



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/15/2020    **VisitType:** Monitoring Visit    **Arrival:** 11:45 AM    **Departure:** 1:15 PM

**CCLC-165**

**The Sunshine House #96**

7450 Trowbridge Road Atlanta, GA 30328 Fulton County  
 (770) 668-0440 center96@sshhouse.com

**Regional Consultant**

Emma Smith

Phone: (770) 357-5106

Fax: (770) 357-5107

emma.smith@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/15/2020	Monitoring Visit	Good Standing	
08/12/2019	Complaint Closure	Good Standing	
07/25/2019	LS POI Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: 1L-Front	Two Year Olds	1	7	C	12	C	NA	NA	Nap, Transitioning
Main	B: 1L-Rear	One Year Olds	1	7	C	12	C	NA	NA	Transitioning, Nap
Main	C: 2L	Infants	2	5	C	16	C	NA	NA	Lunch
Main	D: 3L	Three Year Olds	2	17	C	20	C	NA	NA	Clean Up, Lunch
Main	E: 4L	PreK	1	13	C	30	C	NA	NA	Lunch, Clean Up
Main	F: 5L	Four Year Olds and Five Year Olds	1	16	C	30	C	NA	NA	Centers, Art
Main	G: 6L	PreK	2	16	C	25	C	35	C	Story
Total Capacity @35 sq. ft.: 145						Total Capacity @25 sq. ft.: 155				
Total # Children this Date: 81			Total Capacity @35 sq. ft.: 145			Total Capacity @25 sq. ft.: 155				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A: Left-Toddler	40	C
Main	B: Middle-Preschool	60	C
Main	C: Right-School Age	40	C

**Comments**

The purpose of this visit was to conduct a monitoring visit on follow up to the previous visit on July 25, 2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

---

Kenyatta Richardson, Program Official

Date

---

Emma Smith, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 1/15/2020 **VisitType:** Monitoring Visit **Arrival:** 11:45 AM **Departure:** 1:15 PM

#### CCLC-165

#### The Sunshine House #96

7450 Trowbridge Road Atlanta, GA 30328 Fulton County  
(770) 668-0440 center96@sshhouse.com

**Mailing Address**  
Same

#### Regional Consultant

Emma Smith

Phone: (770) 357-5106  
Fax: (770) 357-5107  
emma.smith@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Correction Deadline: 6/28/2019**

**Corrected on 1/15/2020**

.12(4) - The previous citation was corrected on this date. The consultant observed the equipment and furniture secured on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

#### Comment

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

#### Comment

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

#### Comment

Center appears clean and well maintained.

#### Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)** **Technical Assistance**

#### Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

#### Comment

Playground observed to be clean and in good repair.

**Technical Assistance**

591-1-1-.26(4) - Please keep watch of perimeter fence to ensure fence openings/gaps do not exceed 3.5 inches in order to prevent an entrapment.

**Correction Deadline: 1/15/2020**

<b>Food Service</b>
---------------------

---

591-1-1-.15 Food Service & Nutrition Met

**Correction Deadline: 8/12/2019**

**Corrected on 1/15/2020**

.15(8) - The previous citation was corrected on this date.

<b>Health and Hygiene</b>
---------------------------

---

591-1-1-.10 Diapering Areas & Practices(CR) Met

**Comment**

Staff state proper knowledge of diapering procedures.

---

591-1-1-.17 Hygiene(CR) Met

**Comment**

Proper hand washing observed throughout the center.

---

591-1-1-.20 Medications(CR) Met

**Comment**

The Provider currently does not dispense/administer medication.

<b>Safety</b>
---------------

---

591-1-1-.11 Discipline(CR) Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

---

591-1-1-.36 Transportation(CR) Not Met

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

**Finding**

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on observation the first check was unaccounted for on October 5, 2019 and November 1, 2019.

**POI (Plan of Improvement)**

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

**Correction Deadline: 1/16/2020**

**Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on review of records that a second check was not accounted for on the following dates:

- September 6, 2019
- October 5, 2019
- October 25, 2019
- December 19, 2019
- December 20, 2019

**POI (Plan of Improvement)**

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

**Correction Deadline: 1/15/2020**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records**

**Records Reviewed: 7** **Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 05/13/2019	
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met

**Staff Credentials Reviewed: 9**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided 6 files for employees hired since last visit.

---

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.