



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/2/2017 **VisitType:** Licensing Study **Arrival:** 12:15 PM **Departure:** 4:15 PM

**CCLC-1612**

**Primrose School of Wade Green**

4321 Wade Green Road Kennesaw, GA 30144 Cobb County  
 (770) 419-8001 office@primrosewadegreen.com

**Regional Consultant**

Alison Benson

Phone: (866) 369-6921

Fax: (866) 370-1204

alison.benson@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/02/2017	Licensing Study	Good Standing	
03/10/2017	Complaint Closure	Good Standing	
03/02/2017	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	L1 (a1)	Infants	1	5	C	11	C	NA	NA	Outside
Main	L2 (a2)	One Year Olds and Two Year Olds	3	16	C	20	C	NA	NA	Free Play
Main	L3 (b1)	Two Year Olds	2	19	C	20	C	NA	NA	Outside
Main	L4 (b2)	Two Year Olds and Three Year Olds	2	20	C	20	C	NA	NA	Free Play
Main	L5 (e)	Three Year Olds and Four Year Olds	1	12	C	21	C	29	C	Snack
Main	R1(d2)	Infants	3	12	C	11	NC	NA	NA	Free Play,Nap
Main	R2 (d1)	PreK	1	10	C	15	C	NA	NA	Free Play
Main	R3( c1)	Five Year Olds and Six Year Olds and Over	2	19	C	21	C	29	C	Snack

Total Capacity @35 sq. ft.: 139

Total Capacity @25 sq. ft.: 155

Total # Children this Date: 113

Total Capacity @35 sq. ft.: 139

Total Capacity @25 sq. ft.: 155

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

Fingerprint letters observed on this date.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Michelle Rath, Program Official

Date

Alison Benson, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Correction Deadline: 3/16/2017**

**Corrected on 11/2/2017**

**.08(a)-(f) - Five of five children's records were observed to be complete.**

## Facility

### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed Capacity Routinely Met

### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

Observation-No Hazards Accessible

### 591-1-1-.26 Playgrounds(CR)

Technical Assistance

#### Technical Assistance

Discussed-Fluff/Redistribute Surface.

## Food Service

### 591-1-1-.18 Kitchen Operations

Met

#### Comment

Kitchen Appears Clean/Well Organized

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Staff Stated Proper Knowledge

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Observed-Proper Hand Washing Throughout

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Observed-Complete Documentation

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Observed-Discussion/Redirection

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Observed-Complete Documentation

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Staff stated proper SIDS/Infant Sleeping Position.

## Staff Records

Staff # 1	Met
Date of Hire: 10/16/2017	
Staff # 2	Met
Date of Hire: 05/25/2017	
Staff # 3	Not Met
Date of Hire: 09/12/2017	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 4	Not Met
Date of Hire: 01/23/2017	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 5	Met
Date of Hire: 09/28/2015	
Staff # 6	Met
Date of Hire: 10/26/2015	
Staff # 7	Met
Date of Hire: 09/04/2007	
Staff # 8	Met
Date of Hire: 04/10/2017	
Staff # 9	Met
Date of Hire: 10/30/2017	
Staff # 10	Met
Date of Hire: 12/05/2016	
Staff # 11	Met
Date of Hire: 07/11/2016	
Staff # 12	Met
Date of Hire: 12/21/2009	
Staff # 13	Met
Date of Hire: 08/08/2017	
Staff # 14	Met

**Records Reviewed: 27****Records with Missing/Incomplete Components: 2**

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Date of Hire: 11/11/2002

Staff # 15

Met

Date of Hire: 06/15/2009

Staff # 16

Met

Date of Hire: 11/19/2014

Staff # 17

Met

Date of Hire: 02/08/2017

Staff # 18

Met

Date of Hire: 07/22/2013

Staff # 19

Met

Date of Hire: 06/30/2003

Staff # 20

Met

Date of Hire: 07/12/2017

Staff # 21

Met

Date of Hire: 09/12/2016

Staff # 22

Met

Date of Hire: 08/09/2004

Staff # 23

Met

Date of Hire: 08/01/2016

Staff # 24

Met

Date of Hire: 09/22/2016

Staff # 25

Met

Date of Hire: 06/08/2017

Staff # 26

Met

Date of Hire: 08/11/2014

Staff # 27

Met

Date of Hire: 01/27/2003

**Staff Credentials Reviewed: 27**

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**591-1-1-.09 Criminal Records Check(CR)****Not Met**

**Finding**

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center. It was determined based on review of staff records that two employees did not have a current satisfactory fingerprint letter on file.

**POI (Plan of Improvement)**

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

1-day letter issued on November 2, 2017.

**Correction Deadline: 11/3/2017**

**Recited on 11/2/2017**

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<b>591-1-1-.14 First Aid &amp; CPR</b>	<b>Met</b>
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**Comment**

Observed-50% Certified First Aid & CPR

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<b>591-1-1-.31 Staff(CR)</b>	<b>Met</b>
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**Comment**

Lead staff education requirements observed to be met.

<b>Staffing and Supervision</b>
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<b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b>	<b>Met</b>
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**Comment**

Observed-Appropriate Staff:Child Ratios

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<b>591-1-1-.32 Supervision(CR)</b>	<b>Met</b>
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**Comment**

Observed-Adequate Supervision