



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/5/2018 **VisitType:** Licensing Study **Arrival:** 9:15 AM **Departure:** 4:00 PM

CCLC-16647

Creekside Christian

673 Peachtree Pkwy Cumming, GA 30041 Forsyth County
 (770) 781-0700 amygirton@Creekside.net

Regional Consultant

Tamra Thomas

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tamra.thomas@decal.ga.gov

Mailing Address

Same

Quality Rated: No

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 11/05/2018 | Licensing Study | Good Standing | |
| 03/13/2018 | Monitoring Visit | Good Standing | |
| 09/07/2017 | Licensing Study | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|----------|--------------------|------------------------------------|-------|----------|------|------------|--------------|------------|--------------|-------------|
| Main | 201 upstairs | | 0 | 0 | C | 8 | C | NA | NA | |
| Main | 203 upstairs | | 0 | 0 | C | 9 | C | NA | NA | |
| Main | Preschool 120 | Three Year Olds | 2 | 12 | C | 22 | C | NA | NA | Centers |
| Main | Preschool Room 116 | Five Year Olds | 2 | 15 | C | 15 | C | NA | NA | Outside |
| Main | Preschool room 117 | Two Year Olds | 1 | 8 | C | 15 | C | NA | NA | Circle Time |
| Main | Preschool Room 118 | Three Year Olds and Four Year Olds | 1 | 15 | C | 19 | C | NA | NA | Circle Time |
| Main | Preschool room 119 | Three Year Olds | 2 | 16 | C | 22 | C | NA | NA | Outside |
| Main | Preschool Room 121 | | 0 | 0 | C | 22 | C | NA | NA | |
| Main | Preschool Room 122 | Four Year Olds | 2 | 20 | C | 22 | C | NA | NA | Lunch |
| Main | Preschool room 123 | Three Year Olds and Four Year Olds | 2 | 15 | C | 19 | C | NA | NA | Centers |
| Main | Preschool room 124 | Two Year Olds | 2 | 13 | C | 15 | C | NA | NA | Outside |
| Main | Preschool Room 125 | Two Year Olds | 2 | 11 | C | 13 | C | NA | NA | Circle Time |
| Main | Room 101 | Two Year Olds | 2 | 5 | C | 6 | C | NA | NA | Circle Time |
| Main | Room 103/104 | Two Year Olds | 2 | 10 | C | 13 | C | NA | NA | Snack |
| Main | Room 108 | Three Year Olds | 1 | 6 | C | 7 | C | NA | NA | Circle Time |
| Main | Room 111 | One Year Olds | 1 | 4 | C | 6 | C | NA | NA | Snack |
| Main | Room 112 | Infants and One Year Olds | 1 | 5 | C | 7 | C | NA | NA | Nap |
| Main | Room105 | | 0 | 0 | C | 7 | C | NA | NA | |
| Main | Room107 | Two Year Olds | 1 | 5 | C | 7 | C | NA | NA | Snack |
| Main | Upstairs 202 | | 0 | 0 | C | 13 | C | NA | NA | |
| Main | Upstairs 204 | Five Year Olds | 2 | 14 | C | 16 | C | NA | NA | Circle Time |

| | | | | | | | | | | |
|---------------------------------|--------------|---|---------------------------------|----|---|-------------------------------|---|----|----|---------|
| Main | Upstairs 205 | Five Year Olds and Six Year Olds and Over | 1 | 10 | C | 12 | C | NA | NA | Centers |
| Main | Upstairs 206 | Four Year Olds | 2 | 9 | C | 13 | C | NA | NA | Lunch |
| Total Capacity @35 sq. ft.: 308 | | | Total Capacity @25 sq. ft.: 0 | | | | | | | |
| Total # Children this Date: 193 | | | Total Capacity @35 sq. ft.: 308 | | | Total Capacity @25 sq. ft.: 0 | | | | |


| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|--------------------|----------------------|-----------------------|
| Main | 2/3 Playground | 29 | C |
| Main | 4/5 Playground | 30 | C |
| Main | Soccer Field | 136 | C |
| Main | Toddler Playground | 8 | C |

Comments

The purpose of the visit was to conduct a licensing study.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Amy Girton, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

Date: 11/5/2018 **VisitType:** Licensing Study **Arrival:** 9:15 AM **Departure:** 4:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

591-1-1-.03(2) The consultant observed current week's lesson plans, and daily schedules posted on this date.

Correction Deadline: 11/5/2018

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(4) - The consultant discussed with the provider to ensure any equipment of weight or mass that could cause injury from tipping, falling, or being pulled or pushed over is secured.

Correction Deadline: 11/5/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

| | |
|------------|-----|
| Child # 6 | Met |
| Child # 7 | Met |
| Child # 8 | Met |
| Child # 9 | Met |
| Child # 10 | Met |
| Child # 11 | Met |
| Child # 12 | Met |
| Child # 13 | Met |
| Child # 14 | Met |
| Child # 15 | Met |

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(6) - The consultant observed one hundred ninety three (193) children present, and one hundred sixty seven (167) children were signed in by parent's on this date. The consultant discussed with the provider to monitor throughout the day the children's daily arrival and departure records to ensure each child present is signed in/out. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the parent or authorized person at the time of arrival and departure. These records shall be made available to the department in printed or written form upon request.

Correction Deadline: 11/5/2018

| |
|-----------------|
| Facility |
|-----------------|

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

591-1-1-.06 - The consultant observed in the upstairs women's restroom that is used by the second floor children to have a toilet brush and plunger behind the toilet in the third stall. The provider will ensure equipment is stored out of reach of the children.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by the center. Consultant discussed with the provider to contact the regional consultant to add rooms 120 and 207 to the license that will be used for special use.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant observation, hazardous items were found in the following classrooms:

- 117: Antibacterial wipes by the handwashing sink and plastic bags used for storage of soiled items located on the bottom shelf of the cubbies
- 122: Adult scissors were located in an unlocked drawer on the teacher station
- 112: Plastic grocery bags located under the sink in an open area
- 206: Sanitizer wipes were located on a bookshelf at child's level
- 205: Permanent markers (Sharpie) were located in an unlocked drawer on the teacher station
- In an unlocked storage cabinet in the hallway where the infant room is located, the following items were observed: five (5) cans of spray paint, a gallon of paint, a pint of paint and various electrical cords

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 11/5/2018

591-1-1-.25 Physical Plant-Structural/Mechanical**Met****Comment**

591-1-1-.25(10) The consultant discussed with the provider that the center must remain compliant with applicable laws and regulations issued by the state fire marshal, the proper local fire marshal or state inspector, including a certificate of occupancy. The consultant observed the center to keep the classroom entry doors locked so that no one can enter into the classroom without the use of a key. The provider will follow up with the fire marshal to ensure that they are following all applicable laws and regulations set forth by local ordinances.

Correction Deadline: 11/5/2018

591-1-1-.26 Playgrounds(CR)**Not Met****Technical Assistance**

591-1-1-.26(4) - The provider stated, the soccer field is not used by the program but the square footage is required to meet licensing capacity requirements. The consultant observed the fence on the left side of the soccer field fence was buckling along the right side, and the far front side gate at the parking lot does not latch properly resulting in the gate being easily opened. The provider will follow-up with the church staff to schedule maintenance of the soccer field to remain compliant.

Correction Deadline: 11/12/2018

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation, playground 2/3 and 4/5 had one to two inches of mulch at the fall zones that required six inches at the climbing structures, and two inches under the monkey bars that required five (5) inches at the fall zones.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency. The provider will add more mulch to the fall zones to meet the required depth.

Correction Deadline: 11/19/2018

Technical Assistance

591-1-1-.26(9) - The rule requires the provider maintain the playground free of potential hazards. The consultant observed at the Soccer Field a eight (8) inch gap adjacent to the right side of the back gate covered with a loose piece of wood that posed a tripping hazard. The provider will have the gap repaired and the wood removed. The trees and bushes growing through the lower fence at the far left side will be cut back of the soccer field fence. The provider stated, the soccer field is not being used at this time by the program.

Correction Deadline: 11/5/2018

Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

Comment

The program requires parents to provide sack lunches and snacks. The center will ensure components brought from home meet USDA guidelines. The consultant provided the DECAL criteria for sack lunches.

Finding

591-1-1-.15(4) requires that a feeding chair or similar equipment designed for feeding children shall be provided for the use of each child being fed who is capable of sitting up but who is unable to sit unassisted at a table and must be cleaned with a disinfectant after each use. Such chair or similar equipment shall have a broad base to prevent tipping, a surface that the child cannot raise, a strap or other device which prevents the child from sliding out of the chair, and a feeding surface free of cracks. It was determined based on observation, classroom #111 had three children in high chairs without the use of the safety straps on this date.

POI (Plan of Improvement)

The Center will inspect feeding equipment to ensure it meets each of the listed criteria and to verify a feeding chair or equipment is provided for each child who requires one. The Center will train staff and monitor to ensure that the feeding equipment has the use of the safety straps.

Correction Deadline: 11/5/2018

591-1-1-.18 Kitchen Operations

Met

Comment

591-1-1-.18(5) The provider has a food preparation area with refrigeration of all perishable and potentially hazardous foods at 40 degrees Fahrenheit, or below. The freezer temperature shall be maintained at zero (0) degrees Fahrenheit or below.

Correction Deadline: 11/5/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Technical Assistance

Comment

Proper hand washing observed throughout the center.

Technical Assistance

591-1-1-.17(5) - The staff in classroom #111 stated the sippy cups are washed in the classroom sink between each use. The consultant discussed with the provider that reusable cups must be properly sanitized between each use in a dishwasher.

Correction Deadline: 11/5/2018

591-1-1-.20 Medications(CR)

Not Met

Finding

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined, based on review of medication, that one medication of albuterol was not in the original container accompanied by a prescription label with the date, full name of child, name of medication, prescription number and dosage information as prescribed by physician.

POI (Plan of Improvement)

The Center will train Staff to check medication for complete documentation prior to acceptance from families. The designated person(s) will monitor daily.

Correction Deadline: 11/6/2018

Recited on 11/5/2018

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Technical Assistance

Technical Assistance

591-1-1-.21(3) - The consultant observed the emergency drills form to have the fire extinguisher last checked September 2018, and no date indicated for reviewing the emergency procedures with staff in 2018. The provider stated, the staff will ensure to notate when the center conducts each required check. The fire drill, smoke detector and fire extinguisher checks have been conducted monthly, and the lockdown and tornado drills have been conducted monthly. The Center shall maintain documentation of the dates and times of these drills for two years.

Correction Deadline: 11/10/2018

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on the premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

The program had a field trip on October 12, 2018 to Chestatee Wildlife Preserve, but the parents were responsible for transportation to the venue from their homes, and the children were transported back home by their parent's.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

591-1-1-.30(1)(a) The consultant observed four (4) safety approved cribs dated April 2012 on this date.

Correction Deadline: 11/15/2018

Staff Records

Records Reviewed: 58

Records with Missing/Incomplete Components: 1

Staff # 1

Met

Date of Hire: 02/28/2017

Staff # 2 Met

Date of Hire: 08/10/2006

Staff # 3 Met

Date of Hire: 08/03/2018

Staff # 4 Met

Date of Hire: 08/03/2017

Staff # 5 Met

Date of Hire: 08/06/2016

Staff # 6 Met

Date of Hire: 08/03/2018

Staff # 7 Met

Date of Hire: 08/03/2018

Staff # 8 Met

Date of Hire: 08/10/2010

Staff # 9 Met

Date of Hire: 02/18/2014

Staff # 10 Met

Date of Hire: 04/21/2015

Staff # 11 Met

Date of Hire: 06/12/2017

Staff # 12 Met

Date of Hire: 08/04/2017

Staff # 13 Met

Date of Hire: 08/08/2014

Staff # 14 Met

Date of Hire: 07/29/2015

Staff # 15 Met

Date of Hire: 08/25/2016

Staff # 16 Met

Date of Hire: 08/03/2018

| | |
|--|---------|
| Staff # 17 Date of Hire: 08/07/2015 | Met |
| Staff # 18 Date of Hire: 08/03/2018 | Met |
| Staff # 19 Date of Hire: 08/04/2017 | Met |
| Staff # 20 Date of Hire: 08/03/2018 | Met |
| Staff # 21 Date of Hire: 08/08/2013 | Met |
| Staff # 22 Date of Hire: 08/03/2018 | Met |
| Staff # 23 Date of Hire: 08/24/2018 | Met |
| Staff # 24 Date of Hire: 11/07/2016 | Met |
| Staff # 25 Date of Hire: 08/03/2018 | Met |
| Staff # 26 Date of Hire: 08/08/2014 | Met |
| Staff # 27 Date of Hire: 12/14/2016 | Met |
| Staff # 28 Date of Hire: 08/04/2017 | Met |
| Staff # 29 Date of Hire: 11/02/2015 | Met |
| Staff # 30 Date of Hire: 10/02/2018 | Met |
| Staff # 31 Date of Hire: 08/03/2018 | Not Met |

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

| | |
|--|-----|
| Staff # 32 Date of Hire: 08/03/2018 | Met |
| Staff # 33 | Met |
| Staff # 34 Date of Hire: 08/18/2011 | Met |
| Staff # 35 Date of Hire: 08/09/2012 | Met |
| Staff # 36 Date of Hire: 08/03/2018 | Met |
| Staff # 37 Date of Hire: 08/08/2013 | Met |
| Staff # 38 Date of Hire: 01/08/2018 | Met |
| Staff # 39 Date of Hire: 10/16/2018 | Met |
| Staff # 40 Date of Hire: 01/29/2016 | Met |
| Staff # 41 Date of Hire: 08/18/2011 | Met |
| Staff # 42 Date of Hire: 08/24/2018 | Met |
| Staff # 43 Date of Hire: 08/05/2016 | Met |
| Staff # 44 Date of Hire: 04/14/2017 | Met |
| Staff # 45 Date of Hire: 08/05/2016 | Met |
| Staff # 46 Date of Hire: 08/08/2013 | Met |

Records Reviewed: 58**Records with Missing/Incomplete Components: 1**

| | |
|--|-----|
| Staff # 47 Date of Hire: 09/02/2004 | Met |
| Staff # 48 Date of Hire: 09/09/2014 | Met |
| Staff # 49 Date of Hire: 03/09/2016 | Met |
| Staff # 50 Date of Hire: 08/18/2011 | Met |
| Staff # 51 Date of Hire: 08/18/2016 | Met |
| Staff # 52 Date of Hire: 09/11/2017 | Met |
| Staff # 53 Date of Hire: 08/10/2010 | Met |
| Staff # 54 Date of Hire: 08/09/2012 | Met |
| Staff # 55 Date of Hire: 01/09/2014 | Met |
| Staff # 56 Date of Hire: 08/07/2015 | Met |
| Staff # 57 Date of Hire: 08/05/2016 | Met |
| Staff # 58 Date of Hire: 08/03/2018 | Met |

Staff Credentials Reviewed: 58

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete. Consultant reminded provider that any staff member with a national determination will not be left alone with children.

591-1-1-.14 First Aid & CPR**Met**

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Met

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date. The provider will ensure staff has 2018 annual hours of training for review after December 31 2018.

591-1-1-.31 Staff(CR)

Technical Assistance

Technical Assistance

591-1-1-.31(2)(b)2. - The consultant discussed with the provider that all lead teachers must meet minimum academic requirements, and proof of credential must be on file with proof of qualifying experience at the time of employment. The provider is in the process of obtaining proof of all lead teacher's credentials.

Correction Deadline: 11/5/2018

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.