



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/21/2020 **VisitType:** Licensing Study **Arrival:** 11:15 AM **Departure:** 5:00 PM

CCLC-17559

The Goddard School

3710 Old Atlanta Road Suwanee, GA 30024 Forsyth County
(770) 844-6546 DSuwanee2GA@goddardschools.com

Mailing Address
Same

Regional Consultant

Melissa McFarlin

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Joint with: Candace Gilbert

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/21/2020	Licensing Study	Good Standing	
02/13/2020	Incident Investigation & Follow Up	Good Standing	
11/20/2019	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1RT	Infants and One Year Olds	2	5	C	15	C	NA	NA	Transitioning, Floor Play
Main	B 2 RT	One Year Olds	2	6	C	14	C	NA	NA	Free Play
Main	C 3RT	One Year Olds and Two Year Olds	1	3	C	14	C	NA	NA	Lunch
Main	D 4RT	Two Year Olds	2	6	C	14	C	NA	NA	Lunch
Main	E 5RT	Two Year Olds	2	10	C	23	C	NA	NA	Lunch
Main	F 6 RT	Two Year Olds and Three Year Olds	2	19	C	23	C	NA	NA	Lunch
Main	G BK MD	Four Year Olds and Five Year Olds	1	11	C	24	C	NA	NA	Outside
Main	H 4LF	Three Year Olds and Four Year Olds	2	19	C	24	C	NA	NA	Lunch
Main	I 3LF	Three Year Olds and Four Year Olds	2	12	C	22	C	NA	NA	Lunch
Main	J 2LF	Four Year Olds and Five Year Olds	2	15	C	26	C	NA	NA	Lunch
Main	K 1LF	Five Year Olds	1	9	C	26	C	37	C	Lunch
Total Capacity @35 sq. ft.: 225						Total Capacity @25 sq. ft.: 236				
Total # Children this Date: 115						Total Capacity @25 sq. ft.: 236				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground infant/tod	36	C
Main	playground pre-school	116	C
Main	playground school age	34	C

Comments

The purpose of this visit was to complete a Liscencing Study to follow up to the previous visit conducted February 13, 2020.

Plan of Improvement: Developed This Date 02/21/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



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Findings Report

Date: 2/21/2020 **VisitType:** Licensing Study **Arrival:** 11:15 AM **Departure:** 5:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

Equipment and furniture observed to be properly secured, as applicable.

Technical Assistance

591-1-1-.12(2) - Please replace the 1 oven knob and microwave door latch on the wooden play kitchen in the Main I3LF room.

Correction Deadline: 2/21/2020

Technical Assistance

591-1-1-.12(6) - Discussed with provider about adding more science (learning) toys for the one year old classroom Main B2RT.

Correction Deadline: 3/22/2020

Technical Assistance

591-1-1-.12(6) - Please ensure the puzzles and the learning toys are accessible to the children in the two year old classrooms Main CRT and Main D4RT.

Correction Deadline: 3/22/2020

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained/completed.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(3) - Please ensure the middle vent in the adjoining bathroom with 3L and 4L classrooms is cleaned.

Correction Deadline: 2/21/2020

591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

591-1-1-.26(4) - Please repair the gap between the pole and the bottom of the gate on the school age playground on the back right of the playground.

Correction Deadline: 2/21/2020

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on the consultant's observation of the adjoining fence between the school age and pre school playground near the blue sundial where the cap of the pole was not connected and a sharp edge was exposed which poses as a hazard.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 2/21/2020

Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

Comment

Center menu meets USDA guidelines.

Comment

Consultant observed center provided by center and meals sent from home met the CACFP requirements.

Finding

591-1-1-.15(6)(g) requires drinking water to be available to all children and to be offered at least once between meals and snacks to children less than three (3) years of age. It was determined based on the consultant's observation in Main F6RT that a 3 year old did not have water or milk with her meal, while her peers were observed drinking with their lunch. The consultant discussed with the teacher and director that drinking water is to be available to all children and to be offered at least once and the teacher provided the student with a water bottle.

POI (Plan of Improvement)

Center staff will develop and implement a plan to ensure drinking water is available to all children and is offered to children under three years of age, as required.

Correction Deadline: 2/21/2020

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

Comment

Proper diapering procedures observed.

Finding

591-1-1-.10(2) requires Centers first licensed after March 1, 1991, and Centers that renovate existing plumbing facilities, to have a hand washing sink with running heated water located adjacent to the diapering area. Flush sinks shall not be used for hand washing. Cleansing procedures in other facilities shall be approved by the Department. It was determined based on the consultant's observation that the sinks in the 3LF and 2LF did not have warm water to meet hand washing guidelines.

POI (Plan of Improvement)

The Center will ensure that a hand washing sink is located adjacent to each diapering area, that flush sinks are not used for handwashing, and that the department has approved cleansing procedures in other facilities, if applicable.

Correction Deadline: 2/21/2020

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete. Consultant observed provider properly dispensing and medication and properly recording on the medication log.

Policies and Procedures

591-1-1-.27 Posted Notices

Met

Comment

Consultant observed proof of liability insurance.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Technical Assistance****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Technical Assistance

591-1-1-.36(4)(b) - Consultant discussed with provider that the air conditioner unit casing in the rear of the bus was not in good repair, broken. The consultant discussed with the director to have the air conditioner unit repaired-vehicle with tag # ABL9125.

Correction Deadline: 2/22/2020**Technical Assistance**

591-1-1-.36(4)(f)1. - Consultant discussed with the provider to have the broken seat belt buckle in first seat on the first right row professionally repaired. The consultant reviewed the transportation records and observed that the center does not have a full load during transportation and provider stated a child has not been sitting in that seat-vehicle with tag # ABL9125.

Correction Deadline: 2/22/2020**Comment**

The consultant observed a proper unload and second check on both vehicles completed during afternoon transportation arrival to the center.

Correction Deadline: 2/22/2020

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Comment**

Pleasant naptime environment observed.

Technical Assistance

Consultant discussed with the provider about mats being in good repair throughout the center.

Correction Deadline: 2/21/2020

Staff Records

Records Reviewed: 21**Records with Missing/Incomplete Components: 2**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Date of Hire: 09/22/2006	
Staff # 4	Met
Date of Hire: 09/20/2018	
Staff # 5	Met
Date of Hire: 01/27/2020	

Staff # 6 Date of Hire: 12/18/2017	Met
Staff # 7 Date of Hire: 01/02/2008	Met
Staff # 8 Date of Hire: 08/27/2018	Met
Staff # 9 Date of Hire: 08/14/2019	Met
Staff # 10 Date of Hire: 05/31/2018	Met
Staff # 11 Date of Hire: 01/27/2020	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14 Date of Hire: 02/01/1990	Met
Staff # 15 Date of Hire: 07/30/2018	Met
Staff # 16 Date of Hire: 08/19/2019	Met
Staff # 17 Date of Hire: 10/17/2011	Met
Staff # 18 Date of Hire: 03/06/2017 <u>"Missing/Incomplete Components"</u> .31(2)(b)2.-Staff Qualifications-Education Missing	Not Met
Staff # 19 Date of Hire: 06/29/2018 <u>"Missing/Incomplete Components"</u> .31(2)(b)2.-Staff Qualifications-Education Missing	Not Met
Staff # 20	Met

Date of Hire: 11/20/2006

Staff # 21

Met

Date of Hire: 06/04/2007

Staff Credentials Reviewed: 10**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Not Met****Comment**

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on consultant's review of records staff #12 hired on 10/10/2019 did not have current CPR and First Aid certification within ninety days of hire.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 3/22/2020**591-1-1-.33 Staff Training****Met****Correction Deadline: 11/22/2019****Corrected on 2/21/2020****.33(3) - Consultant observed staff to have 10 hours of required training for required staff for 2019.****Comment**

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)**Not Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on consultant's review of records that one lead teacher did not have the credentials that meet the educational requirements.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 2/21/2020

Finding

591-1-1-.31(2)(b)3.(ii)(I)-(VIII) requires the Center develop a written plan for newly hired teacher's who do not possess the educational credential or degree listed in 591-1-1-.31(2)(b)2.(i) through (xii). It was determined based on consultant's review of records that one lead teacher was enrolled in education program and did not have a professional learning plan on file.

POI (Plan of Improvement)

The Center will develop a written plan for newly hired teacher's and ensure that the teacher's follow the plan.

Correction Deadline: 2/21/2020

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.