harmful to children.**

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<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date.

Correction Deadline: 11/9/2019

Corrected on 7/29/2020

.36(4)(a) - The previous citation was corrected on this date as the provider stated that program vehicles have not been in use since March 13, 2020 due to the COVID-19 pandemic. In addition, each vehicle is currently listed with an "out of service agreement." Consultant discussed with the provider to ensure that the vehicles obtain annual safety checks before reuse. As of the date of the virtual visit, the program stated that they have no current plans to resume routine transportation.

**Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on review of records that a second check of the vehicle was not conducted upon returning to program on January 31, 2020 during afternoon transportation from Findley Oaks Elementary School.

**POI (Plan of Improvement)**

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 7/29/2020

**Sleeping & Resting Equipment**

Correction Deadline: 11/4/2019

Corrected on 7/29/2020

.30(1)(b)1 - The previous citation was corrected on this date as all cots and mats were observed to be in good repair during the virtual visit. Further, the provider stated that all old mats containing rips and tears have been removed from the center.

Correction Deadline: 11/4/2019

Corrected on 7/29/2020

.30(4) - The previous citation was corrected on this date as cots and mats were observed to be stored without blankets or bedding touching during the virtual visit.

**Staff Records**

**Records Reviewed: 50**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 05/24/1999	
Staff # 2	Met
Staff # 3	Met
Date of Hire: 08/27/2019	
Staff # 4	Met

Date of Hire: 11/01/2019

Staff # 5 Met

Date of Hire: 02/02/2015

Staff # 6 Met

Staff # 7 Met

Date of Hire: 08/24/2017

Staff # 8 Met

Date of Hire: 03/19/2018

Staff # 9 Met

Staff # 10 Met

Date of Hire: 10/02/2017

Staff # 11 Met

Date of Hire: 08/15/2019

Staff # 12 Met

Date of Hire: 12/04/2006

Staff # 13 Met

Staff # 14 Met

Staff # 15 Met

Staff # 16 Met

Date of Hire: 08/02/2008

Staff # 17 Met

Date of Hire: 08/10/2018

Staff # 18 Met

Date of Hire: 09/03/2019

Staff # 19 Met

Date of Hire: 03/05/2002

Staff # 20 Met

Staff # 21 Met

Staff # 22 Met

Date of Hire: 08/27/2008

Staff # 23 Met

Date of Hire: 04/16/2008

Staff # 24 Met

Date of Hire: 03/12/2018

Staff # 25 Met

Staff # 26 Met

Staff # 27 Met

Date of Hire: 07/29/2019

Staff # 28 Met

Date of Hire: 05/06/2019

Staff # 29 Met

Date of Hire: 01/20/2015

Staff # 30 Met

Date of Hire: 08/26/2013

Staff # 31 Met

Date of Hire: 09/04/2019

Staff # 32 Met

Date of Hire: 07/18/2019

Staff # 33 Met

Date of Hire: 10/08/2018

Staff # 34 Met

Staff # 35 Met

Staff # 36 Met

Staff # 37 Met

Staff # 38 Met

Date of Hire: 01/06/2020

Staff # 39 Met

Staff # 40 Met



Staff # 41	Met
Date of Hire: 07/29/2019	
Staff # 42	Met
Staff # 43	Met
Staff # 44	Met
Staff # 45	Met
Date of Hire: 01/06/2020	
Staff # 46	Met
Date of Hire: 04/19/2004	
Staff # 47	Met
Staff # 48	Met
Staff # 49	Met
Staff # 50	Met
Date of Hire: 09/14/2009	

**Staff Credentials Reviewed: 10**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Correction Deadline: 11/4/2019****Corrected on 7/29/2020****.09(1)(a) - The previous citation was corrected on this date as criminal background check determinations were observed to be complete. Further, all employees were observed to have submitted a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site.****Correction Deadline: 11/4/2019****Corrected on 7/29/2020****.09(1)(c) - The previous citation was corrected on this date as criminal background check determinations were observed to be complete. Further, all employees were observed to have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care.****Correction Deadline: 11/4/2019****Corrected on 7/29/2020****.09(1)(j) - The previous citation was corrected on this date as criminal background check determinations were observed to be complete. Further, all employees were observed to be ported electronically.**

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**591-1-1-.14 First Aid & CPR Met****Correction Deadline: 11/18/2019**

Corrected on 7/29/2020

.14(2) - The previous citation was corrected on this date as CPR and first aid training was observed to be complete per current regulations.

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591-1-1-.31 Staff(CR)

Defer

**Comment**

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on July 16, 2020.

**Correction Deadline: 7/29/2020**

**Defer**

591-1-1-.31(2)(b)2.-

**POI (Plan of Improvement)**

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

**Correction Deadline: 11/18/2019**

<b>Staffing and Supervision</b>
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591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

**Comment**

Center observed to maintain appropriate staff:child ratios.

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591-1-1-.32 Supervision(CR)

Met

**Comment**

Adequate supervision observed on this date.