



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/17/2019 **VisitType:** Complaint Investigation Follow Up **Arrival:** 12:05 PM **Departure:** 2:00 PM

**CCLC-164**

**The Sunshine House #94**

4506 Roswell Road Atlanta, GA 30342 Fulton County  
 (404) 252-0389 center94@sshouse.com

**Regional Consultant**

Emma Smith

Phone: (770) 357-5106

Fax: (770) 357-5107

emma.smith@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/17/2019	Complaint Investigation Follow Up	Good Standing	
11/19/2019	Monitoring Visit	Good Standing	
03/12/2019	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	2	12	C	15	C	NA	NA	Nap
Main	1R	Two Year Olds	1	9	C	22	C	NA	NA	Nap
Main	2L		0	0	C	15	C	NA	NA	
Main	2R		0	0	C	20	C	NA	NA	
Main	3L	One Year Olds	1	8	C	18	C	NA	NA	Nap
Main	3R	Four Year Olds	1	19	C	20	C	NA	NA	Nap
Main	4L	PreK	1	20	C	24	C	34	C	Nap
Main	4R	PreK	1	18	C	20	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 154					Total Capacity @25 sq. ft.: 164					
Total # Children this Date: 86			Total Capacity @35 sq. ft.: 154			Total Capacity @25 sq. ft.: 164				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/toddler	26	C
Main	Preschool	100	C

**Comments**

The purpose of this visit was to conduct a complaint investigation follow up visit and follow up on the previous visit on November 19, 2019. The consultant left a 45 day POI follow up letter for staff member #8 on this date waiting for out of state results.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

---

Demetria Lightfoot, Program Official

Date

---

Emma Smith, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 12/17/2019 **VisitType:** Complaint Investigation Follow Up **Arrival:** 12:05 PM **Departure:** 2:00 PM

**CCLC-164****The Sunshine House #94**

4506 Roswell Road Atlanta, GA 30342 Fulton County  
(404) 252-0389 center94@sshhouse.com

**Mailing Address**  
Same

**Regional Consultant**

Emma Smith

Phone: (770) 357-5106  
Fax: (770) 357-5107  
emma.smith@decal.ga.gov

The following information is associated with a Complaint Investigation Follow Up:

**Facility****591-1-1-.06 Bathrooms****Met**

**Correction Deadline: 11/29/2019**

**Corrected on 12/17/2019**

**.06(4) - The previous citation was corrected on this date. The consultant observed working ventilation both restroom in room 3L on this date.**

**591-1-1-.26 Playgrounds(CR)****Defer****Defer**

591-1-1-.26(4)-The director discussed with the consultant on this date that corporate is aware of the fencing issues and have already gotten quotes on replacing the side of the fence. The director provided the consultant with documentation from the contractors on this date and will continue to follow up on the progress of the fence.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 11/19/2019**

**Correction Deadline: 11/29/2019**

**Corrected on 12/17/2019**

**.26(9) - The previous citation was corrected on this date. The consultant observed the playground equipment to be repainted on this date. The director discussed with the consultant on this date that corporate is aware of the fencing issues and have already gotten quotes on replacing the side of the fence. The director provided the consultant with documentation from the contractors on this date and will continue to follow up on the progress of the fence.**

**Staff Records**

**Records Reviewed: 6****Records with Missing/Incomplete Components: 0**

---

Staff # 1	Met
Date of Hire: 08/22/2019	
Staff # 2	Met
Date of Hire: 10/24/1995	
Staff # 3	Met
Date of Hire: 07/21/2014	
Staff # 4	Met
Date of Hire: 08/26/2014	
Staff # 5	Met
Date of Hire: 02/15/2018	
Staff # 6	Met
Date of Hire: 09/26/2011	

---

**Staff Credentials Reviewed: 4**

---

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Technical Assistance****Comment**

Director provided 2 files for employees hired since last visit.

**Technical Assistance**

591-1-1-.09(1)(h) - The consultant left a 45 day POI follow up letter for staff # 8 hired on December 17, 2019 that is waiting for out of state results. The consultant discussed with the director for the staff to request child abuse and neglect registry information and criminal history documents from any U.S. state, territory or tribal land other than Georgia in which they have resided in the preceding five years and submit such documents to the Department in a timely manner in order to avoid the issuance of an unsatisfactory Comprehensive Records Check Determination. The director shared the center has been in contact already with the criminal records unit to ensure the process get completed timely.

**Correction Deadline: 12/17/2019**