



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/19/2019 **VisitType:** Licensing Study **Arrival:** 9:10 AM **Departure:** 2:20 PM

CCLC-17559

The Goddard School

3710 Old Atlanta Road Suwanee, GA 30024 Forsyth County
 (770) 844-6546 DSuwanee2GA@goddardschools.com

Regional Consultant

Mandi Sloan

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mandi.sloan@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/19/2019	Licensing Study	Good Standing	
09/05/2018	Monitoring Visit	Good Standing	
02/01/2018	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1RT	Infants	2	3	C	15	C	NA	NA	Floor Play
Main	B 2 RT	One Year Olds	2	7	C	14	C	NA	NA	Transitioning
Main	C 3RT	One Year Olds	1	4	C	14	C	NA	NA	Transitioning
Main	D 4RT	One Year Olds	2	8	C	14	C	NA	NA	Story
Main	E 5RT	Two Year Olds	2	11	C	23	C	NA	NA	Circle Time
Main	F 6 RT	Three Year Olds	2	12	C	23	C	NA	NA	Circle Time
Main	G BK MD	Three Year Olds and Four Year Olds	2	20	C	24	C	NA	NA	Story
Main	H 4LF	Three Year Olds	2	17	C	24	C	NA	NA	Centers
Main	I 3LF	Three Year Olds and Four Year Olds	2	18	C	22	C	NA	NA	Circle Time
Main	J 2LF	PreK	2	13	C	26	C	NA	NA	Centers
Main	K 1LF	Six Year Olds and Over	1	20	C	26	C	37	C	Centers

Total Capacity @35 sq. ft.: 225

Total Capacity @25 sq. ft.: 236

Total # Children this Date: 133

Total Capacity @35 sq. ft.: 225

Total Capacity @25 sq. ft.: 236

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground infant/tod	36	C
Main	playground pre-school	116	C
Main	playground school age	34	C

Comments

The purpose of today's visit is to conduct a Licensing Study

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tiffany Coney, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(4) - Consultant discussed with provider to ensure computer monitors and full length mirrors are secured to prevent injury from tipping, falling, or being pulled or pushed over.

Correction Deadline: 2/19/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Technical Assistance

591-1-1-.25(13) - Consultant discussed with provider to ensure cabinets under hand washing sinks in the children's bathrooms are kept locked.

Correction Deadline: 2/19/2019

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that there is paint peeling off the cabinets under the hand washing sinks in the child's bathroom in Room G (Back- Middle).

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 2/19/2019

Technical Assistance

591-1-1-.25(7) - Consultant spoke with provider to ensure the door to the "mop closet" (down the left hallway) is latched or locked at all times.

Correction Deadline: 2/19/2019

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(4) - Consultant discussed with provider to ensure fencing material shall not present a hazard to children and there are no sharp edges present on the bottom of the fence of the back left and right playgrounds.

Correction Deadline: 2/19/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff stated knowledge of proper hand washing.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.29 Required Reporting

Technical Assistance

Technical Assistance

591-1-1-.29 - Consultant discussed with provider to ensure knowledge of new required reporting procedures.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Technical Assistance

Technical Assistance

591-1-1-.36(7)(a) - Consultant discussed with provider to ensure updated and current transportation information is on file for each child who is provided routine transportation.

Correction Deadline: 2/20/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 9/5/2018

Corrected on 2/19/2019

.30(4) - Previous citation was corrected on this date as mats and sheets were observed to be stored in individual cubbies and not touching any other cots, mats or bedding.

Staff Records

Records Reviewed: 30

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 07/23/2018	
Staff # 2	Met
Date of Hire: 07/30/2018	
Staff # 3	Met
Date of Hire: 08/03/2017	
Staff # 4	Met
Date of Hire: 09/20/2018	
Staff # 5	Met
Date of Hire: 01/25/2019	
Staff # 6	Met
Date of Hire: 01/18/2019	
Staff # 7	Met
Date of Hire: 08/27/2018	
Staff # 8	Met
Date of Hire: 10/17/2011	
Staff # 9	Met
Date of Hire: 05/27/2011	
Staff # 10	Met
Date of Hire: 06/29/2018	
Staff # 11	Met
Date of Hire: 07/14/2016	

Staff # 12 Date of Hire: 03/12/2018	Met
Staff # 13 Date of Hire: 05/01/2017	Met
Staff # 14 Date of Hire: 08/05/2016	Met
Staff # 15 Date of Hire: 03/06/2017	Met
Staff # 16 Date of Hire: 09/22/2006	Met
Staff # 17 Date of Hire: 06/04/2007	Met
Staff # 18 Date of Hire: 02/06/2019	Met
Staff # 19 Date of Hire: 09/05/2017	Met
Staff # 20 Date of Hire: 11/02/2018	Met
Staff # 21 Date of Hire: 09/01/2006	Met
Staff # 22 Date of Hire: 01/02/2008	Met
Staff # 23 Date of Hire: 02/28/2019	Met
Staff # 24 Date of Hire: 09/26/2018	Met
Staff # 25 Date of Hire: 12/18/2018	Met
Staff # 26 Date of Hire: 12/18/2017	Met

Records Reviewed: 30

Records with Missing/Incomplete Components: 0

Staff # 27 Date of Hire: 11/20/2006	Met
Staff # 28 Date of Hire: 09/12/2007	Met
Staff # 29 Date of Hire: 07/30/2018	Met
Staff # 30 Date of Hire: 05/31/2018	Met

Staff Credentials Reviewed: 30

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.