



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/12/2019 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 8:20 AM **Departure:** 12:25 PM

CCLC-164

The Sunshine House #94

4506 Roswell Road Atlanta, GA 30342 Fulton County
 (404) 252-0389 center94@sshouse.com

Regional Consultant

Emma Smith

Phone: (770) 357-5106

Fax: (770) 357-5107

emma.smith@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/12/2019	Complaint Closure	Good Standing	
03/12/2019	Complaint Investigation & Licensing Study	Good Standing	
12/12/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	1	5	C	15	C	NA	NA	Floor Play, Free Play
Main	1R	Two Year Olds	1	7	C	22	C	NA	NA	Circle Time, Floor Play
Main	2L		0	0	C	15	C	NA	NA	Not In Use
Main	2R		0	0	C	20	C	NA	NA	Not In Use
Main	3L	One Year Olds	1	6	C	18	C	NA	NA	Breakfast
Main	3R	Three Year Olds and Four Year Olds	1	10	C	20	C	NA	NA	Breakfast
Main	4L	PreK	2	19	C	24	C	34	C	Breakfast
Main	4R	PreK	2	18	C	20	C	NA	NA	Circle Time, Story, Breakfast, Transitioning

Total Capacity @35 sq. ft.: 154

Total Capacity @25 sq. ft.: 164

Total # Children this Date: 65

Total Capacity @35 sq. ft.: 154

Total Capacity @25 sq. ft.: 164

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/toddler	26	C
Main	Preschool	100	C

Comments

POI Criminal Records Check left for one staff member on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Demetria Lightfoot, Program Official

Date

Emma Smith, Consultant

Date



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Findings Report

Date: 3/12/2019 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 8:20 AM **Departure:** 12:25 PM

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized for all five children's records.

Facility

591-1-1-.06 Bathrooms**Not Met****Finding**

It was determined based on observation that there was not adequate ventilation to control odors in the left bathrooms of rooms 3L and 4L, and both bathrooms in room 4R. It was observed that the light in the left bathroom in room 3L does not work, and dust covered bathroom vents in all classrooms.

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 4/11/2019

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep closets locked that store items that pose a hazard to children .

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that equipment on both infant/toddler and preschool playgrounds need to be cleaned from dirt and grime, standing water needs to be removed from equipment due to rain, sweet gum balls and rocks need to be removed from the infant/toddler playground, and a hole located in the middle right side of the preschool playground located by the wooden plank slate needs to be filled.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 3/12/2019

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines. Consultant observed children eating breakfast.

Comment

Observed two infant feeding plans for the two infants in the 1L infant classroom who were under twelve months. The other three infants eat from the kitchen.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete. Emergency medication authorization forms were observed.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

The fire drills were observed to be conducted monthly with the last drill on February 22, 2019, and tornado and other emergency situation drills will be conducted every six months with the last drill on December 7, 2018.

Correction Deadline: 3/17/2019

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

Safety**591-1-1-.05 Animals****Met****Comment**

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed. A current/completed inspection was observed completed on April 3, 2018, for the vehicle used in transporting children on this date.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position in infant classroom.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Staff # 1	Met
Date of Hire: 09/07/2018	
Staff # 2	Met
Date of Hire: 08/01/2016	
Staff # 3	Met
Date of Hire: 08/15/2018	
Staff # 4	Met
Date of Hire: 12/17/2018	
Staff # 5	Met
Date of Hire: 10/25/1995	
Staff # 6	Met
Date of Hire: 06/29/2016	
Staff # 7	Met
Date of Hire: 08/26/2014	
Staff # 8	Met
Date of Hire: 02/05/2018	
Staff # 9	Met
Date of Hire: 12/21/2018	
Staff # 10	Met
Date of Hire: 02/04/2019	
Staff # 11	Met
Date of Hire: 05/29/2018	
Staff # 12	Met
Date of Hire: 04/17/2012	
Staff # 13	Met
Date of Hire: 08/09/2018	
Staff # 14	Met
Date of Hire: 01/17/2004	
Staff # 15	Met
Date of Hire: 07/21/2014	

Staff # 16

Met

Date of Hire: 07/25/2017

Staff Credentials Reviewed: 16**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Technical Assistance****Technical Assistance**

591-1-1-.09(1) - One new hire had a National criminal records check on file while waiting for out of states results. The consultant left a POI criminal records check letter and discussed with Director how the staff member cannot be left alone with children.

Comment

Director provided six new hire files for employees hired since last visit.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date in all classrooms.