



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/29/2019 **VisitType:** Monitoring Visit **Arrival:** 10:30 AM **Departure:** 1:00 PM

CCLC-17857

Southeastern Tech Child Development Center
 346 Kite Rd. Swainsboro, GA 30401 Emanuel County
 (478) 289-2241 ahill@southeasterntech.edu

Regional Consultant

Laura Johnson
 Phone: (470) 891-3520
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 laura.johnson@decal.ga.gov

Mailing Address
 346 Kite Rd.
 Swainsboro, GA

Quality Rated: ★ ★

Compliance Zone Designation		
01/29/2019	Monitoring Visit	Good Standing
08/14/2018	Licensing Study	Good Standing
02/15/2018	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	4101		0	0	C	8	C	NA	NA	Not In Use
Main	4102	Two Year Olds	2	9	C	16	C	NA	NA	Story
Main	4105	Three Year Olds and Four Year Olds	1	15	C	23	C	NA	NA	Transitioning, Out side
Main	4106	One Year Olds	1	6	C	15	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 56						Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations		
Two	Indoor Playground		0	0	C	18	C	NA	NA	
Two	Infants	Infants	3	7	C	20	C	NA	NA	Floor Play, Nap
Two	Older One's		0	0	C	18	C	NA	NA	
Total Capacity @35 sq. ft.: 56						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 37			Total Capacity @35 sq. ft.: 112			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back	54	C
Main	Front	23	C

Comments


The purpose of today's visit is to conduct a monitoring.

The director stated that they do not provide routine transportation, administer medication, or provide swimming activities.

The center is currently two star quality rated.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Annie Hill, Program Official

Date

Laura Johnson, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 8/14/2018

Corrected on 1/29/2019

.03(2) - This was observed to be corrected on this date. All classrooms had a current lesson plan.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records Met

Correction Deadline: 8/14/2018

Corrected on 1/29/2019

.08(1) - This was observed to be corrected on this date. All child files were observed to be complete.

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) N/A

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Technical Assistance

Technical Assistance

591-1-1-.30(1)(a)3 - The consultant spoke with the director about ensuring that crib sheets are changed and washed daily as required.

Correction Deadline: 1/29/2019

Technical Assistance

591-1-1-.30(4) - The consultant spoke with the director about ensuring that the mats in the two-year-old classroom are covered when they are stored and not accessible to the children in care.

Correction Deadline: 1/29/2019

Staff Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 01/30/2017	
Staff # 2	Met
Date of Hire: 09/05/2017	
Staff # 3	Met
Date of Hire: 05/14/2018	
Staff # 4	Met
Date of Hire: 08/27/2018	
Staff # 5	Met
Date of Hire: 08/01/2018	
Staff # 6	Met
Date of Hire: 01/02/2019	
Staff # 7	Met
Date of Hire: 01/02/2019	
Staff # 8	Met
Date of Hire: 10/15/2018	
Staff # 9	Met
Date of Hire: 06/26/2017	
Staff # 10	Met
Date of Hire: 01/02/2019	

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Technical Assistance

Comment

Director provided five files for employees hired since last visit.

Technical Assistance

591-1-1-.09(1)(c) - The consultant spoke with the director about ensuring that the one staff present with a National CRC Satisfactory letter is supervised at all times by someone with a satisfactory comprehensive records check letter.

Correction Deadline: 1/29/2019

591-1-1-.33 Staff Training

Met

Correction Deadline: 8/28/2018

Corrected on 1/29/2019

.33(1) - This was observed corrected on this date. All staff had evidence of orientation as required.

Correction Deadline: 8/28/2018

Corrected on 1/29/2019

.33(3) - This was observed corrected on this date. All staff have completed the required health and safety orientation.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.