



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/12/2017 **VisitType:** Monitoring Visit

**Arrival:** 9:00 AM

**Departure:** 11:00 AM

**CCLC-16857**

**Butterfield's Academy**

120 Roberts Street Savannah, GA 31408 Chatham County  
 (912) 964-9500 patriciab604@msn.com

**Regional Consultant**

Kati Cosby

Phone: (912) 544-8606

Fax: (912) 544-9425

kati.cosby@dec.al.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/12/2017	Monitoring Visit	Good Standing	
03/09/2017	Monitoring Visit	Good Standing	
11/15/2016	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-3-12 year-old		0	0	C	35	C	NA	NA	
Main	B-preschool	Infants and One Year Olds and Two Year Olds	4	13	C	19	C	NA	NA	Free Play,Floor Play,Music
Main	C -infant/toddler	Three Year Olds	1	10	C	18	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 72			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 23			Total Capacity @35 sq. ft.: 72							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGD	206	C

**Comments**

Plan of Improvement: Developed This Date 10/12/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Patricia Butterfield, Program Official

Date

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Kati Cosby, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Consultant discussed with Provider the need to add to enhance variety of equipment and toys in Classroom B.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

#### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.25(13) - Discussed storage of personal items with Director.

**Correction Deadline: 10/12/2017**

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined, based on observations, that several equipment hazards were present on this date. The seat was missing and broken plastic with sharp edges was exposed on a Doc McStuffins riding toy. The plastic on the side of a small red and black riding toy was cracked with sharp exposed edges. The front metal tire covering was rusted on one tricycle. The back left tire of a power wheels toy was cracked and had sharp edges exposed.

**POI (Plan of Improvement)**

The center will remove the cited items. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 10/26/2017**

**Recited on 10/12/2017**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined, based on observations, that there were five or more active ant beds present in the play area.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 10/12/2017**

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Observed-Proper Diapering

**591-1-1-.17 Hygiene(CR)****Met**

**Correction Deadline: 3/9/2017**

**Corrected on 10/12/2017**

**.17(8)(a-d) - Previous citation was corrected in that the Consultant observed preper handwashing procedures through out the Center.**

**591-1-1-.20 Medications(CR)****Met****Comment**

Provider stated, on this date, that no medication is administered at the Center.

**Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Discussion/Redirection

**591-1-1-.36 Transportation(CR)****Met****Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Technical Assistance**

591-1-1-.30(2)(c) - Consultant discussed SIDS hazards with Director and staff.

**Correction Deadline: 10/12/2017**

**Staff Records**

**Records Reviewed: 8****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Date of Hire: 03/27/2006	
Staff # 3	Met
Date of Hire: 09/05/2013	
Staff # 4	Met
Date of Hire: 05/06/2013	
Staff # 5	Met
Date of Hire: 01/17/2017	
Staff # 6	Met
Date of Hire: 05/17/2006	
Staff # 7	Met
Date of Hire: 04/18/2008	
Staff # 8	Met
Date of Hire: 07/24/2014	

**Staff Credentials Reviewed: 8****591-1-1-.09 Criminal Records Check(CR)** **Met****Comment**

Criminal Records Check complete

**591-1-1-.31 Staff(CR)** **Met****Comment**

Lead staff education requirements

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met****Comment**

Observed-Adequate Supervision

**591-1-1-.32 Supervision(CR)** **Met****Comment**

Observed-Direct Supervision/Attentive Staff