



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/23/2017 **VisitType:** Licensing Study

Arrival: 9:00 AM

Departure: 11:15 AM

CCLC-16124

Whitney Center Head Start

1129 W Whitney Avenue Albany, GA 31707 Dougherty County
(229) 436-2055 dperry@swgacac.com

Regional Consultant

Stephine Wims

Phone: (229) 317-5613

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stephine.wims@decal.ga.gov

Mailing Address

P.O. Box 3466
Albany, GA 31706

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/23/2017	Licensing Study	Good Standing	
04/26/2017	Complaint Closure	Good Standing	
04/03/2017	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1 (3's)	Three Year Olds	2	12	C	15	C	NA	NA	Circle Time
Main	Room 2 (3's)	Three Year Olds	2	14	C	15	C	NA	NA	TV
Main	Room 3 (3's)	Three Year Olds	2	12	C	16	C	NA	NA	Free Play
Main	Room 4 (3's)	Three Year Olds	2	11	C	16	C	NA	NA	Music
Main	Room 5 (3's)	Three Year Olds	2	13	C	16	C	NA	NA	Music
Main	Room 6 (3's)	Four Year Olds	2	14	C	15	C	NA	NA	Circle Time
Main	Room 7 (4's)		2	0	C	17	C	NA	NA	Circle Time
Main	Room 8 (4's)	Four Year Olds	2	12	C	18	C	NA	NA	Story
Total Capacity @35 sq. ft.: 128						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 88			Total Capacity @35 sq. ft.: 128			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Outside Playground	45	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Debrik Perry, Program Official

Date

Stephine Wims, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

No diapered children enrolled.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) **N/A**

Comment

None dispensed.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Met**

Comment

Observed-Complete Documentation

591-1-1-.36 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Correct number of mats; disinfecting discussed

Staff Records

Records Reviewed: 21

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/23/2017	
Staff # 2	Met
Date of Hire: 10/06/2015	
Staff # 3	Met
Date of Hire: 07/24/2017	
Staff # 4	Met
Date of Hire: 08/20/2013	
Staff # 5	Met
Date of Hire: 01/04/2017	
Staff # 6	Met
Date of Hire: 11/19/2014	

Records Reviewed: 21

Records with Missing/Incomplete Components: 0

Staff # 7 Date of Hire: 07/15/2016	Met
Staff # 8 Date of Hire: 10/20/2017	Met
Staff # 9 Date of Hire: 07/15/2015	Met
Staff # 10 Date of Hire: 10/18/2016	Met
Staff # 11 Date of Hire: 01/13/2016	Met
Staff # 12 Date of Hire: 07/15/2016	Met
Staff # 13 Date of Hire: 08/23/2017	Met
Staff # 14 Date of Hire: 11/14/2016	Met
Staff # 15 Date of Hire: 11/07/2016	Met
Staff # 16 Date of Hire: 09/05/2000	Met
Staff # 17 Date of Hire: 07/15/2016	Met
Staff # 18 Date of Hire: 05/09/2002	Met
Staff # 19 Date of Hire: 07/15/2016	Met
Staff # 20	Met
Staff # 21 Date of Hire: 07/18/2012	Met

Staff Credentials Reviewed: 21

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal Records Check complete

Comment

Director provided two files for staff hired since last visit.

591-1-1-.31 Staff(CR)**Met****Comment**

Lead staff education requirements met.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision