



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/7/2018      **VisitType:** Monitoring Visit      **Arrival:** 3:05 PM      **Departure:** 4:20 PM

**CCLC-17056**

**Flowery Branch YMCA Kids Time**

5544 Radford Road Flowery Branch, GA 30542 Hall County  
 (770) 297-9622 amy.kienle@gamountainsymca.org

**Mailing Address**  
 2455 Howard Rd.  
 Gainesville, GA 30501

**Regional Consultant**

Candace Gilbert

Phone: (866) 371-4935

Fax: (866) 371-7713

candace.gilbert@decal.ga.gov

Joint with: Isha Barrie

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
02/07/2018	Monitoring Visit	Good Standing
09/06/2017	Licensing Study	Good Standing
01/12/2017	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	1001- Computer	Six Year Olds and Over	1	25	NC	20	NC	NA	NA	Homework
Building 1	500 Pod E		0	0	C	19	C	NA	NA	
Building 1	900- Media		0	0	C	59	C	NA	NA	
Building 1	Cafeteria	Six Year Olds and Over	2	20	C	87	C	NA	NA	Homework
Building 1	Gym		0	0	C	151	C	NA	NA	
Total Capacity @35 sq. ft.: 87						Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Centers Request		
Total # Children this Date: 45						Total Capacity @35 sq. ft.: 87		Total Capacity @25 sq. ft.: 0		

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

The purpose of today's visit is to conduct a monitoring visit to follow up on the previous visit conducted on September 6, 2017.

Plan of Improvement: Developed This Date 02/07/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Cassidy Buffington, Program Official \_\_\_\_\_ Date

Candace Gilbert, Consultant \_\_\_\_\_ Date

Isha Barrie, Consultant \_\_\_\_\_ Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****Met****Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)****Not Met****Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on consultant's observation there were 25 children in a space licensed for 20 children.

**POI (Plan of Improvement)**

The Center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 2/7/2018**

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Consultant observed that route to playground was free and safe of hazards. Provider also stated that they do not use playground equipment.

Correction Deadline: 3/9/2018

## Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

There were no children enrolled in the program that require diapering.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

No medications administered.

## Safety

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

## Sleeping & Resting Equipment

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

School age/ after school program no rest period required.

## Staff Records

**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal records checks were observed to be complete.

**591-1-1-.14 First Aid & CPR** **Not Met**

Correction Deadline: 10/6/2017

Corrected on 2/7/2018

Consultant observed staff to have current CPR and first aid on file.

**Finding**

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on consultant observation the first aid kit for the center did not have a first aid manual, triangular bandage, band aids, eye protection, antiseptic cleaning solution, antibacterial ointment, insect sting preparation, cold pack, thermometer, scissors, or tape.

**POI (Plan of Improvement)**

Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that they kits are not accessible to children but are easily accessible to Center Staff.

**Correction Deadline: 2/21/2018**

**Recited on 2/7/2018**

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**591-1-1-.24 Personnel Records** **Met**

**Correction Deadline: 9/11/2017**

**Corrected on 2/7/2018**

**Consultant observed that all staff members to have a personnel file.**

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**591-1-1-.33 Staff Training** **Met**

**Correction Deadline: 10/6/2017**

**Corrected on 2/7/2018**

**Staff member previously cited no longer at center.**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Consultant observed staff members to follow all applicable laws.

**Correction Deadline: 2/7/2018**

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Not Met**

**Finding**

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on consultant's observation that five school aged children were in the cafeteria unsupervised with no staff present after washing their hands in the bathroom across the hall. one staff was supervising room 1001, one in the hall way by the bathrooms, and the third by the closed gym with no children.

**POI (Plan of Improvement)**

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

**Correction Deadline: 2/7/2018**