



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/16/2021 **VisitType:** Licensing Study **Arrival:** 12:30 PM **Departure:** 2:00 PM

CCLC-1789

McGinnis Woods Country Day School, Inc.

5380 Faircroft Drive Alpharetta, GA 30005 Forsyth County
 (770) 664-7764 tusher@mcginniswoods.org

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097

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Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/16/2021	Licensing Study	Good Standing	
07/29/2020	Monitoring Visit	Good Standing	
11/04/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 2	Front/Right-side		0	0	C	40	C	NA	NA	Not In Use
Bldg 2	GYM		0	0	C	26	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 66			Total Capacity @25 sq. ft.: 0							
Elem. Bldg	101		0	0	C	20	C	NA	NA	Not In Use
Elem. Bldg	102		0	0	C	20	C	NA	NA	Not In Use
Elem. Bldg	103		0	0	C	19	C	NA	NA	Not In Use
Elem. Bldg	104		0	0	C	20	C	NA	NA	Not In Use
Elem. Bldg	105		0	0	C	24	C	NA	NA	Not In Use
Elem. Bldg	106 STEM		0	0	C	15	C	NA	NA	Not In Use
Elem. Bldg	203		0	0	C	21	C	NA	NA	Not In Use
Elem. Bldg	204		0	0	C	20	C	NA	NA	Not In Use
Elem. Bldg	205		0	0	C	16	C	NA	NA	Not In Use
Elem. Bldg	206		0	0	C	16	C	NA	NA	Not In Use
Elem. Bldg	207		0	0	C	20	C	NA	NA	Not In Use

		Total Capacity @35 sq. ft.: 211			Total Capacity @25 sq. ft.: 0					
Gym Building	Art Room		0	0	C	16	C	NA	NA	Not In Use
Gym Building	Gym		0	0	C	162	C	NA	NA	Not In Use
		Total Capacity @35 sq. ft.: 178			Total Capacity @25 sq. ft.: 0					
Main bldg 1	C 3R	Two Year Olds	1	7	C	13	C	NA	NA	Nap
Main bldg 1	B 2R	Two Year Olds	1	8	C	13	C	NA	NA	Nap
Main bldg 1	D RT Rear	Three Year Olds and Four Year Olds	1	20	C	13	NC	NA	NA	Nap
Main bldg 1	E 2RT Rear		0	0	C	12	C	NA	NA	Not In Use
Main bldg 1	F 3Rt Rear		0	0	C	14	C	NA	NA	Not In Use
Main bldg 1	G Middle		0	0	C	21	C	NA	NA	Not In Use
Main bldg 1	H LF Rear		0	0	C	16	C	NA	NA	Not In Use
Main bldg 1	I FT Rear		0	0	C	15	C	NA	NA	Not In Use
Main bldg 1	J LF FT		0	0	C	27	C	NA	NA	Not In Use
		Total Capacity @35 sq. ft.: 144			Total Capacity @25 sq. ft.: 0					
Main Building 1	A 1R	Infants and One Year Olds	2	8	C	21	C	NA	NA	Nap
		Total Capacity @35 sq. ft.: 21			Total Capacity @25 sq. ft.: 0					
Pre-k Bldg	1 LF	PreK	2	11	C	21	C	NA	NA	Nap
Pre-k Bldg	2 LF	PreK	2	11	C	22	C	NA	NA	Music
Pre-k Bldg	3 LF	PreK	1	5	C	21	C	NA	NA	Music
Pre-k Bldg	4 LF		0	0	C	21	C	NA	NA	
		Total Capacity @35 sq. ft.: 85			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 70		Total Capacity @35 sq. ft.: 705			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

An Administrative Review was conducted on February 16, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on February 18, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed. The new infant feeding plan was shared with the provider on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Tonia Usher, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Technical Assistance

591-1-1-.08(6) - The consultant discussed with the provider to ensure that arrival and departure records shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure.

Correction Deadline: 2/16/2021

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The physical plant appeared to be clean and in good repair upon virtual walk through.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground appeared to be clean and in good repair upon virtual walk through.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Kitchen appeared to be clean and well organized. Meal service was stated to take place in classrooms rather than in a congregated or communal setting.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date.

591-1-1-.17 Hygiene(CR)**Met**

Correction Deadline: 11/4/2019

Corrected on 2/16/2021

.17(7) - The previous citation was corrected on this date staff stated that staff and children's hands are washed with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means Further, the center's Director stated that warm water is available for hand washing.

Correction Deadline: 11/4/2019

Corrected on 2/16/2021

.17(8) - The previous citation was corrected on this date as the center's director stated that hand washing sinks now have warm running water in all classrooms.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 7/29/2020

Corrected on 2/16/2021

.36(7)(d)2. - The previous citation was corrected on this date as the program no longer participates in transportation. The provider stated that they have not conducted transportation since March of 2019 and that transportation will be suspended until further notice.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Sleeping and Resting was not directly observed during the virtual walk through. Regulations regarding proper sleeping and resting were discussed with the Provider on this date.

Staff Records

Records Reviewed: 48

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 05/24/1999

Staff # 2 Met

Staff # 3 Met

Staff # 4 Met

Date of Hire: 11/01/2019

Staff # 5 Met

Date of Hire: 02/02/2015

Staff # 6 Met

Staff # 7 Met

Date of Hire: 08/24/2017

Staff # 8 Met

Date of Hire: 03/19/2018

Staff # 9 Met

Staff # 10 Met

Date of Hire: 10/02/2017

Staff # 11 Met

Date of Hire: 08/13/2020

Staff # 12 Met

Date of Hire: 12/04/2006

Staff # 13 Met

Date of Hire: 08/17/2020

Staff # 14 Met

Staff # 15 Met

Date of Hire: 11/09/2020

Staff # 16 Met

Staff # 17 Met

Staff # 18 Met

Date of Hire: 08/02/2008

Staff # 19 Met

Date of Hire: 08/10/2018

Staff # 20 Met

Date of Hire: 03/05/2002

Staff # 21 Met

Staff # 22 Met

Date of Hire: 08/27/2008

Staff # 23 Met

Date of Hire: 04/16/2008

Staff # 24 Met

Staff # 25 Met

Staff # 26 Met

Date of Hire: 05/06/2019

Staff # 27 Met

Date of Hire: 01/20/2015

Staff # 28 Met

Date of Hire: 08/26/2013

Staff # 29 Met

Date of Hire: 08/17/2020

Staff # 30 Met

Staff # 31 Met

Staff # 32 Met

Staff # 33 Met

Staff # 34 Met

Date of Hire: 01/06/2020

Staff # 35 Met

Date of Hire: 08/03/2020

Staff # 36 Met

Staff # 37 Met

Staff # 38 Met

Date of Hire: 07/29/2019

Staff # 39 Met

Staff # 40 Met

Staff # 41 Met

Staff # 42 Met

Date of Hire: 04/19/2004

Staff # 43 Met

Staff # 44 Met

Staff # 45 Met

Date of Hire: 08/03/2020

Staff # 46 Met

Date of Hire: 01/04/2021

Staff # 47 Met

Staff # 48 Met

Date of Hire: 09/14/2009

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided six file(s) for employees hired since the last visit conducted on July 29, 2020.

591-1-1-.31 Staff(CR) Met

Correction Deadline: 11/18/2019

Corrected on 2/16/2021

.31(2)(b)2. - The previous citation was corrected on this date as lead teachers were observed to have completed the minimum academic requirements for lead teacher position.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.