



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/23/2019    **VisitType:** Monitoring Visit    **Arrival:** 9:15 AM    **Departure:** 12:45 PM

**CCLC-16411**

**Discovery Point #40**

3341 Hamilton Mill Rd. Buford, GA 30519 Gwinnett County  
 (770) 904-3180 dp40@bellsouth.net

**Mailing Address**  
 Same

**Regional Consultant**

Stacy Whitten

Phone: (770) 405-7920

Fax: (404) 478-8021

stacy.whitten@dec.al.ga.gov

Joint with: Chilon Martin

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/23/2019	Monitoring Visit	Good Standing	
09/27/2018	Licensing Study	Good Standing	
05/01/2018	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L-6wks-10 mnths	Infants	1	5	C	20	C	NA	NA	Floor Play,Feeding
Main	B-2L-11-18 mnths	One Year Olds	1	4	C	16	C	NA	NA	Snack
Main	C-3L-18-24 mnths	One Year Olds	1	4	C	20	C	NA	NA	Outside
Main	D-Cafe-S/A		0	0	C	33	C	NA	NA	
Main	E-1R-2 years	Two Year Olds	2	12	C	22	C	NA	NA	Outside
Main	F-2R- 3 years	Three Year Olds	1	13	C	24	C	NA	NA	Centers
Main	G-3R- Pre-K	PreK	2	21	C	24	C	NA	NA	Transitioning
Main	H-4R-Pre-K	PreK	2	20	C	27	C	NA	NA	Transitioning
Main	I-back middle-Pre-K	Three Year Olds and PreK	3	31	C	36	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 222			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 110			Total Capacity @35 sq. ft.: 222			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A-6wks-24mnths	36	C
Main	Playground B-2-5 years	93	C
Main	Playground C-S/A	67	C

**Comments**

The purpose of this visit was to conduct a monitoring visit.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Date \_\_\_\_\_

Date

Date \_\_\_\_\_



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**Technical Assistance**

591-1-1-.12(2) - Consultant discussed with provider to monitor and repair or replace the rug in classroom 1R where it is beginning to develop frayed edges.

Consultant also discussed with provider to monitor and repair or replace the purple chair in classroom 2R where tears are beginning to develop in the fabric.

**Correction Deadline: 4/23/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.06 Bathrooms**

**Technical Assistance**

**Technical Assistance**

591-1-1-.06(7) - Consultant discussed with provider to monitor the boys bathrooms in the preschool and pre k classrooms where a urine smell is beginning to develop and clean and disinfectant as needed.

**Correction Deadline: 4/23/2019**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Comment**

Center appears clean and well maintained.

**Technical Assistance**

591-1-1-.25(13) - Consultant discussed with provider to ensure the staff bathroom remains locked throughout the day, and/or hazards are stored inaccessible to children.

**Correction Deadline: 4/23/2019**

**Technical Assistance**

591-1-1-.25(13) - Consultant discussed with provider to monitor and repair or replace the closet lock in classroom 3R to ensure it is latching correctly to ensure hazards are kept inaccessible to children.

**Correction Deadline: 4/23/2019**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Technical Assistance**

591-1-1-.26(9) - Consultant discussed with provider to monitor and paint or remove the exposed tree roots on the left front playground to prevent tripping hazards from developing.

**Correction Deadline: 4/23/2019**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Technical Assistance****Technical Assistance**

591-1-1-.17 - Consultant discussed with provider to monitor the water in the classrooms on the right side of the building to ensure the water temperature is warm for hand washing.

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

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**Sleeping & Resting Equipment**

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**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records****Records Reviewed: 27****Records with Missing/Incomplete Components: 1**

Staff # 1 Met

Date of Hire: 10/30/2017

Staff # 2 Met

Date of Hire: 02/05/2019

Staff # 3 Met

Date of Hire: 08/28/2018

Staff # 4 Met

Date of Hire: 10/15/2018

Staff # 5 Met

Date of Hire: 07/31/2012

Staff # 6 Met

Date of Hire: 08/02/2016

Staff # 7 Met

Date of Hire: 06/20/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8 Met

Date of Hire: 10/30/2013

Staff # 9 Not Met

Date of Hire: 12/14/2005

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 10 Met

Date of Hire: 03/13/2017

Staff # 11 Met

Date of Hire: 02/18/2024

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 12 Met

Date of Hire: 12/12/2005

Staff # 13 Met

Date of Hire: 01/21/2019

Staff # 14 Met

Date of Hire: 08/06/2018

Staff # 15 Met

Date of Hire: 04/20/2016

Staff # 16 Met

Date of Hire: 10/01/2018

Staff # 17 Met

Date of Hire: 09/27/2018

Staff # 18 Met

Date of Hire: 07/28/2008

Staff # 19 Met

Date of Hire: 02/05/2018

Staff # 20 Met

Date of Hire: 08/13/2018

Staff # 21 Met

Date of Hire: 12/05/2016

Staff # 22 Met

Date of Hire: 03/14/2016

Staff # 23 Met

Date of Hire: 02/28/2013

Staff # 24 Met

Date of Hire: 02/27/2017

Staff # 25 Met

Date of Hire: 03/25/2019

Staff # 26 Met

Date of Hire: 07/08/2002

Staff # 27 Met

Date of Hire: 04/22/2013

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Not Met**

**Comment**

Director provided eight files for employees hired since last visit.

**Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that one on site owner did not have evidence of submitting an application and fingerprints to the department for their background check letter to be processed on this date.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will review background check rules to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will follow up with department and adhere to policies to ensure the CRC rules are maintained.

**Correction Deadline: 4/23/2019**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.