



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/13/2018 **VisitType:** Licensing Study **Arrival:** 9:20 AM **Departure:** 2:50 PM

CCLC-1729

TSYS Learning Center

One TSYS Way Columbus, GA 31901 Muscogee County
(706) 644-4852 Nedlan.Smith@brighthorizons.com

Regional Consultant

Brandi Mangino

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
09/13/2018	Licensing Study	Good Standing
05/17/2018	Licensing Study	Good Standing
10/12/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left-Infant front		0	0	C	19	C	NA	NA	
Main	3rd Right-4 yr. Pre-k		0	0	C	21	C	NA	NA	
Main	Enrichment/Preschool		0	0	C	15	C	NA	NA	
Main	EP 1	Two Year Olds	1	7	C	9	C	NA	NA	Centers
Main	EP2	Two Year Olds	2	12	C	20	C	NA	NA	Centers
Main	EP3	Two Year Olds	2	13	C	19	C	NA	NA	Outside
Main	EP4		0	0	C	19	C	NA	NA	
Main	Infant 1	Infants and One Year Olds	2	6	C	18	C	NA	NA	Floor Play,Music,Nap
Main	Infant 2	Infants	2	4	C	18	C	NA	NA	Nap,Floor Play
Main	Infant 3	Infants and One Year Olds	2	5	C	17	C	NA	NA	Music,Nap,Floor Play
Main	Infant 4	Infants	2	4	C	13	C	NA	NA	Floor Play,Nap
Main	Left Side School Age		0	0	C	42	C	NA	NA	
Main	PS 6		0	0	C	19	C	NA	NA	
Main	PS1	Three Year Olds and Four Year Olds	1	8	C	23	C	NA	NA	Outside
Main	PS2	Three Year Olds	3	12	C	21	C	NA	NA	Centers
Main	PS3	Three Year Olds	1	8	C	23	C	NA	NA	Centers
Main	PS4	Four Year Olds	2	19	C	22	C	NA	NA	Art,Music
Main	PS5	PreK	3	17	C	22	C	NA	NA	Art,Centers
Main	PS7	PreK	4	21	C	24	C	NA	NA	Story
Main	Toddler 1	One Year Olds	2	6	C	18	C	NA	NA	Outside


Main	Toddler 2	One Year Olds and Two Year Olds	2	5	C	18	C	NA	NA	Circle Time
Main	Toddler 3		0	0	C	18	C	NA	NA	
Main	Toddler 4	Two Year Olds	2	9	C	17	C	NA	NA	Outside, Circle Time
Total Capacity @35 sq. ft.:			455		Total Capacity @25 sq. ft.:			0		
Total # Children this Date:			156		Total Capacity @35 sq. ft.:			455		
					Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Plan of Improvement: Developed This Date 09/13/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decgal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decgal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Nedlan Smith, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

Date: 9/13/2018 **VisitType:** Licensing Study **Arrival:** 9:20 AM **Departure:** 2:50 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Observed completed documentation.

Correction Deadline: 9/13/2018

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Ventilation was not working properly in the toddler classrooms and the center had someone on site correcting the issue.

Correction Deadline: 10/13/2018

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Technical Assistance

Consultant discussed the wall paper over the diaper changing stations in the Infant rooms needs to be corrected as it is coming off the wall.

Correction Deadline: 9/13/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant observation that the following hazards were present on the playgrounds:

- wood around the yellow and purple house at the bottom left corner was observed to be chipping. This was the side facing the road and not the center.
- bottom of the blue and yellow pump house in the front was observed to be chipping paint.
- the yellow bottoms where the wooden post sit under the shade were observed to be chipping paint.
- paint was observed to be chipping on the steps of the early preschool playground equipment.
- the drain in middle of the playground that had grass around it was posing a tripping hazard due to the area not being level.
- red paint was observed to be chipping on the steps of the small playground in the middle of the building near the water park area.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 9/27/2018

Food Service

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA’s website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Technical Assistance

Consultant discussed labeling of the food outside original containers.

Correction Deadline: 9/13/2018

Health and Hygiene

Technical Assistance

Consultant and director discussed the use of bibs on this date.

Correction Deadline: 9/13/2018

Comment

Hand washing requirements for diapering were discussed with the director on this date.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Technical Assistance****Technical Assistance**

Consultant discussed that parents needs to ensure they date field trip permission forms and sign for each child when a sibling group.

Correction Deadline: 9/13/2018

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 61****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 04/22/2017	
Staff # 2	Met
Date of Hire: 05/17/2018	
Staff # 3	Met
Date of Hire: 12/09/2013	
Staff # 4	Met
Date of Hire: 11/19/2010	
Staff # 5	Met
Date of Hire: 11/01/2004	

Staff # 6 Date of Hire: 12/08/2016	Met
Staff # 7 Date of Hire: 01/23/2018	Met
Staff # 8 Date of Hire: 05/13/2016	Met
Staff # 9 Date of Hire: 05/18/2009	Met
Staff # 10 Date of Hire: 05/18/2009	Met
Staff # 11 Date of Hire: 04/14/2015	Met
Staff # 12 Date of Hire: 10/16/2006	Met
Staff # 13 Date of Hire: 08/29/2001	Met
Staff # 14 Date of Hire: 07/16/2018	Met
Staff # 15 Date of Hire: 01/19/2017	Met
Staff # 16 Date of Hire: 01/29/2017	Met
Staff # 17 Date of Hire: 02/02/2015	Met
Staff # 18 Date of Hire: 11/21/2016	Met
Staff # 19 Date of Hire: 08/05/2014	Met
Staff # 20 Date of Hire: 12/18/2017	Met

Staff # 21 Date of Hire: 01/12/2015	Met
Staff # 22 Date of Hire: 02/16/2017	Met
Staff # 23 Date of Hire: 05/15/2015	Met
Staff # 24 Date of Hire: 10/20/2016	Met
Staff # 25 Date of Hire: 12/24/2012	Met
Staff # 26 Date of Hire: 10/13/2003	Met
Staff # 27 Date of Hire: 09/15/2003	Met
Staff # 28 Date of Hire: 05/08/2013	Met
Staff # 29 Date of Hire: 05/08/2013	Met
Staff # 30 Date of Hire: 05/08/2013	Met
Staff # 31 Date of Hire: 01/26/2016	Met
Staff # 32 Date of Hire: 08/21/2015	Met
Staff # 33 Date of Hire: 03/10/2014	Met
Staff # 34 Date of Hire: 12/24/2012	Met
Staff # 35 Date of Hire: 01/02/2018	Met

Staff # 36 Date of Hire: 10/12/2012	Met
Staff # 37 Date of Hire: 12/15/2014	Met
Staff # 38 Date of Hire: 07/25/2018	Met
Staff # 39 Date of Hire: 05/13/2016	Met
Staff # 40 Date of Hire: 05/13/2016	Met
Staff # 41 Date of Hire: 05/29/2018	Met
Staff # 42 Date of Hire: 05/16/2016	Met
Staff # 43 Date of Hire: 01/23/2018	Met
Staff # 44 Date of Hire: 03/15/2016	Met
Staff # 45 Date of Hire: 10/02/2000	Met
Staff # 46 Date of Hire: 02/27/2015	Met
Staff # 47 Date of Hire: 02/01/2017	Met
Staff # 48 Date of Hire: 06/05/2015	Met
Staff # 49 Date of Hire: 12/01/2016	Met
Staff # 50 Date of Hire: 01/23/2018	Met

Records Reviewed: 61

Records with Missing/Incomplete Components: 0

Staff # 51 Date of Hire: 07/16/2001	Met
Staff # 52 Date of Hire: 12/21/2016	Met
Staff # 53 Date of Hire: 05/13/2016	Met
Staff # 54 Date of Hire: 06/06/2011	Met
Staff # 55 Date of Hire: 08/13/2018	Met
Staff # 56 Date of Hire: 10/11/2016	Met
Staff # 57 Date of Hire: 06/02/2017	Met
Staff # 58 Date of Hire: 08/15/2003	Met
Staff # 59 Date of Hire: 01/15/2008	Met
Staff # 60 Date of Hire: 07/25/2018	Met
Staff # 61 Date of Hire: 06/20/2016	Met

Staff Credentials Reviewed: 61

591-1-1-.09 Criminal Records Check(CR)

Technical Assistance

Technical Assistance

The director was informed that a fingerprint background determination for any staff that had fingerprints completed before January 1, 2014 must obtain an updated fingerprint determination by October 1, 2018. The director was further informed that all staff must have a comprehensive background check determination on file no later than October 1, 2018. The consultant discussed new criminal background policies and procedures that will become effective on October 1, 2018. The director will review the upcoming changes to ensure criminal background compliance is maintained.

Correction Deadline: 9/13/2018

591-1-1-.33 Staff Training

Technical Assistance

Technical Assistance

Please ensure that documentation of orientation is placed in the staff files and completed prior to them being placed in the classroom.

Correction Deadline: 9/23/2018

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.