



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/18/2018 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 12:15 PM

CCLC-16585

Little Light of Mine

303 Ty Ty Street Jesup, GA 31545 Wayne County
 (912) 530-8100 cdlittlelight@gmail.com

Regional Consultant

Connie Boatright

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connie.boatright@decal.ga.gov

Mailing Address

303 Ty TySt.
 Jesup, GA 31545

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/18/2018	Monitoring Visit	Good Standing	
01/22/2018	Licensing Study	Good Standing	
07/12/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Left	Two Year Olds	1	8	C	11	C	NA	NA	Nap,Outside,Transitioning,Lunch
Main	B - Middle	One Year Olds	2	8	C	11	C	NA	NA	Nap,Diapering,Outside,Transitioning,Lunch
Main	C - Right	Three Year Olds	1	13	C	17	C	24	C	Outside,Music,Lunch,Nap,Transitioning
Total Capacity @35 sq. ft.: 39						Total Capacity @25 sq. ft.: 46				
Total # Children this Date: 29			Total Capacity @35 sq. ft.: 39			Total Capacity @25 sq. ft.: 46				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	33	C

Comments

This Monitoring Visit is the first regulatory visit for Little Light of Mine this 2018 - 2019 fiscal year.

The center director stated she has not interested in the Quality Rated Program at this time.

The center administers medication occasionally, does not provide field trips or routine transportation.

The consultant reviewed all staff files and finds that each staff member has a satisfactory fingerprint criminal records clearance determination letter on file. The consultant discussed with the center director that effective October 1, 2018 all staff are required to have a comprehensive satisfactory fingerprint criminal records clearance determination letter on file prior to employment.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Cheryl Dent, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

The consultant observed a variety of age appropriate activities throughout the center.

Correction Deadline: 9/18/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

The consultant observed equipment and toys to be in good repair.

Correction Deadline: 10/18/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 1

Records with Missing/Incomplete Components: 0

Child # 1

Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

Correction Deadline: 1/22/2018

Corrected on 9/18/2018

.15(6)(b) - The previous citation is observed to be corrected. The consultant observed all classrooms to be served lunch on individual plates.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Comment

The center director stated no infants are enrolled.

Correction Deadline: 9/18/2018**Staff Records****Records Reviewed: 6****Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 07/29/2005

Staff # 2 Met

Date of Hire: 08/28/2017

Staff # 3 Met

Date of Hire: 06/30/2018

Staff # 4 Met

Date of Hire: 07/01/2017

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Staff # 5

Met

Date of Hire: 08/20/2018

Staff # 6

Met

Date of Hire: 06/05/2012

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

Correction Deadline: 1/22/2018

Corrected on 9/18/2018

.09(1)(c) - The previous citation is observed to be corrected.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.24 Personnel Records

Met

Correction Deadline: 1/29/2018

Corrected on 9/18/2018

.24(1) - The previous citation is observed to be corrected on this date. The consultant observed the completed orientation form in the staff members file.

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required staff training.

Correction Deadline: 2/21/2018

Corrected on 9/18/2018

.33(3) - The previous citation is observed to be corrected on this date.

Correction Deadline: 2/21/2018

Corrected on 9/18/2018

.33(4) - The previous citation is observed to be corrected on this date.

Correction Deadline: 2/21/2018

Corrected on 9/18/2018

.33(6) - The previous citation is observed to be corrected on this visit.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Correction Deadline: 1/22/2018

Corrected on 9/18/2018

.31(2)(b)3.(ii)(I) - (VIII) - The previous citation is observed to be corrected on this date. The previously cited staff member is currently enrolled and actively taking classes to obtain her CDA. The consultant observed documented proof in the staff members employee file.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.