



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/8/2018 **VisitType:** Licensing Study **Arrival:** 6:45 AM **Departure:** 11:45 AM

CCLC-1789

McGinnis Woods Country Day School, Inc.

5380 Faircroft Drive Alpharetta, GA 30005 Forsyth County
 (770) 664-7764 tusher@mcginniswoods.org

Regional Consultant

Mechelle Bethea

Phone: (404) 989-8310

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mechelle.bethea@decals.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/08/2018	Licensing Study	Good Standing	
03/20/2018	Licensing Study	Good Standing	
08/21/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 2	Front/Right-side		0	0	C	40	C	NA	NA	
Bldg 2	GYM		0	0	C	26	C	NA	NA	
Total Capacity @35 sq. ft.: 66			Total Capacity @25 sq. ft.: 0							
Elem. Bldg	101		0	0	C	20	C	NA	NA	
Elem. Bldg	102		0	0	C	20	C	NA	NA	
Elem. Bldg	103		0	0	C	19	C	NA	NA	
Elem. Bldg	104		0	0	C	20	C	NA	NA	
Elem. Bldg	105		0	0	C	24	C	NA	NA	
Elem. Bldg	106 STEM		0	0	C	15	C	NA	NA	
Elem. Bldg	203		0	0	C	21	C	NA	NA	
Elem. Bldg	204		0	0	C	20	C	NA	NA	
Elem. Bldg	205		0	0	C	16	C	NA	NA	
Elem. Bldg	206		0	0	C	16	C	NA	NA	
Elem. Bldg	207		0	0	C	20	C	NA	NA	

		Total Capacity @35 sq. ft.: 211				Total Capacity @25 sq. ft.: 0				
Gym Building	Art Room		0	0	C	16	C	NA	NA	
Gym Building	Gym		0	0	C	162	C	NA	NA	
		Total Capacity @35 sq. ft.: 178				Total Capacity @25 sq. ft.: 0				
Main bldg 1	C 3R		0	0	C	13	C	NA	NA	
Main bldg 1	B 2R		0	0	C	13	C	NA	NA	
Main bldg 1	D RT Rear		0	0	C	13	C	NA	NA	
Main bldg 1	E 2RT Rear		0	0	C	12	C	NA	NA	
Main bldg 1	F 3Rt Rear		0	0	C	14	C	NA	NA	
Main bldg 1	G Middle	Four Year Olds	4	3	C	21	C	NA	NA	Free Play
Main bldg 1	H LF Rear		0	0	C	16	C	NA	NA	
Main bldg 1	I FT Rear		0	0	C	15	C	NA	NA	
Main bldg 1	J LF FT		0	0	C	27	C	NA	NA	
		Total Capacity @35 sq. ft.: 144				Total Capacity @25 sq. ft.: 0				
Main Building 1	A 1R		0	0	C	21	C	NA	NA	
		Total Capacity @35 sq. ft.: 21				Total Capacity @25 sq. ft.: 0				
Pre-k Bldg	1 LF		0	0	C	21	C	NA	NA	
Pre-k Bldg	2 LF		0	0	C	22	C	NA	NA	
Pre-k Bldg	3 LF		0	0	C	21	C	NA	NA	
Pre-k Bldg	4 LF		0	0	C	21	C	NA	NA	
		Total Capacity @35 sq. ft.: 85				Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 3		Total Capacity @35 sq. ft.: 705				Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tonia Usher, Program Official

Date

Mechelle Bethea, Consultant

Date



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Findings Report

Date: 11/8/2018 **VisitType:** Licensing Study **Arrival:** 6:45 AM **Departure:** 11:45 AM

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The following information is associated with a Licensing Study:

Activities and Equipment**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

591-1-1-.25(13) - Ensure hazardous items are stored out of reach of children.

Correction Deadline: 11/8/2018

Technical Assistance

591-1-1-.25(8) - Ensure electrical outlets are covered.

Correction Deadline: 11/8/2018

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on consultant's observation that the seats of four tricycles on the three and four-year-old playground were torn and exposing foam.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 11/18/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Discussed proper hand washing procedures with staff.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals**Met****Comment**

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on consultant's observation that the fire extinguisher on Bus PB8592 was inoperable.

POI (Plan of Improvement)

The center will ensure that each vehicle has a working fire extinguisher and that the fire extinguisher is kept out of reach of children.

Correction Deadline: 11/8/2018

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Staff Records**Records Reviewed: 27****Records with Missing/Incomplete Components: 1**

Staff # 1 Date of Hire: 02/02/2015	Met
Staff # 2 Date of Hire: 07/24/2006	Met
Staff # 3 Date of Hire: 08/10/2018	Met
Staff # 4 Date of Hire: 10/02/2017	Met
Staff # 5 Date of Hire: 08/27/2018	Met
Staff # 6 Date of Hire: 07/25/2017	Met
Staff # 7 Date of Hire: 10/22/2018	Met
Staff # 8 Date of Hire: 09/14/2015	Met
Staff # 9 Date of Hire: 08/26/2013	Met
Staff # 10 Date of Hire: 08/24/2017	Met
Staff # 11 Date of Hire: 07/09/2007	Met
Staff # 12 Date of Hire: 07/23/2018	Met
Staff # 13 Date of Hire: 10/23/2017	Met
Staff # 14	Met

Records Reviewed: 27**Records with Missing/Incomplete Components: 1**

Date of Hire: 02/02/2015

Staff # 15 Met

Date of Hire: 04/16/2018

Staff # 16 Not Met

Date of Hire: 01/20/2015

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 17 Met

Date of Hire: 03/19/2018

Staff # 18 Met

Date of Hire: 05/24/1999

Staff # 19 Met

Date of Hire: 12/04/2006

Staff # 20 Met

Date of Hire: 07/30/2007

Staff # 21 Met

Date of Hire: 05/29/2007

Staff # 22 Met

Date of Hire: 01/03/2017

Staff # 23 Met

Date of Hire: 08/04/2008

Staff # 24 Met

Date of Hire: 10/08/2018

Staff # 25 Met

Date of Hire: 04/19/2004

Staff # 26 Met

Date of Hire: 09/14/2009

Staff # 27 Met

Date of Hire: 05/12/2018

Staff Credentials Reviewed: 27

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Met**

Correction Deadline: 4/3/2018

Corrected on 11/8/2018

.14(2) - This citation was observed to be corrected. Consultant reviewed CPR and first aid certifications for all employees hired over 90 days from visit date.

591-1-1-.31 Staff(CR) **Not Met**

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on consultant's review of records that the infant lead teacher did not have a qualifying credential.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 11/8/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.