



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/24/2019 **VisitType:** Licensing Study **Arrival:** 9:20 AM **Departure:** 2:10 PM

CCLC-1729

TSYS Learning Center

One TSYS Way Columbus, GA 31901 Muscogee County
 (706) 644-4852 Nedlan.Smith@brighthorizons.com

Mailing Address
 Same

Regional Consultant

Phone:
 Fax:
 rukiya.thomas@decal.ga.gov

Joint with: Brandi Mangino

Quality Rated: ★ ★

Compliance Zone Designation		
09/24/2019	Licensing Study	Good Standing
05/23/2019	Monitoring Visit	Good Standing
10/26/2018	Incident Investigation Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left-Infant front		0	0	C	11	C	NA	NA	
Main	Enrichment/Preschool		0	0	C	15	C	NA	NA	
Main	EP1/EP2	Two Year Olds and Three Year Olds	4	36	C	35	NC	NA	NA	Outside,Centers
Main	EP3/EP4	One Year Olds and Two Year Olds and Three Year Olds	4	19	C	35	C	NA	NA	Centers
Main	Infant 1	Infants and One Year Olds	2	7	C	18	C	NA	NA	Diapering,Floor Play
Main	Infant 2	Infants and One Year Olds	2	7	C	21	C	NA	NA	Nap,Floor Play
Main	Infant 3	Infants	3	7	C	19	C	NA	NA	Floor Play
Main	Infant 4	Infants and One Year Olds	2	7	C	18	C	NA	NA	Floor Play
Main	Left Side School Age		0	0	C	48	C	NA	NA	
Main	PS 6		0	0	C	19	C	NA	NA	
Main	PS1	Three Year Olds	3	18	C	20	C	NA	NA	Centers
Main	PS2/PS3	Three Year Olds and Four Year Olds	4	25	C	35	C	NA	NA	Centers
Main	PS4/PS5	Four Year Olds and Five Year Olds	2	17	C	43	C	NA	NA	Circle Time
Main	PS7	PreK	2	22	C	32	C	NA	NA	Music
Main	Toddler 1	One Year Olds	2	8	C	14	C	NA	NA	Circle Time
Main	Toddler 2	One Year Olds	3	8	C	16	C	NA	NA	Free Play
Main	Toddler 3	One Year Olds	2	7	C	14	C	NA	NA	Free Play
Main	Toddler 4		0	0	C	16	C	NA	NA	

Total Capacity @35 sq. ft.: 429	Total Capacity @25 sq. ft.: 0
Total # Children this Date: 188	Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	Main	73	C

Comments

A one-day letter and the CRC Video Affidavit, were left on this date and the CRC script was read.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

The director stated that the center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 5/23/2019

Corrected on 9/24/2019

.25(13) - The previous citation was observed to be corrected.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals

Not Evaluated

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Staff # 1 Date of Hire: 01/31/2017	Met
Staff # 2	Met
Staff # 3 Date of Hire: 06/24/2019	Met
Staff # 4	Met
Staff # 5 Date of Hire: 01/19/2017	Met
Staff # 6 Date of Hire: 09/15/2015	Met
Staff # 7 Date of Hire: 05/08/2013	Met
Staff # 8 Date of Hire: 05/17/2018	Met
Staff # 9 Date of Hire: 11/19/2010	Met
Staff # 10	Met
Staff # 11 Date of Hire: 12/24/2012	Met
Staff # 12 Date of Hire: 08/19/2019 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 13 Date of Hire: 10/11/2016	Met
Staff # 14 Date of Hire: 03/04/2019	Met
Staff # 15	Met
Staff # 16	Met
Staff # 17	Met

Date of Hire: 05/13/2016

Staff # 18 Met

Date of Hire: 06/18/2019

Staff # 19 Met

Date of Hire: 05/13/2019

Staff # 20 Met

Date of Hire: 08/26/2019

Staff # 21 Met

Date of Hire: 10/20/2016

Staff # 22 Met

Date of Hire: 06/02/2017

Staff # 23 Met

Date of Hire: 02/27/2015

Staff # 24 Met

Date of Hire: 01/12/2015

Staff # 25 Met

Date of Hire: 01/02/2019

Staff # 26 Met

Staff # 27 Met

Date of Hire: 12/15/2014

Staff # 28 Met

Date of Hire: 09/18/2019

Staff # 29 Met

Staff # 30 Met

Staff # 31 Met

Date of Hire: 11/19/2018

Staff # 32 Met

Date of Hire: 08/15/2003

Staff # 33 Met

Date of Hire: 12/21/2016

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on observation that an employee whose hire date was August 19, 2019 was present at the center as an employee without the most recent determination letter being ported electronically as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 9/24/2019

591-1-1-.14 First Aid & CPR Met

Comment

Complete first aid kits observed in center.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.