



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/13/2019 **VisitType:** Monitoring Visit **Arrival:** 10:40 AM **Departure:** 1:05 PM

CCLC-1730

Bright Kids Academy, Inc.

8160 Duralee Lane Douglasville, GA 30134 Douglas County
 (770) 489-8986 Anyanwul@bellsouth.net

Regional Consultant

Morgan Stahl

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morgan.stahl@dec.al.ga.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/13/2019	Monitoring Visit	Good Standing	
11/19/2018	Complaint Closure	Good Standing	
11/01/2018	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg. II	Annex	PreK	4	41	C	57	C	NA	NA	Music
Total Capacity @35 sq. ft.:			57			Total Capacity @25 sq. ft.: 0				
Main	A-1L	One Year Olds and Two Year Olds	1	6	C	12	C	NA	NA	Lunch
Main	B-2L	Three Year Olds	1	15	C	15	C	NA	NA	Story
Main	C-3L	Infants and One Year Olds	1	5	C	14	C	NA	NA	Lunch
Main	D-1R	Three Year Olds and Four Year Olds	2	18	C	24	C	NA	NA	Transitioning
Main	E-Back Right	Two Year Olds	2	18	C	19	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.:			84			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 103			Total Capacity @35 sq. ft.: 141			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

Plan of Improvement: Developed This Date 05/13/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Leo Anyanwu, Program Official

Date

Morgan Stahl, Consultant

Date



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Findings Report

Date: 5/13/2019 **VisitType:** Monitoring Visit **Arrival:** 10:40 AM **Departure:** 1:05 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazardous materials were accessible to children:

-Classroom B-2L: Adult scissors, thumb tacks, and batteries were located on the teacher's desk.

-Annex: An unlocked cabinet on the left side contained a container of Fabreze, two cans of disinfectant spray, a bottle of hand sanitizer, and a bottle of bleach. An unlocked cabinet on the right side contained six cans of disinfectant spray, a bottle of Clorox cleaning spray, a bottle of Spic and Span cleaning spray, and four containers of air freshener. Each was observed to have the label, "Keep out of reach of children".

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 5/13/2019

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that on the right side playground, the back side fence was leaning and disconnected from the gate at the top.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 5/13/2019**Technical Assistance**

591-1-1-.26(9) - Consultant discussed maintenance of vines growing through fence with center director.

Correction Deadline: 5/13/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Comment**

Discussed labeling of "diapering only" areas and staff work stations.

Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that in classroom A-1L, the changing surface was not equipped with a guard or rail. Further, in classroom E-Back Right, the changing surface was observed to have two tears at the corners causing it to be porous.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 5/13/2019

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of records that on May 3, 2019, there was no documentation for each time five children entered and exited the vehicle for afternoon transportation from Bright Star Elementary.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 5/14/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Infant sleep safety requirements observed met.

Correction Deadline: 5/23/2019

Staff Records

Records Reviewed: 24**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 09/08/2017	
Staff # 2	Met
Date of Hire: 03/13/2019	
Staff # 3	Met
Date of Hire: 02/26/2018	
Staff # 4	Met
Date of Hire: 02/25/2019	
Staff # 5	Met
Date of Hire: 08/31/2018	
Staff # 6	Met
Date of Hire: 10/23/2018	
Staff # 7	Met

Date of Hire: 01/09/2019

Staff # 8 Met

Date of Hire: 05/08/2019

Staff # 9 Met

Date of Hire: 10/28/2014

Staff # 10 Met

Date of Hire: 10/04/2018

Staff # 11 Met

Date of Hire: 05/31/2018

Staff # 12 Met

Date of Hire: 08/04/2004

Staff # 13 Met

Date of Hire: 03/07/2016

Staff # 14 Met

Date of Hire: 02/08/2016

Staff # 15 Met

Date of Hire: 10/28/2016

Staff # 16 Met

Date of Hire: 06/09/2003

Staff # 17 Met

Date of Hire: 12/13/2018

Staff # 18 Met

Date of Hire: 11/06/2018

Staff # 19 Met

Date of Hire: 05/19/2016

Staff # 20 Met

Date of Hire: 01/03/2017

Staff # 21 Not Met

Date of Hire: 05/13/2019

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Records Reviewed: 24

Records with Missing/Incomplete Components: 1

Staff # 22	Met
Date of Hire: 09/27/2010	
Staff # 23	Met
Date of Hire: 03/13/2014	
Staff # 24	Met
Date of Hire: 12/31/2013	

Staff Credentials Reviewed: 24

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that one employee did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will complete fingerprinting requirements to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will review CRC rules to ensure the CRC rules are maintained.

Correction Deadline: 5/13/2019

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that one employee hired 5/13/2019 did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while children were present.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will complete fingerprinting requirements to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will review CRC rules to ensure the CRC rules are maintained. A CRC one-day letter was left at the facility on this date.

Correction Deadline: 5/13/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.