



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/5/2018 **VisitType:** Monitoring Visit **Arrival:** 9:45 AM **Departure:** 3:40 PM

CCLC-17559

The Goddard School

3710 Old Atlanta Road Suwanee, GA 30024 Forsyth County
(770) 844-6546 DSuwanee2GA@goddardschools.com

Regional Consultant

Iko Blackmon

Phone: (404) 276-7844

Fax: (770) 342-3060

iko.blackmon@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/05/2018	Monitoring Visit	Good Standing	
02/01/2018	Incident Investigation Closure	Good Standing	
02/01/2018	Incident Investigation/Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1RT	Infants and One Year Olds	2	6	C	15	C	NA	NA	Floor Play
Main	B 2 RT	One Year Olds	1	3	C	14	C	NA	NA	Floor Play,Centers
Main	C 3RT	One Year Olds	2	5	C	14	C	NA	NA	Centers
Main	D 4RT	Two Year Olds	2	11	C	14	C	NA	NA	Centers
Main	E 5RT	Two Year Olds	2	14	C	23	C	NA	NA	Outside
Main	F 6 RT	PreK	2	17	C	23	C	NA	NA	Centers
Main	G BK MD	Three Year Olds	2	11	C	24	C	NA	NA	Outside
Main	H 4LF	Three Year Olds	2	15	C	24	C	NA	NA	Centers
Main	I 3LF	Three Year Olds	2	15	C	22	C	NA	NA	Centers
Main	J 2LF	PreK	2	18	C	26	C	NA	NA	Centers
Main	K 1LF	Four Year Olds and Five Year Olds	1	11	C	26	C	37	C	Transitioning,Story,Outside

Total Capacity @35 sq. ft.: 225

Total Capacity @25 sq. ft.: 236

Total # Children this Date: 126

Total Capacity @35 sq. ft.: 225

Total Capacity @25 sq. ft.: 236

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground infant/tod	36	C
Main	playground pre-school	116	C
Main	playground school age	34	C

Comments

The purpose of the visit was to conduct a Monitoring Visit. Consultant reviewed the Visit Inspection Report with the Center Director on this date.

Plan of Improvement: Developed This Date 09/05/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Tiffney Coney, Program Official

Date

Iko Blackmon, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

On this date, Consultant observed equipment, furniture, and toys throughout the Center, to be non - hazardous, fully - secured, and not able to cause injury from tipping, falling, or being pulled or pushed over.

Correction Deadline: 9/5/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

On this date, the Center Director/Administrator stated that the program does not participate in Swimming activities. Consultant discussed Swimming requirements with Center Director/Administrator, and stated that prior to participating in Swimming activities, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Please denote the full name of each child on parent permission slips.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Finding**

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined, based on Consultant observation, that mats with sheets attached were stored on the floor in the Third - Right Toddler Room C.

POI (Plan of Improvement)

The Center Director stated that the Center will store mats with sheets on them above floor level, and will prevent the mats with sheets from touching during storage.

Correction Deadline: 9/5/2018**Recited on 9/5/2018**

Staff Records

Records Reviewed: 32**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 07/23/2018

Staff # 2 Date of Hire: 07/30/2018	Met
Staff # 3 Date of Hire: 08/03/2017	Met
Staff # 4 Date of Hire: 06/18/2018	Met
Staff # 5 Date of Hire: 06/10/2016	Met
Staff # 6 Date of Hire: 08/27/2018	Met
Staff # 7 Date of Hire: 10/17/2011	Met
Staff # 8 Date of Hire: 05/31/2018	Met
Staff # 9 Date of Hire: 05/27/2011	Met
Staff # 10 Date of Hire: 06/29/2018	Met
Staff # 11 Date of Hire: 07/14/2016	Met
Staff # 12 Date of Hire: 03/12/2018	Met
Staff # 13 Date of Hire: 05/01/2017	Met
Staff # 14 Date of Hire: 08/05/2016	Met
Staff # 15 Date of Hire: 03/06/2017	Met
Staff # 16 Date of Hire: 09/22/2006	Met

Staff # 17	Met
Staff # 18 Date of Hire: 09/26/2016	Met
Staff # 19 Date of Hire: 10/23/2017	Met
Staff # 20 Date of Hire: 06/04/2007	Met
Staff # 21 Date of Hire: 07/16/2018	Met
Staff # 22 Date of Hire: 09/05/2017	Met
Staff # 23 Date of Hire: 07/25/2016	Met
Staff # 24 Date of Hire: 09/01/2006	Met
Staff # 25 Date of Hire: 01/02/2008	Met
Staff # 26 Date of Hire: 12/18/2018	Met
Staff # 27 Date of Hire: 12/18/2017	Met
Staff # 28 Date of Hire: 11/20/2006	Met
Staff # 29 Date of Hire: 12/01/2014	Met
Staff # 30 Date of Hire: 09/12/2007	Met
Staff # 31 Date of Hire: 07/30/2018	Met
Staff # 32	Met

Records Reviewed: 32

Records with Missing/Incomplete Components: 0

Date of Hire: 05/31/2018

Staff Credentials Reviewed: 32

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

On this date, Consultant observed a Satisfactory Gemalto COGENT Criminal Records Check Determination letter, regarding 32 of 32 Center Employees. Consultant also discussed all current and upcoming (as of October 1, 2018), Gemalto COGENT Criminal Records Check requirements with Center Director.

591-1-1-.31 Staff(CR)

Met

Comment

On this date, Consultant observed Staff to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.