



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/23/2020 **VisitType:** Monitoring Visit

Arrival: 10:30 AM

Departure: 11:30 AM

CCLC-17661

Meadowdale Learning Center - Houston Lake Road

1797 Houston Lake Rd. Perry, GA 31069 Houston County
(478) 987-9070 meadowdaleperry@windstream.net

Regional Consultant

Charlene Story

Phone: (770) 405-7942

Fax: (770) 408-0759

charlene.story@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
11/23/2020	Monitoring Visit	Good Standing
05/12/2020	Licensing Study	Good Standing
11/15/2019	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Pre-K 2	Six Year Olds and Over	1	24	C	33	C	46	C	Free Play
Main	B Pre-K 1	PreK	1	14	C	18	C	NA	NA	Free Play
Main	C (3 Year Olds)	Three Year Olds and Four Year Olds	1	11	C	15	C	NA	NA	Free Play
Main	D (3 Year Olds)	Three Year Olds	1	9	C	12	C	NA	NA	Free Play
Main	E (2 Year Olds)	Two Year Olds	2	13	C	20	C	NA	NA	Art
Main	F (1 Year Olds)	One Year Olds	2	10	C	21	C	NA	NA	Free Play
Main	G (Infants)	Infants	2	6	C	15	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 134						Total Capacity @25 sq. ft.: 147				
Total # Children this Date: 87			Total Capacity @35 sq. ft.: 134			Total Capacity @25 sq. ft.: 147				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler Playground	17	C
Main	Large Playground	171	C

Comments

A virtual inspection was conducted on November 23, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed during a virtual walk through on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Chandra Cordova, Program Official

Date

Charlene Story, Consultant

Date



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Findings Report

Date: 11/23/2020 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured on this date.
A virtual visit was conducted on this date due to COVID-19 Pandemic

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities at this time.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center on this date.
A virtual visit was conducted on this date due to COVID-19 Pandemic

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.
A virtual visit was conducted on this date due to COVID-19 Pandemic

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.
A virtual visit was conducted on this date due to COVID-19 Pandemic

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Due to COVID-19 Pandemic, a virtual visit was conducted on this date. Hand washing was not directly observed during virtual visit but was discussed with the Provider.

591-1-1-.20 Medications(CR)**Not Met****Comment**

Discussed proper medication documentation and procedures. Consultant and Provider discussed ensuring the parent completes an updated Authorization for Medication every two weeks.

Finding

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on review of Authorization for Medication records, that a child having medication dispensed twice a day, was not administered the medication on August 27, 2020, September 7, 2020, September 11, 2020, September 25, 2020, October 6, 9, 12, 13, 14, 15, 16, 2020 and November 6 and 9 2020. In addition, the first dose of medication was not dispensed on September 9, 2020 and the second dose of the medication was not dispensed on August 31, 2020, September 3 and September 8, 2020 and October 8, 2020.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

Correction Deadline: 11/23/2020**Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on review on Authorization of Medication records. that a child having medication dispensed during the months of August 2020, September 2020, October 2020 were missing Adverse Reaction documentation. In addition the dates of November 3, 4, 5, 6 and 10, 2020 were also missing Adverse Reaction documentation.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 11/23/2020

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date.

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on review of transportation records that on Tuesday November 10, 2020 on Van #2 with License tag CJI294. a first check was not documented for the morning transportation from Meadowdale to Matt Arthur.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 11/24/2020

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on review of transportation records, that on Tuesday November 10, 2020 on Van #2 with License tag CJI294, a second check was not documented for the morning transportation from Meadowdale to Matt Arthur.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 11/23/2020

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 20

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 11/09/2016	
Staff # 2	Met
Date of Hire: 09/11/2020	
Staff # 3	Met
Date of Hire: 10/22/2020	
Staff # 4	Met
Date of Hire: 12/08/2011	

Staff # 5 Date of Hire: 10/07/2020	Met
Staff # 6 Date of Hire: 10/21/2020	Met
Staff # 7 Date of Hire: 08/03/2017	Met
Staff # 8 Date of Hire: 10/07/2020	Met
Staff # 9 Date of Hire: 01/24/2017	Met
Staff # 10 Date of Hire: 07/25/2019	Met
Staff # 11 Date of Hire: 09/05/2017	Met
Staff # 12 Date of Hire: 08/13/2020	Met
Staff # 13 Date of Hire: 08/19/2019	Met
Staff # 14 Date of Hire: 01/02/2020	Met
Staff # 15 Date of Hire: 01/19/2017	Met
Staff # 16 Date of Hire: 08/19/2019	Met
Staff # 17 Date of Hire: 10/28/2020	Met
Staff # 18 Date of Hire: 05/10/2017	Met
Staff # 19 Date of Hire: 09/25/2018	Met

Staff # 20

Met

Date of Hire: 04/18/2019

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios. A virtual visit was conducted on this date due to COVID-19 Pandemic

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date. A virtual visit was conducted on this date due to COVID-19 Pandemic