



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/26/2019 **VisitType:** POI Follow Up **Arrival:** 11:25 AM **Departure:** 12:15 PM

CCLC-16857

Butterfield's Academy

120 Roberts Street Savannah, GA 31408 Chatham County
 (912) 964-9500 patriciab604@msn.com

Mailing Address
 Same

Regional Consultant

Haley Carwile

Phone: (229) 317-9868
 Fax: (229) 317-9865
 haley.carwile@dec.al.gov

Joint with: Kesha McNeal

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/26/2019	POI Follow Up	Good Standing	
02/26/2019	Licensing Study	Good Standing	
10/23/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-3-12 year-old		0	0	C	35	C	NA	NA	
Main	B-preschool	Three Year Olds and Four Year Olds	2	16	C	19	C	NA	NA	Circle Time
Main	C -infant/toddler	Infants and One Year Olds and Two Year Olds	3	18	C	18	C	NA	NA	Transitioning, Nap, Floor Play
Total Capacity @35 sq. ft.: 72			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 34			Total Capacity @35 sq. ft.: 72							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGD	206	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Patricia Butterfield, Program Official

Date

Haley Carwile, Consultant

Date

Kesha McNeal, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/26/2019 **VisitType:** POI Follow Up

Arrival: 11:25 AM

Departure: 12:15 PM

CCLC-16857

Butterfield's Academy

120 Roberts Street Savannah, GA 31408 Chatham County
(912) 964-9500 patriciab604@msn.com

Mailing Address
Same

Regional Consultant

Haley Carwile

Phone: (229) 317-9868

Fax: (229) 317-9865

haley.carwile@decal.ga.gov

Joint with: Kesha McNeal

The following information is associated with a POI Follow Up:

Facility

591-1-1-.19 License Capacity(CR)

Met

Correction Deadline: 2/27/2019

Corrected on 3/26/2019

.19(1) - License capacity met in all rooms on this date.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 2/26/2019

Corrected on 3/26/2019

.15(2) - Observed feeding plans for all four infants enrolled.

Correction Deadline: 2/26/2019

Corrected on 3/26/2019

.15(3) - Observed bottles to be pre-made for the enrolled infants.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 2/26/2019

Corrected on 3/26/2019

.30(1)(a)3 - Staff stated that crib sheets are changed daily or more as needed.

Correction Deadline: 2/26/2019

Corrected on 3/26/2019

.30(1)(b) - Observed children in room C to have a cot/mat as required.

Correction Deadline: 2/27/2019

Corrected on 3/26/2019

.30(1)(b)1 - Observed the mats in the center to be two inches thick on this date.

Correction Deadline: 2/27/2019

Corrected on 3/26/2019

.30(1)(b)4 - Observed mats to have a sheet on them on this date.

Correction Deadline: 2/26/2019

Corrected on 3/26/2019

.30(4) - Cots stored inaccessible on this date.

Staff Records

591-1-1-.14 First Aid & CPR

Defer

Defer

591-1-1-.14(1)-Director stated that her CPR/First Aid would be renewed March 27, 2019. Director will send updated card to consultant.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 3/28/2019

591-1-1-.33 Staff Training

Defer

Correction Deadline: 3/28/2019

Corrected on 3/26/2019

.33(5) - Observed the cook and the director to have food prep training that does expire until September 20, 2022.

Defer

591-1-1-.33(6)-Will review annual training for 2019 during the first fiscal visit of 2020.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 2/26/2019

Corrected on 3/26/2019

.32(1) - Observed appropriate child staff ratios on this date.