



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/16/2020 **VisitType:** Monitoring Visit

Arrival: 10:00 AM

Departure: 11:35 AM

CCLC-1612

Primrose School of Wade Green

4321 Wade Green Road Kennesaw, GA 30144 Cobb County
 (770) 419-8001 office@primrosewadegreen.com

Regional Consultant

Octavia Humphrey

Phone: (770) 357-3234

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octavia.humphrey@decal.ga.gov

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/16/2020	Monitoring Visit	Good Standing	
12/18/2019	Licensing Study	Good Standing	
03/14/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	L1 (a1)	One Year Olds	1	6	C	11	C	NA	NA	Floor Play
Main	L2 (a2)	One Year Olds	3	14	C	20	C	NA	NA	Free Play
Main	L3 (b1)	Two Year Olds	2	19	C	20	C	NA	NA	Outside
Main	L4 (b2)	Three Year Olds	2	14	C	20	C	NA	NA	Transitioning
Main	L5 (e)	Six Year Olds and Over	1	5	C	21	C	29	C	Homework
Main	R1(d2)	Infants	3	10	C	11	C	NA	NA	Nap,Floor Play
Main	R2 (d1)		0	0	C	15	C	NA	NA	
Main	R3(c1)	Four Year Olds and Five Year Olds	2	18	C	21	C	29	C	Circle Time
Total Capacity @35 sq. ft.: 139					Total Capacity @25 sq. ft.: 155					
Total # Children this Date: 86					Total Capacity @25 sq. ft.: 155					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left back	55	C
Main	Left front	37	C
Main	Right back	75	C
Main	Right front	13	C

Comments

A virtual inspection (Monitoring visit) was conducted on (October 16, 2020) with the (Michelle Clarke). An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Michelle Rath, Program Official

Date

Octavia Humphrey, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Defer****Defer**

591-1-1-.21(3)- Consultant will review during next in-person visit.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 12/23/2019

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on discussion with Director that the annual vehicle inspection is expired.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 10/21/2020

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 39**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 07/03/2019

Staff # 2	Met
Staff # 3	Met
Date of Hire: 12/16/2019	
Staff # 4	Met
Staff # 5	Met
Date of Hire: 03/07/2019	
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Date of Hire: 12/16/2019	
Staff # 11	Met
Date of Hire: 10/07/2019	
Staff # 12	Met
Date of Hire: 08/20/2019	
Staff # 13	Met
Staff # 14	Met
Date of Hire: 01/27/2003	
Staff # 15	Met
Date of Hire: 06/12/2019	
Staff # 16	Met
Date of Hire: 12/05/2016	
Staff # 17	Met
Staff # 18	Met
Date of Hire: 08/01/2019	
Staff # 19	Met
Staff # 20	Met
Date of Hire: 11/11/2002	

Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Date of Hire: 07/21/2019	
Staff # 24	Met
Staff # 25	Met
Date of Hire: 09/01/2019	
Staff # 26	Met
Staff # 27	Met
Date of Hire: 09/13/2019	
Staff # 28	Met
Date of Hire: 08/16/2019	
Staff # 29	Met
Date of Hire: 07/14/2003	
Staff # 30	Met
Date of Hire: 10/11/2019	
Staff # 31	Met
Date of Hire: 08/11/2014	
Staff # 32	Met
Staff # 33	Met
Staff # 34	Met
Date of Hire: 08/23/2019	
Staff # 35	Met
Date of Hire: 04/15/2019	
Staff # 36	Met
Date of Hire: 04/10/2017	
Staff # 37	Met
Staff # 38	Met
Staff # 39	Met

Records Reviewed: 39

Records with Missing/Incomplete Components: 0

Date of Hire: 06/03/2019

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training

Defer

Defer

591-1-1-.33(3)- Consultant will review during next LS.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 1/17/2020

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.