



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/5/2019 **VisitType:** Monitoring Visit **Arrival:** 8:30 AM **Departure:** 12:30 PM

CCLC-1789

McGinnis Woods Country Day School, Inc.

5380 Faircroft Drive Alpharetta, GA 30005 Forsyth County
(770) 664-7764 tusher@mcginniswoods.org

Regional Consultant

Mandi Sloan

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mandi.sloan@dec.al.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/05/2019	Monitoring Visit	Good Standing	
11/08/2018	Licensing Study	Good Standing	
03/20/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 2	Front/Right-side		0	0	C	40	C	NA	NA	
Bldg 2	GYM		0	0	C	26	C	NA	NA	
Total Capacity @35 sq. ft.: 66					Total Capacity @25 sq. ft.: 0					
Elem. Bldg	101		0	0	C	20	C	NA	NA	
Elem. Bldg	102		0	0	C	20	C	NA	NA	
Elem. Bldg	103		0	0	C	19	C	NA	NA	
Elem. Bldg	104		0	0	C	20	C	NA	NA	
Elem. Bldg	105		0	0	C	24	C	NA	NA	
Elem. Bldg	106 STEM		0	0	C	15	C	NA	NA	
Elem. Bldg	203		0	0	C	21	C	NA	NA	
Elem. Bldg	204		0	0	C	20	C	NA	NA	
Elem. Bldg	205		0	0	C	16	C	NA	NA	
Elem. Bldg	206		0	0	C	16	C	NA	NA	
Elem. Bldg	207		0	0	C	20	C	NA	NA	

		Total Capacity @35 sq. ft.: 211				Total Capacity @25 sq. ft.: 0				
Gym Building	Art Room		0	0	C	16	C	NA	NA	
Gym Building	Gym		0	0	C	162	C	NA	NA	
		Total Capacity @35 sq. ft.: 178				Total Capacity @25 sq. ft.: 0				
Main bldg 1	C 3R	One Year Olds and Two Year Olds	1	13	C	13	C	NA	NA	Free Play
Main bldg 1	B 2R	One Year Olds	1	6	C	13	C	NA	NA	Free Play
Main bldg 1	D RT Rear		0	0	C	13	C	NA	NA	
Main bldg 1	E 2RT Rear		0	0	C	12	C	NA	NA	
Main bldg 1	F 3Rt Rear		0	0	C	14	C	NA	NA	
Main bldg 1	G Middle		0	0	C	21	C	NA	NA	
Main bldg 1	H LF Rear	Two Year Olds	1	7	C	16	C	NA	NA	Centers
Main bldg 1	I FT Rear	Two Year Olds	1	6	C	15	C	NA	NA	Centers
Main bldg 1	J LF FT	Three Year Olds	2	20	C	27	C	NA	NA	Circle Time
		Total Capacity @35 sq. ft.: 144				Total Capacity @25 sq. ft.: 0				
Main Building 1	A 1R	Infants and One Year Olds	1	4	C	21	C	NA	NA	Floor Play, Feeding
		Total Capacity @35 sq. ft.: 21				Total Capacity @25 sq. ft.: 0				
Pre-k Bldg	1 LF	PreK	2	14	C	21	C	NA	NA	Centers
Pre-k Bldg	2 LF	PreK	2	14	C	22	C	NA	NA	Centers
Pre-k Bldg	3 LF	PreK	1	7	C	21	C	NA	NA	Centers
Pre-k Bldg	4 LF		0	0	C	21	C	NA	NA	
		Total Capacity @35 sq. ft.: 85				Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 91		Total Capacity @35 sq. ft.: 705				Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of today's visit is to conduct a Monitoring Visit.

Plan of Improvement: To Be Submitted

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tonia Usher, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

Date: 3/5/2019 **VisitType:** Monitoring Visit **Arrival:** 8:30 AM **Departure:** 12:30 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation the following hazards were present:

- Room Pre K 4A: Two bottles of hand sanitizer marked "KEEP OUT OF THE REACH OF CHILDREN" were found in an unlocked drawer in teacher' s desk, accessible to children.
- Room Pre K 4B: Two bottles on sunscreen marked "KEEP OUT THE REACH OF CHILDREN" were found in an unlocked cabinet under child' s hand washing sink, accessible to children.
- Room Pre K 4B: Two pairs of adult scissors and a plastic container of push pins were found on a shelf, accessible to children.

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Correction Deadline: 3/5/2019

Finding

591-1-1-.25(15) requires that any outside storage or equipment area be locked, separated from the children by a barrier or enclosure, and shall not be accessible to the children. It was determined based on observation that the three gated areas containing the A/C units and gas meter were unlocked and accessible to children.

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Correction Deadline: 3/5/2019

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the seat of one tricycle on the main playground was torn with exposed foam.

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Correction Deadline: 3/5/2019

Recited on 3/5/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Comment

Staff state proper knowledge of diapering procedures.

Technical Assistance

591-1-1-.10(4) - Consultant discussed with provider to ensure changing pads on the diaper changing areas are clean and in good repair.

Correction Deadline: 3/5/2019

591-1-1-.17 Hygiene(CR)

Met

Correction Deadline: 3/20/2018

Corrected on 3/5/2019

.17(7) - Previous citation was corrected on this date as children were observed to wash hands upon arrival.

591-1-1-.20 Medications(CR)

Met

Correction Deadline: 3/20/2018

Corrected on 3/5/2019

.20(1) - Previous citation was corrected on this date as medication records were complete.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Met

Comment

Transportation documentation requirements were discussed with the director.

Correction Deadline: 3/30/2018

Corrected on 3/5/2019

.36(3)(a-b) - Previous citation was corrected on this date as staff who participated in transportation posses completed transportation training.

Correction Deadline: 11/8/2018

Corrected on 3/5/2019

.36(4)(c) - The previous citation was corrected on this date as each vehicle was equipped with a fire extinguisher that is in working order.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 31

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 02/02/2015

Staff # 2

Met

Date of Hire: 07/24/2006

Staff # 3

Met

Date of Hire: 08/10/2018

Staff # 4

Met

Date of Hire: 10/02/2017

Staff # 5

Met

Date of Hire: 08/27/2008

Staff # 6 Met

Date of Hire: 07/25/2017

Staff # 7 Met

Date of Hire: 09/14/2015

Staff # 8 Met

Date of Hire: 08/26/2013

Staff # 9 Met

Date of Hire: 08/24/2017

Staff # 10 Met

Date of Hire: 07/09/2007

Staff # 11 Met

Date of Hire: 01/01/1999

Staff # 12 Met

Date of Hire: 12/17/2018

Staff # 13 Met

Date of Hire: 07/23/2018

Staff # 14 Met

Date of Hire: 10/23/2017

Staff # 15 Met

Date of Hire: 06/25/2001

Staff # 16 Met

Date of Hire: 02/02/2015

Staff # 17 Met

Date of Hire: 04/16/2018

Staff # 18 Met

Date of Hire: 01/20/2015

Staff # 19 Met

Date of Hire: 01/01/1999

Staff # 20 Met

Date of Hire: 03/19/2018

Records Reviewed: 31

Records with Missing/Incomplete Components: 0

Staff # 21 Date of Hire: 05/24/1999	Met
Staff # 22 Date of Hire: 12/04/2006	Met
Staff # 23 Date of Hire: 03/25/2002	Met
Staff # 24 Date of Hire: 07/30/2007	Met
Staff # 25 Date of Hire: 05/29/2007	Met
Staff # 26 Date of Hire: 01/03/2017	Met
Staff # 27 Date of Hire: 08/04/2008	Met
Staff # 28 Date of Hire: 10/08/2018	Met
Staff # 29 Date of Hire: 04/19/2004	Met
Staff # 30 Date of Hire: 06/05/2017	Met
Staff # 31 Date of Hire: 05/12/2018	Met

Staff Credentials Reviewed: 31

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on review of records that the infant lead teacher did not have a qualifying credential.

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Correction Deadline: 4/1/2019

Recited on 3/5/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR) **Met**

Comment
Staff observed to provide direct supervision and be attentive to children's needs.