



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/6/2019 **VisitType:** Licensing Study **Arrival:** 8:45 AM **Departure:** 1:15 PM

CCLC-16513

Foundation Academy

120 Commerce Parkway Cornelia, GA 30531 Habersham County
 (706) 894-1529 foundationsacademy@windstream.net

Regional Consultant

Malissa Champion

Phone: (770) 357-4925

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malissa.champion@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/06/2019	Licensing Study	Good Standing	
11/14/2018	Monitoring Visit	Good Standing	
03/21/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L 2 year olds	Infants	2	5	C	14	C	NA	NA	Nap, Free Play
Main	B-2L Pre-K	Six Year Olds and Over	1	14	C	24	C	NA	NA	Centers
Main	C-3L Pre-K	Four Year Olds and Five Year Olds and Six Year Olds and Over	2	22	C	25	C	NA	NA	Centers
Main	D-4L 3 year olds	Four Year Olds	2	14	C	23	C	NA	NA	Centers
Main	E-1R S/A	Six Year Olds and Over	1	19	C	23	C	NA	NA	Centers
Main	F-2R front	Three Year Olds	1	7	C	22	C	NA	NA	Free Play
Main	G-2R back	Three Year Olds	1	8	C	11	C	NA	NA	Free Play
Main	H-3R Infants	One Year Olds and Two Year Olds	2	4	C	16	C	NA	NA	Free Play
Main	I-3R back 1 year olds	One Year Olds	2	7	C	16	C	NA	NA	Free Play
Main	J- 4R front	Two Year Olds	2	12	C	18	C	NA	NA	Free Play
Main	K-4R 2 years	Two Year Olds	1	10	C	16	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 200			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Centers Request				
Total # Children this Date: 122			Total Capacity @35 sq. ft.: 200			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground D-4 years-schoolage	53	C
Main	Playground-A infants	19	C
Main	Playground-B Toddler	31	C

Main	Playground-C 4years-Schoolage	0	C
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Comments

The purpose of this visit was to conduct a licesning study and to follow up on the previous visit conducted on November 14, 2018.

Plan of Improvement: Developed This Date 06/06/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Sthar Trotman, Program Official

Date

Malissa Champion, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Pool not in use at this time, gates observed locked.

Comment

Swimming rules discussed.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms****Technical Assistance****Technical Assistance**

591-1-1-.06 - Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Technical Assistance**

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that there was a hole behind the door in the boys bathroom of Classroom D measuring five (5) inches long and two (2) inches wide on this date.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 6/6/2019**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazards were observed:

- Playground A:
 - Wasp nests in covered pavilion above infant swings.
 - Exposed concrete edges along walk way pose a potential tripping hazard.
- Playground D:
 - Wasp nests in covered pavilion.
 - Exposed concrete edges along walk way pose a potential tripping hazard.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 6/6/2019**Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Not Met
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Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation and staff statements that staff does not require or remind children to wash their hands with liquid soap and running water after diapering in the following rooms: Classroom A, H, I, J and K.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 6/6/2019

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Met
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Comment

Consultant observed complete emergency drill logs.

591-1-1-.27 Posted Notices	Met
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Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting	Met
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Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals	Met
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records**Records Reviewed: 36****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 03/04/2019	
Staff # 2	Met
Date of Hire: 09/28/2015	
Staff # 3	Met
Date of Hire: 02/28/2019	
Staff # 4	Met
Date of Hire: 08/10/2018	
Staff # 5	Met
Date of Hire: 02/20/2018	
Staff # 6	Met
Date of Hire: 08/04/2008	
Staff # 7	Met
Date of Hire: 08/04/2008	
Staff # 8	Met
Date of Hire: 05/31/2019	
Staff # 9	Met
Date of Hire: 05/17/2012	
Staff # 10	Met
Date of Hire: 02/11/2016	

Staff # 11	Met
Date of Hire: 05/09/2019	
Staff # 12	Met
Date of Hire: 02/07/2019	
Staff # 13	Met
Date of Hire: 05/06/2019	
Staff # 14	Met
Date of Hire: 08/25/2008	
Staff # 15	Met
Date of Hire: 10/08/2008	
Staff # 16	Met
Date of Hire: 06/04/2013	
Staff # 17	Met
Date of Hire: 05/17/2019	
Staff # 18	Met
Date of Hire: 10/18/2018	
Staff # 19	Met
Date of Hire: 08/20/2012	
Staff # 20	Met
Date of Hire: 04/25/2013	
Staff # 21	Met
Date of Hire: 04/29/2019	
Staff # 22	Met
Date of Hire: 09/05/2007	
Staff # 23	Met
Date of Hire: 10/22/2018	
Staff # 24	Met
Date of Hire: 12/26/2018	
Staff # 25	Met
Date of Hire: 01/04/2022	

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 26	Met
Date of Hire: 06/27/2016	
Staff # 27	Met
Date of Hire: 03/31/2017	
Staff # 28	Met
Date of Hire: 08/16/2013	
Staff # 29	Met
Date of Hire: 08/04/2008	
Staff # 30	Met
Date of Hire: 08/20/2018	
Staff # 31	Met
Date of Hire: 07/24/2018	
Staff # 32	Met
Date of Hire: 09/16/2008	
Staff # 33	Met
Date of Hire: 04/03/2019	
Staff # 34	Met
Date of Hire: 08/04/2008	
Staff # 35	Met
Date of Hire: 01/06/2017	
Staff # 36	Met
Date of Hire: 03/15/2019	

Staff Credentials Reviewed: 36

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided thirteen files for employees hired since last visit on November 14, 2018.

591-1-1-.14 First Aid & CPR **Met****Comment**

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.