



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/7/2019 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 1:15 PM

CCLC-1621

Apostles Lutheran Day School

6025 Glenridge Drive NE, Bldg. C Atlanta, GA 30328 Fulton County
 (404) 256-3091 paige@apostleslearning.com

Regional Consultant

Octavia Humphrey

Phone: (770) 357-3234

Fax: (770) 357-3278

octavia.humphrey@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/07/2019	Monitoring Visit	Good Standing	
10/02/2018	Complaint Closure	Good Standing	
10/02/2018	Complaint Investigation & Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L:106 - Fellowship Hall	Infants	2	3	C	10	C	NA	NA	Diapering, Transitioning, Floor Play
Main	1L:A - 103	Three Year Olds	2	9	C	21	C	NA	NA	Free Play
Main	1R:C - 106	Three Year Olds and Four Year Olds	2	12	C	21	C	NA	NA	Free Play
Main	2L:104 - Fellowship Hall	Infants	2	6	C	8	C	NA	NA	Diapering, Floor Play
Main	2L:B - 105	Two Year Olds	3	12	C	16	C	NA	NA	Free Play
Main	2R:D - 108	One Year Olds and Two Year Olds	3	11	C	16	C	NA	NA	Circle Time
Main	B 103	Infants and One Year Olds	2	3	C	11	C	NA	NA	Floor Play
Main	UP:1L - 203/205		0	0	C	22	C	NA	NA	
Main	UP:1R - 202/204		0	0	C	22	C	NA	NA	
Main	UP:2L - 207		0	0	C	17	C	NA	NA	

Total Capacity @35 sq. ft.: 164

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 56

Total Capacity @35 sq. ft.: 164

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	I: Older	37	C
Main	II: Toddler	24	C

Comments

The purpose of today's visit was to conduct a Monitoring Visit and to follow-up from the previous visit on October 2, 2018.

Consultant discussed with Provider about adding a thermometer to the infant room refrigerator to ensure the temperature of forty (40) degrees or less is kept.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Paige Dorley, Program Official

Date

Octavia Humphrey, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Consultant observed equipment and furniture to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Provider stated that the Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Consultant observed the Center to appear clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 10/2/2018

Corrected on 1/7/2019

.26(9) - Consultant observed the yellow, red and blue playground on the preschool equipment to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Consultant observed proper diapering procedures in classroom 1L:106 Fellowship Hall Infants..

591-1-1-.17 Hygiene(CR)**Met****Comment**

Consultant observed proper hand washing throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Consultant observed two of two documentation for medication dispensing to be complete on this date.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Consultant observed Staff to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Provider stated that the Center does not provide routine transportation on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Consultant observed six (6) of six (6) cribs used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Staff.

Staff Records

Records Reviewed: 27**Records with Missing/Incomplete Components: 0**

Staff # 1 Met
Date of Hire: 08/14/2006

Staff # 2 Met
Date of Hire: 07/16/2018

Staff # 3 Met
Date of Hire: 01/13/2000

Staff # 4 Met
Date of Hire: 06/05/2017

Staff # 5 Met
Date of Hire: 08/16/2017

Staff # 6 Met

Date of Hire: 08/04/2014

Staff # 7 Met

Date of Hire: 03/24/2008

Staff # 8 Met

Date of Hire: 07/25/2005

Staff # 9 Met

Date of Hire: 02/28/2002

Staff # 10 Met

Date of Hire: 01/19/2015

Staff # 11 Met

Date of Hire: 10/22/2018

Staff # 12 Met

Date of Hire: 10/18/2018

Staff # 13 Met

Date of Hire: 08/27/2018

Staff # 14 Met

Date of Hire: 10/09/2018

Staff # 15 Met

Date of Hire: 10/11/1999

Staff # 16 Met

Date of Hire: 09/18/2000

Staff # 17 Met

Date of Hire: 02/13/2017

Staff # 18 Met

Date of Hire: 07/01/2011

Staff # 19 Met

Date of Hire: 01/02/2008

Staff # 20 Met

Date of Hire: 06/04/2018

Staff # 21 Met

Date of Hire: 01/06/2014

Records Reviewed: 27**Records with Missing/Incomplete Components: 0**

Staff # 22 Date of Hire: 08/10/2009	Met
Staff # 23 Date of Hire: 07/27/2018	Met
Staff # 24 Date of Hire: 08/14/2006	Met
Staff # 25 Date of Hire: 02/19/2001	Met
Staff # 26 Date of Hire: 11/07/2003	Met
Staff # 27 Date of Hire: 11/04/2005	Met

Staff Credentials Reviewed: 27

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met**Comment**

Consultant observed twenty seven staff Comprehensive Satisfactory Criminal record checks to be complete on this date.

Comment

Director provided three files for employees hired since last visit.

591-1-1-.14 First Aid & CPR

Met**Comment**

Consultant observed evidence of 100% of the center staff to be certified in First Aid and CPR.

591-1-1-.33 Staff Training

Met**Comment**

Consultant observed documentation of three new hired staff. Additionally Consultant observed Health and Safety and First Aid/ CPR required for New staff hired.

591-1-1-.31 Staff(CR)

Met**Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met**Comment**

Consultant observed Staff to provide direct supervision and to be attentive to children's needs on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Consultant observed adequate supervision on this date.