



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/4/2019 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 3:00 PM

CCLC-1789

McGinnis Woods Country Day School, Inc.

5380 Faircroft Drive Alpharetta, GA 30005 Forsyth County
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Regional Consultant

Candace Gilbert

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Joint with: Rachael Lee

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation		
11/04/2019	Licensing Study	Good Standing
04/01/2019	POI Follow Up	Good Standing
03/05/2019	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 2	Front/Right-side		0	0	C	40	C	NA	NA	
Bldg 2	GYM		0	0	C	26	C	NA	NA	
Total Capacity @35 sq. ft.: 66			Total Capacity @25 sq. ft.: 0							
Elem. Bldg	101		0	0	C	20	C	NA	NA	
Elem. Bldg	102		0	0	C	20	C	NA	NA	
Elem. Bldg	103		0	0	C	19	C	NA	NA	
Elem. Bldg	104		0	0	C	20	C	NA	NA	
Elem. Bldg	105		0	0	C	24	C	NA	NA	
Elem. Bldg	106 STEM		0	0	C	15	C	NA	NA	
Elem. Bldg	203		0	0	C	21	C	NA	NA	
Elem. Bldg	204		0	0	C	20	C	NA	NA	
Elem. Bldg	205		0	0	C	16	C	NA	NA	
Elem. Bldg	206		0	0	C	16	C	NA	NA	
Elem. Bldg	207		0	0	C	20	C	NA	NA	

		Total Capacity @35 sq. ft.: 211				Total Capacity @25 sq. ft.: 0				
Gym Building	Art Room		0	0	C	16	C	NA	NA	
Gym Building	Gym		0	0	C	162	C	NA	NA	
		Total Capacity @35 sq. ft.: 178				Total Capacity @25 sq. ft.: 0				
Main bldg 1	C 3R	One Year Olds	1	3	C	13	C	NA	NA	Circle Time
Main bldg 1	B 2R	Infants	1	5	C	13	C	NA	NA	Nap,Floor Play,Feeding
Main bldg 1	D RT Rear	One Year Olds	1	3	C	13	C	NA	NA	Circle Time
Main bldg 1	E 2RT Rear	Two Year Olds	1	5	C	12	C	NA	NA	Circle Time
Main bldg 1	F 3Rt Rear	Two Year Olds	1	8	C	14	C	NA	NA	Art
Main bldg 1	G Middle		0	0	C	21	C	NA	NA	
Main bldg 1	H LF Rear	Three Year Olds	1	11	C	16	C	NA	NA	Transitioning
Main bldg 1	I FT Rear	Two Year Olds	2	11	C	15	C	NA	NA	Circle Time
Main bldg 1	J LF FT		0	0	C	27	C	NA	NA	
		Total Capacity @35 sq. ft.: 144				Total Capacity @25 sq. ft.: 0				
Main Building 1	A 1R	Infants	1	4	C	21	C	NA	NA	Floor Play
		Total Capacity @35 sq. ft.: 21				Total Capacity @25 sq. ft.: 0				
Pre-k Bldg	1 LF		0	0	C	21	C	NA	NA	
Pre-k Bldg	2 LF	Four Year Olds	2	13	C	22	C	NA	NA	Centers
Pre-k Bldg	3 LF	Five Year Olds	1	6	C	21	C	NA	NA	Homework
Pre-k Bldg	4 LF		0	0	C	21	C	NA	NA	
		Total Capacity @35 sq. ft.: 85				Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 69		Total Capacity @35 sq. ft.: 705				Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of this visit was to complete a licensing study to follow up to the previous visit conducted on April 1, 2019 . Consultant reviewed Criminal Record Check Affidavit with provider on this date.

Plan of Improvement: Developed This Date 11/04/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Tonia Usher, Program Official Date

Candace Gilbert, Consultant Date

Rachael Lee, Consultant Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(1) - Please ensure all lesson plans up to date.

Correction Deadline: 11/4/2019

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

Equipment and furniture observed to be properly secured, as applicable.

Technical Assistance

591-1-1-.12(5) - Please ensure that there is enough appropriate child sized chairs for every child present in the classroom and accessible for children's use.

Correction Deadline: 12/4/2019

Technical Assistance

591-1-1-.12(6) - Consultant discussed with provider ensuring that all toys are accessible to children at all time in all classrooms.

Correction Deadline: 12/4/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Swimming activities provided off site. Consultant observed proper documentation for swimming activities that occurred during the summer.

Comment

Swimming rules discussed.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(4) - Please ensure that there are no gaps on the bottom of the chain link fences.

Correction Deadline: 11/4/2019

Technical Assistance

591-1-1-.26(6) - Consultant discussed with provider ensuring that belt swings remain in good repair.

Correction Deadline: 11/14/2019

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Comment

Center menu meets USDA guidelines.

Technical Assistance

591-1-1-.15(8) - Consultant discussed modified diet standards with provider.

Correction Deadline: 11/4/2019

591-1-1-.18 Kitchen Operations

Technical Assistance

Comment

Kitchen appears clean and well organized.

Technical Assistance

Please ensure that all food items are stored in airtight containers and labeled with food name and date if taken out of original container.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on consultant observation that warm water was not available for handwashing in children's hand sinks in Classroom C, D, E, F, G, H, and I.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 11/4/2019

Recited on 11/4/2019

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on consultant's observation that adult hand washing sinks did not have warm running water in Classroom C, D, E, and F,

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 11/4/2019

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or nonprescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on consultant review of records that there was not a parental authorization signed for two children with epi-pens. Provider had documentation from physician regarding medication but did not have parental authorization to administer on file. Medication had not been administered. Additionally two children with epi-pens did not have perscription numbers on the medication authorization forms.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

Correction Deadline: 11/4/2019

Recited on 11/4/2019

Finding

591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on consultant observation that two epi-pins and a practice injector were stored in a child's backpack in Classroom H.

POI (Plan of Improvement)

The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

Correction Deadline: 11/4/2019

Policies and Procedures

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Technical Assistance

Comment

Age-appropriate discussion and/or redirection observed.

Technical Assistance

Consultant discussed not using outside time as a discipline tool.

591-1-1-.13 Field Trips(CR)

Met

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)

Not Met

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Correction Deadline: 3/30/2018

Corrected on 11/4/2019

.36(3)(a-b) - Consultant observed all employees who participated in transportation to have current transportation training.

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on consultant's review of records that one vehicle of five did not have a current annual vehicle inspection. The vehicle inspection for the yellow Thomas bus was dated August of 2018. There is a Bluebird RCFE (white) bus on property which is currently not in use.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 11/9/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Comment

Discussed SIDS and infant sleeping position. Discussed infant sleeping in items other than crib.

Finding

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on consultant observation that several sleeping mats in Classroom I and J were ripped and torn.

POI (Plan of Improvement)

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

Correction Deadline: 11/4/2019

Finding

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on consultant's observation that mats in Classroom F and H were stored with the bedding and blankets touching.

POI (Plan of Improvement)

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

Correction Deadline: 11/4/2019

Staff Records

Records Reviewed: 83

Records with Missing/Incomplete Components: 3

Staff # 1	Met
Date of Hire: 05/24/1999	
Staff # 2	Met
Date of Hire: 05/24/1999	
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met

Date of Hire: 08/27/2019

Staff # 6 Met

Date of Hire: 11/01/2019

Staff # 7 Met

Date of Hire: 02/02/2015

Staff # 8 Met

Date of Hire: 02/02/2015

Staff # 9 Met

Staff # 10 Met

Date of Hire: 08/24/2017

Staff # 11 Met

Date of Hire: 08/24/2017

Staff # 12 Met

Date of Hire: 03/19/2018

Staff # 13 Met

Date of Hire: 03/19/2018

Staff # 14 Met

Staff # 15 Met

Date of Hire: 10/02/2017

Staff # 16 Met

Date of Hire: 10/02/2017

Staff # 17 Met

Date of Hire: 08/15/2019

Staff # 18 Met

Date of Hire: 08/13/2020

Staff # 19 Met

Date of Hire: 12/04/2006

Staff # 20 Met

Date of Hire: 12/04/2006

Staff # 21 Met

Date of Hire: 08/17/2020

Staff # 22 Met

Staff # 23 Met

Date of Hire: 11/09/2020

Staff # 24 Met

Staff # 25 Met

Date of Hire: 03/18/2019

Staff # 26 Met

Staff # 27 Met

Date of Hire: 08/04/2008

Staff # 28 Met

Date of Hire: 08/02/2008

Staff # 29 Met

Date of Hire: 08/10/2018

Staff # 30 Met

Date of Hire: 08/10/2018

Staff # 31 Met

Date of Hire: 09/03/2019

Staff # 32 Met

Date of Hire: 09/03/2019

Staff # 33 Met

Date of Hire: 03/05/2002

Staff # 34 Not Met

Date of Hire: 09/27/2019

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 35 Met

Staff # 36 Met

Date of Hire: 07/09/2007

Staff # 37 Met

Date of Hire: 08/27/2008

Staff # 38 Met

Date of Hire: 08/27/2008

Staff # 39 Met

Date of Hire: 04/16/2018

Staff # 40 Met

Date of Hire: 04/16/2008

Staff # 41 Not Met

Date of Hire: 05/12/2018

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 42 Met

Staff # 43 Met

Staff # 44 Not Met

Date of Hire: 05/06/2019

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 45 Met

Date of Hire: 05/06/2019

Staff # 46 Met

Date of Hire: 01/20/2015

Staff # 47 Met

Date of Hire: 01/20/2015

Staff # 48 Met

Date of Hire: 08/26/2013

Staff # 49 Met

Date of Hire: 08/26/2013

Staff # 50 Met

Date of Hire: 08/17/2020

Staff # 51 Met

Date of Hire: 09/04/2019

Staff # 52 Date of Hire: 07/08/2019	Met
Staff # 53 Date of Hire: 10/08/2018	Met
Staff # 54 Date of Hire: 10/08/2018	Met
Staff # 55	Met
Staff # 56 Date of Hire: 06/26/2001	Met
Staff # 57	Met
Staff # 58 Date of Hire: 01/01/1999	Met
Staff # 59 Date of Hire: 01/01/1999	Met
Staff # 60	Met
Staff # 61	Met
Staff # 62 Date of Hire: 12/17/2018	Met
Staff # 63 Date of Hire: 01/06/2020	Met
Staff # 64 Date of Hire: 08/03/2020	Met
Staff # 65 Date of Hire: 01/03/2017	Met
Staff # 66	Met
Staff # 67	Met
Staff # 68 Date of Hire: 07/29/2019	Met
Staff # 69	Met

Records Reviewed: 83

Records with Missing/Incomplete Components: 3

Staff # 70	Met
Staff # 71	Met
Staff # 72	Met
Staff # 73	Met
Date of Hire: 04/19/2004	
Staff # 74	Met
Date of Hire: 04/19/2004	
Staff # 75	Met
Staff # 76	Met
Date of Hire: 07/30/2007	
Staff # 77	Met
Staff # 78	Met
Date of Hire: 08/03/2020	
Staff # 79	Met
Date of Hire: 01/04/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 80	Met
Date of Hire: 07/24/2006	
Staff # 81	Met
Date of Hire: 06/05/2017	
Staff # 82	Met
Staff # 83	Met
Date of Hire: 09/14/2009	

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on consultant's review of records that one employee (Staff #18) did not have a current satisfactory record check due to a transfer from another child care program and being outside of portability time frame. Provider had not submitted application for employee to obtain new fingerprints at the time of inspection. One day letter was left.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will check DECAL Koala to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will check DECAL Koala to ensure the CRC rules are maintained.

Correction Deadline: 11/4/2019

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on consultant's review of records that one employee (Staff #18) did not have a current satisfactory record check due to a transfer from another child care program and being outside of portability time frame. One Day letter was left.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will check portability to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

Correction Deadline: 11/4/2019

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on consultant's review of records one employee (Staff #13), and two therapists did not have satisfactory criminal background checks that were ported electronically as required by the rule.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will check DECAL Koala to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will check DECAL Koala to ensure CRC rules are maintained.

Correction Deadline: 11/4/2019

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that one staff member employed greater than 90 days did not have current First Aid and CPR Certification Training.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 11/18/2019**Recited on 11/4/2019**

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)**Not Met****Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on consultant's review of records one lead teacher did not have proof of completion of minimum academic requirements for lead teacher position.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 11/18/2019**Recited on 11/4/2019**

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.