



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/13/2018 **VisitType:** Monitoring Visit

**Arrival:** 1:35 PM

**Departure:** 3:30 PM

**CCLC-1734**

**Brookhaven Christian CDC**

4500 Peachtree Rd. NE Atlanta, GA 30319 DeKalb County  
 (404) 233-9446 bccdc2@bellsouth.net

**Regional Consultant**

Chrische Walker

Phone: (770) 359-5166

Fax: (678) 891-5618

chrische.walker@decal.ga.gov

**Mailing Address**

4500 Peachtree Rd. NE  
 Brookhaven, GA 30319

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/13/2018	Monitoring Visit	Good Standing	
11/07/2018	Incident Investigation Closure	Good Standing	
10/10/2018	Incident Investigation & Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Right-Upper level	Infants and One Year Olds	3	7	C	8	C	NA	NA	Floor Play, Outside, Nap
Main	2nd Right-Upper level	One Year Olds	3	9	C	15	C	NA	NA	Transitioning, Diapering
Main	3rd Right-Upper level	Three Year Olds and Four Year Olds	2	12	C	12	C	NA	NA	Nap
Main	4th Right-Upper level	Two Year Olds and Three Year Olds	2	13	C	13	C	NA	NA	Transitioning
Main	Front Stairs-Lower Level	PreK	2	20	C	25	C	NA	NA	Outside, Transitioning
Main	Stairs-Lower level	PreK	2	18	C	23	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 96			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 79			Total Capacity @35 sq. ft.: 96							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Only	42	C

**Comments**

The purpose of today's visit was to conduct a Monitoring Visit and to follow up from the previous visit on October 10, 2018.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Della Moore, Program Official

Date

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Chrische Walker, Consultant

Date



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### Findings Report

**Date:** 12/13/2018 **VisitType:** Monitoring Visit

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#### CCLC-1734

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

##### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

##### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

##### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

##### Comment

Please be mindful to keep items that pose a hazard inaccessible to children in the 4th Right-Upper Level Classroom.

#### 591-1-1-.26 Playgrounds(CR)

Met

##### Comment

Playground observed to be clean and in good repair.

### Health and Hygiene

#### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

##### Comment

Proper diapering procedures observed. Great job!

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Staff stated proper knowledge of hand washing procedures.

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<b>591-1-1-.20 Medications(CR)</b>	<b>N/A</b>
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**Comment**

The Provider currently does not dispense/administer medication.

	<b>Safety</b>
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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Staff were observed to maintain a positive learning environment on this date.

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<b>591-1-1-.36 Transportation(CR)</b>	<b>N/A</b>
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**Comment**

Center does not provide routine transportation.

	<b>Sleeping &amp; Resting Equipment</b>
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<b>591-1-1-.30 Safe Sleeping and Resting Requirements(CR)</b>	<b>Met</b>
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**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

	<b>Staff Records</b>
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<b>Records Reviewed: 21</b>	<b>Records with Missing/Incomplete Components: 0</b>
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Staff # 1	Met
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Date of Hire: 06/06/2017

Staff # 2	Met
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Date of Hire: 08/08/2016

Staff # 3	Met
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Date of Hire: 10/09/1995

Staff # 4	Met
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Date of Hire: 12/05/2011

Staff # 5	Met
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Date of Hire: 01/08/2001

Staff # 6	Met
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Date of Hire: 04/03/2006

Staff # 7	Met
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Date of Hire: 08/03/2009

**Records Reviewed: 21****Records with Missing/Incomplete Components: 0**

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Staff # 8	Met
Date of Hire: 08/06/2018	
Staff # 9	Met
Date of Hire: 10/04/2018	
Staff # 10	Met
Date of Hire: 10/04/2018	
Staff # 11	Met
Date of Hire: 10/13/2016	
Staff # 12	Met
Date of Hire: 09/01/1994	
Staff # 13	Met
Date of Hire: 02/16/2018	
Staff # 14	Met
Date of Hire: 02/08/2017	
Staff # 15	Met
Date of Hire: 12/27/2016	
Staff # 16	Met
Date of Hire: 07/01/2013	
Staff # 17	Met
Date of Hire: 01/09/2007	
Staff # 18	Met
Date of Hire: 06/18/2018	
Staff # 19	Met
Date of Hire: 02/16/2006	
Staff # 20	Met
Date of Hire: 12/11/2017	
Staff # 21	Met
Date of Hire: 09/22/2014	

**Staff Credentials Reviewed: 21**

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<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Met</b>
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**Comment**

Director provided four files for employees hired since last visit.

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<b>591-1-1-.31 Staff(CR)</b>	<b>Met</b>
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**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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<b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b>	<b>Met</b>
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**Comment**

Center observed to maintain appropriate staff:child ratios.

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<b>591-1-1-.32 Supervision(CR)</b>	<b>Met</b>
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**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.