



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/1/2018 **VisitType:** Licensing Study **Arrival:** 11:10 AM **Departure:** 1:40 PM

CCLC-1726

Bright Horizons Children's Center at Wildwood

3175 Windy Hill Road Atlanta, GA 30339 Cobb County
(770) 933-0530 Tina.Carter@brighthorizons.com

Regional Consultant

Courtney Moody

Phone: (800) 796-7861

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courtney.moody@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/01/2018	Licensing Study	Good Standing	
10/03/2017	Monitoring Visit	Good Standing	
01/24/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A L1	Three Year Olds	1	15	C	23	C	NA	NA	Centers
Main	B L2	Three Year Olds	2	22	C	26	C	NA	NA	Story
Main	C Back Left (GA PreK)	PreK	2	22	C	26	C	NA	NA	Music
Main	D R6	One Year Olds and Two Year Olds	2	15	C	17	C	NA	NA	Lunch
Main	E R5	Two Year Olds	1	9	C	16	C	NA	NA	Lunch
Main	F R4	One Year Olds	2	9	C	13	C	NA	NA	Transitioning
Main	G R3	One Year Olds	2	8	C	14	C	NA	NA	Centers
Main	H R2	Infants	2	10	C	12	C	NA	NA	Nap,Floor Play
Total Capacity @35 sq. ft.: 147						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 110			Total Capacity @35 sq. ft.: 147			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Left Playground	51	C
Main	B Back Playground	42	C
Main	C Right Back Playground	47	C
Main	D Front Right Playground	8	C

Comments

Plan of Improvement: Developed This Date 05/01/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Tina Carter, Program Official

Date

Courtney Moody, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Technical Assistance**

Technical Assistance

Discussed inspecting baskets to monitor for loose plastic.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Comment

No hazards observed accessible to children on this date.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that there was a baseboard missing under the changing table in classroom R4, creating a gap measuring less than 5 inches.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 5/1/2018

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Not Met**

Finding

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication.

It was determined based on review of records that medication was authorized to be dispensed from April 3, 2018 to April 4, 2018, however, the medication log did not indicate that the medication was dispensed beyond April 6, 2018.

It was determined that medication was authorized to be dispensed from March 21, 2018 to April 4, 2018 three times per day, however the medication log did not indicate that medication was dispensed two times per day on March 21, 2018, March 27, 2018, and April 4, 2018 and once per day on March 22, 2018, March 23, 2018, April 2, 2018 and April 3, 2018.

It was determined that medication was authorized to be dispensed from April 9, 2018 to April 13, 2018 at 11:30 AM and 3:15 PM, however, the medication log did not indicate that medication was dispensed at 11:30 AM on April 11, 2018 and April 12, 2018.

It was determined that medication was authorized to be dispensed from April 23, 2018 to May 4, 2018 at 12:30 PM and 4:30 PM, however, the medication log did not indicate that medication was dispensed at 4:30 PM on April 25, 2018 and 12:30 PM on April 26, 2018.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 5/1/2018

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **N/A**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 17

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 11/21/2015	
Staff # 2	Met
Date of Hire: 09/22/2016	
Staff # 3	Met
Date of Hire: 09/25/2013	
Staff # 4	Met
Date of Hire: 05/09/2015	
Staff # 5	Met
Date of Hire: 10/19/2015	
Staff # 6	Met
Date of Hire: 09/04/2017	
Staff # 7	Met
Date of Hire: 01/02/2018	
Staff # 8	Met
Date of Hire: 05/26/2015	
Staff # 9	Met
Date of Hire: 04/24/2017	
Staff # 10	Met
Date of Hire: 06/05/2017	
Staff # 11	Met
Date of Hire: 10/15/2010	
Staff # 12	Met
Date of Hire: 11/14/2015	

Records Reviewed: 17

Records with Missing/Incomplete Components: 0

Staff # 13 Date of Hire: 03/08/2010	Met
Staff # 14 Date of Hire: 08/05/2016	Met
Staff # 15 Date of Hire: 05/08/2017	Met
Staff # 16 Date of Hire: 06/25/2014	Met
Staff # 17 Date of Hire: 10/08/2012	Met

Staff Credentials Reviewed: 17

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Director provided two files for employees hired since the last visit.

591-1-1-.14 First Aid & CPR **Met**

Comment

Complete kits observed in center.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR) **Met**

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.