



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/25/2019 **VisitType:** LS POI Follow Up **Arrival:** 9:35 AM **Departure:** 11:30 AM

CCLC-165

The Sunshine House #96

7450 Trowbridge Road Atlanta, GA 30328 Fulton County
(770) 668-0440 center96@sshouse.com

Regional Consultant

Emma Smith

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/25/2019	LS POI Follow Up	Good Standing	
07/10/2019	Complaint Investigation Follow Up	Good Standing	
06/28/2019	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: 1L-Front	Two Year Olds	2	9	C	12	C	NA	NA	Diapering, Free Play, Clean Up
Main	B: 1L-Rear		0	0	C	12	C	NA	NA	
Main	C: 2L	Infants	2	8	C	16	C	NA	NA	Floor Play
Main	D: 3L	Three Year Olds	2	14	C	20	C	NA	NA	Outside
Main	E: 4L		0	0	C	30	C	NA	NA	
Main	F: 5L	Five Year Olds and Six Year Olds and Over	2	14	C	30	C	NA	NA	Transitioning, Field Trip
Main	G: 6L	PreK	1	8	C	25	C	35	C	Outside
Total Capacity @35 sq. ft.: 145						Total Capacity @25 sq. ft.: 155				
Total # Children this Date: 53			Total Capacity @35 sq. ft.: 145			Total Capacity @25 sq. ft.: 155				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A: Left-Toddler	40	C
Main	B: Middle-Preschool	60	C
Main	C: Right-School Age	40	C

Comments

The purpose of this visit was to conduct a licensing study on this date and follow up to the previous visit on July 10, 2019. The consultant left a 45-day POI FU letter with the Director on this date for one staff member with a national satisfactory criminal record check letter that is waiting for out of state results.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Kenyatta Richardson, Program Official

Date

Emma Smith, Consultant

Date



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Findings Report

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The following information is associated with a LS POI Follow Up:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

The previous citation was observed to be corrected on this date. The consultant observed the equipment and furniture to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed complete emergency drills on this date. The last fire drill and tornado drill were conducted on June 19, 2019.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Please be mindful of voice tone in redirecting children.

591-1-1-.13 Field Trips(CR)

Met

Comment

The consultant was unable to inspect the vehicles and field trip transportation documentation on this date due to the PreK classes being on a field trip.

591-1-1-.36 Transportation(CR)

Met

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director. The consultant was unable to inspect the vehicles on this date due to the PreK classes being on a field trip.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 05/14/2019	Met
Staff # 2 Date of Hire: 01/26/2018	Met
Staff # 3 Date of Hire: 11/11/2016	Met
Staff # 4 Date of Hire: 03/21/2016	Met
Staff # 5 Date of Hire: 02/01/2019	Met
Staff # 6 Date of Hire: 07/31/2017	Met
Staff # 7 Date of Hire: 07/31/2017	Met

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Technical Assistance

Comment

Criminal record checks were observed to be complete.

Comment

Director provided two file(s) for employees hired since last visit.

Technical Assistance

591-1-1-.09(1)(h) - The consultant observed one staff member with a national satisfactory criminal record check letter due to waiting for out of state results. The staff member was supervised by another staff with a comprehensive satisfactory letter on this date. The consultant left a 45-day POI FU letter with the Director on this date.

Correction Deadline: 7/25/2019

591-1-1-.14 First Aid & CPR Met

Comment

Complete first aid kits observed in center on this date.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 7/10/2019

Corrected on 7/25/2019

.32(7) - The previous citation was corrected on this date. The consultant observed direct supervision in all classrooms on this date.