



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/17/2018    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 2:40 PM

**CCLC-1729**

**TSYS Learning Center**

One TSYS Way Columbus, GA 31901 Muscogee County  
 (706) 644-4852 Nedlan.Smith@brighthorizons.com

**Regional Consultant**

Laura Swann

Phone: (706) 855-3454

Fax: (706) 434-7641

laura.swann@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/17/2018	Licensing Study	Good Standing	
10/12/2017	Monitoring Visit	Good Standing	
06/26/2017	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left-Infant front	One Year Olds	2	9	C	19	C	NA	NA	Lunch, Transitioning
Main	3rd Right-4 yr. Pre-k	PreK	2	20	C	21	C	NA	NA	Music
Main	Enrichment/Preschool		0	0	C	15	C	NA	NA	
Main	EP 1	Three Year Olds	2	13	C	9	NC	NA	NA	Lunch
Main	EP2	Three Year Olds	3	13	C	20	C	NA	NA	Lunch, Transitioning
Main	EP3	Three Year Olds and Four Year Olds	2	13	C	19	C	NA	NA	Transitioning, Lunch
Main	EP4		0	0	C	19	C	NA	NA	
Main	Infant 1	Infants and One Year Olds	2	7	C	18	C	NA	NA	Lunch, Nap, Transitioning, Floor Play
Main	Infant 2	Infants and One Year Olds	2	7	C	18	C	NA	NA	Feeding, Diapering, Transitioning, Floor Play, Nap
Main	Infant 3	Infants	2	8	C	17	C	NA	NA	Feeding, Nap, Floor Play
Main	Infant 4	One Year Olds	2	7	C	13	C	NA	NA	Feeding, Floor Play
Main	Left Side School Age		0	0	C	42	C	NA	NA	


Main	PS 6		0	0	C	19	C	NA	NA	
Main	PS1	Three Year Olds and Four Year Olds	2	18	C	23	C	NA	NA	Music
Main	PS2	Three Year Olds and Four Year Olds	2	17	C	21	C	NA	NA	Lunch
Main	PS3	Four Year Olds	2	20	C	23	C	NA	NA	Lunch
Main	PS4	Four Year Olds	2	20	C	22	C	NA	NA	Transitioning,Lun ch,Music
Main	PS5		0	0	C	22	C	NA	NA	
Main	PS7		0	0	C	24	C	NA	NA	
Main	Toddler 1	One Year Olds and Two Year Olds	2	7	C	18	C	NA	NA	Nap,Transitionin g
Main	Toddler 2	One Year Olds and Two Year Olds	2	9	C	18	C	NA	NA	Transitioning,Na p
Main	Toddler 3		0	0	C	18	C	NA	NA	
Main	Toddler 4	Two Year Olds	20	8	C	17	C	NA	NA	Lunch
			Total Capacity @35 sq. ft.: 455			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 196			Total Capacity @35 sq. ft.: 455			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

Plan of Improvement: Developed This Date 05/17/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Nedlan Smith, Program Official

Date

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Laura Swann, Consultant

Date



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### Findings Report

**Date:** 5/17/2018 **VisitType:** Licensing Study

**Arrival:** 10:00 AM

**Departure:** 2:40 PM

#### CCLC-1729

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Parental permission was obtained for water play activities.

### Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

#### 591-1-1-.08 Children's Records

Met

#### Comment

Records were observed to be complete and well organized.

### Facility

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Center appears clean and well maintained.

**Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Infant feeding forms are updated regularly.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.05 Animals** **Met**

**Comment**

Animals maintained clean and appropriately caged.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Field trip documentation observed to be complete.

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**Comment**

Pleasant naptime environment observed.

**Staff Records**

**Records Reviewed: 49**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 04/22/2017	
Staff # 2	Met
Date of Hire: 12/09/2013	
Staff # 3	Met
Date of Hire: 11/19/2010	
Staff # 4	Met
Date of Hire: 11/01/2004	
Staff # 5	Met
Date of Hire: 12/08/2016	
Staff # 6	Met
Date of Hire: 01/23/2018	
Staff # 7	Met
Date of Hire: 05/13/2016	
Staff # 8	Met
Date of Hire: 05/18/2009	
Staff # 9	Met
Date of Hire: 04/14/2015	
Staff # 10	Met
Date of Hire: 04/15/2018	
Staff # 11	Met
Date of Hire: 08/29/2001	
Staff # 12	Met

Date of Hire: 01/19/2017

Staff # 13 Met

Date of Hire: 02/02/2015

Staff # 14 Met

Date of Hire: 11/21/2016

Staff # 15 Met

Date of Hire: 08/05/2014

Staff # 16 Met

Staff # 17 Met

Date of Hire: 12/18/2017

Staff # 18 Met

Date of Hire: 05/15/2015

Staff # 19 Met

Date of Hire: 10/20/2016

Staff # 20 Met

Date of Hire: 12/24/2012

Staff # 21 Met

Date of Hire: 10/13/2003

Staff # 22 Met

Date of Hire: 03/12/2018

Staff # 23 Met

Date of Hire: 09/15/2003

Staff # 24 Met

Date of Hire: 05/08/2013

Staff # 25 Met

Date of Hire: 01/26/2016

Staff # 26 Met

Date of Hire: 08/21/2015

Staff # 27 Met

Date of Hire: 01/17/2018

Staff # 28 Date of Hire: 03/10/2014	Met
Staff # 29 Date of Hire: 12/24/2012	Met
Staff # 30 Date of Hire: 10/12/2012	Met
Staff # 31 Date of Hire: 05/13/2016	Met
Staff # 32 Date of Hire: 05/16/2016	Met
Staff # 33	Met
Staff # 34 Date of Hire: 01/23/2018	Met
Staff # 35 Date of Hire: 03/15/2016	Met
Staff # 36 Date of Hire: 10/02/2000	Met
Staff # 37 Date of Hire: 02/27/2015	Met
Staff # 38 Date of Hire: 02/01/2017	Met
Staff # 39 Date of Hire: 06/05/2015	Met
Staff # 40 Date of Hire: 12/01/2016	Met
Staff # 41 Date of Hire: 01/23/2018	Met
Staff # 42 Date of Hire: 07/16/2001	Met
Staff # 43	Met



**Records Reviewed: 49**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 12/21/2016

Staff # 44 Met

Date of Hire: 05/13/2016

Staff # 45 Met

Date of Hire: 06/06/2011

Staff # 46 Met

Staff # 47 Met

Date of Hire: 08/15/2003

Staff # 48 Met

Date of Hire: 01/15/2008

Staff # 49 Met

Date of Hire: 06/20/2016

**Staff Credentials Reviewed: 49**

**591-1-1-.09 Criminal Records Check(CR) Met**

**Comment**

Criminal records checks were observed to be complete.

**Comment**

Director provided eight file(s) for employees hired since last visit.

**591-1-1-.14 First Aid & CPR Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training Met**

**Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.