



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/20/2020 **VisitType:** MV POI Follow Up **Arrival:** 10:00 AM **Departure:** 11:30 AM

**CCLC-17559**

**The Goddard School**

3710 Old Atlanta Road Suwanee, GA 30024 Forsyth County  
 (770) 844-6546 DSuwanee2GA@goddardschools.com

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097

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mandi.sloan@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/20/2020	MV POI Follow Up	Good Standing	
03/24/2020	Incident Investigation Closure	Good Standing	
02/21/2020	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1RT	Infants and One Year Olds	1	2	C	15	C	NA	NA	Nap,Free Play
Main	B 2 RT	One Year Olds	1	2	C	14	C	NA	NA	Transitioning,Out side
Main	C 3RT		0	0	C	14	C	NA	NA	Not In Use
Main	D 4RT	One Year Olds and Two Year Olds	1	8	C	14	C	NA	NA	Art
Main	E 5RT	Two Year Olds	2	10	C	23	C	NA	NA	Outside
Main	F 6 RT		0	0	C	23	C	NA	NA	Not In Use
Main	G BK MD	Five Year Olds	1	10	C	24	C	NA	NA	Centers
Main	H 4LF	Three Year Olds	2	17	C	24	C	NA	NA	Outside
Main	I 3LF		0	0	C	22	C	NA	NA	Not In Use
Main	J 2LF	PreK	2	18	C	26	C	NA	NA	Centers
Main	K 1LF		0	0	C	26	C	37	C	Not In Use

Total Capacity @35 sq. ft.: 225

Total Capacity @25 sq. ft.: 236

Total # Children this Date: 67

Total Capacity @35 sq. ft.: 225

Total Capacity @25 sq. ft.: 236

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground infant/tod	36	C
Main	playground pre-school	116	C
Main	playground school age	34	C

**Comments**

A virtual inspection was conducted on October 20, 2020 with the Director. An in-person visit was not conducted due to the COVID 19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection. The new infant feeding plan was shared with the provider on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Tiffney Coney, Program Official

Date

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Mandi Sloan, Consultant

Date



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### Findings Report

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The following information is associated with a MV POI Follow Up:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The physical plant appeared to be clean and in good repair upon virtual walk through.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Correction Deadline: 2/21/2020**

**Corrected on 10/20/2020**

**.26(4) - The previous citation was observed to be corrected on this date as playground gates and fences were observed to be in good repair. Further, new fencing material and gates were observed throughout the outdoor play area and the gap between the pole and bottom gate on the school age playground was observed to be completed on this date.**

## Food Service

### 591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 2/21/2020

Corrected on 10/20/2020

.15(6)(g) - The previous citation was observed to be corrected on this date as the provider stated that drinking water is available to children at all times. The provider stated that each child brings a water bottle and drink from home to be served with lunch. In addition, water and milk are supplied to each child during and between snacks and lunches. Further, water bottles, drinking cups and an adequate supply of milk was observed on this date.

### 591-1-1-.18 Kitchen Operations

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Kitchen appeared to be clean and well organized. Meal service was stated to take place in classrooms rather than in a congregated or communal setting.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Defer

#### Defer

591-1-1-.10(2)-The previous citation was deferred on this date as warm water was not able to be observed during the virtual visit. The citation will be reviewed on the program's next in-person visit.

#### POI (Plan of Improvement)

The Center will ensure that a hand washing sink is located adjacent to each diapering area, that flush sinks are not used for handwashing, and that the department has approved cleansing procedures in other facilities, if applicable.

Correction Deadline: 2/21/2020

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Hand washing requirements for children and staff were discussed with the Director/Provider on this date.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

The Provider currently does not dispense/administer medication.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Complete documentation of transportation observed.

## Sleeping & Resting Equipment

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Sleeping and Resting was not directly observed during the virtual walk through. Regulations regarding proper sleeping and resting were discussed with the Provider on this date.

**Staff Records****Records Reviewed: 36****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5 Date of Hire: 09/22/2006	Met
Staff # 6 Date of Hire: 09/20/2018	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10 Date of Hire: 08/19/2020	Met
Staff # 11 Date of Hire: 12/18/2017	Met
Staff # 12 Date of Hire: 10/29/2020	Met
Staff # 13 Date of Hire: 01/02/2008	Met
Staff # 14 Date of Hire: 08/27/2018	Met
Staff # 15 Date of Hire: 08/14/2019	Met

Staff # 16 Date of Hire: 05/31/2018	Met
Staff # 17 Date of Hire: 02/18/2020	Met
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21	Met
Staff # 22	Met
Staff # 23 Date of Hire: 09/28/2020	Met
Staff # 24 Date of Hire: 02/01/1990	Met
Staff # 25 Date of Hire: 07/30/2018	Met
Staff # 26 Date of Hire: 08/19/2019	Met
Staff # 27	Met
Staff # 28 Date of Hire: 10/17/2011	Met
Staff # 29 Date of Hire: 03/06/2017	Met
Staff # 30 Date of Hire: 06/29/2018	Met
Staff # 31 Date of Hire: 11/20/2006	Met
Staff # 32 Date of Hire: 12/09/2019	Met
Staff # 33	Met

**Records Reviewed: 36**

**Records with Missing/Incomplete Components: 0**

Staff # 34 Met

Staff # 35 Met

Date of Hire: 06/04/2007

Staff # 36 Met

Date of Hire: 09/26/2018

**Staff Credentials Reviewed: 10**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided four files) for employees hired since the last visit conducted on February 21, 2020.

**591-1-1-.14 First Aid & CPR Met**

**Correction Deadline: 3/22/2020**

**Corrected on 10/20/2020**

**.14(2) - The previous citation was corrected on this date as all staff who were beyond their first 90 days of employment and who were observed to provide direct care for children were observed to have obtained certification in CPR and First Aid. Consultant discussed with provider to ensure that CPR courses must be completed in person and that online CPR is not accepted.**

**591-1-1-.31 Staff(CR) Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15 , 2020.

**Correction Deadline: 10/20/2020**

**Correction Deadline: 2/21/2020**

**Corrected on 10/20/2020**

**.31(2)(b)2. - The previous citation was corrected on this date as teachers and lead caregivers were observed to meet the minimum academic requirements and qualifying experience. Further, lead teachers were observed to have the credentials that meet the educational requirements.**

**Correction Deadline: 2/21/2020**

**Corrected on 10/20/2020**

**.31(2)(b)3.(ii)(I) - (VIII) - The previous citation was corrected on this date as the newly hired teacher was observed to have a professional learning plan on file.**

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**



**Correction Deadline: 3/24/2020**

**Corrected on 10/20/2020**

**.32(7) - The previous citation was observed to be corrected on this date as children were observed to be supervised at all times. Further, staff was observed to be able to respond promptly to the needs and actions of the children being supervised.**