



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/24/2019 **VisitType:** Licensing Study **Arrival:** 12:10 PM **Departure:** 3:00 PM

CCLC-16124

Regional Consultant

Whitney Center Head Start

1129 W Whitney Avenue Albany, GA 31707 Dougherty County
 (229) 436-2055 dperry@swgacac.com

Phone:
 Fax:
 rukiya.thomas@decals.ga.gov

Mailing Address
 P.O. Box 3466
 Albany, GA 31706

Quality Rated: No

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/24/2019	Licensing Study	Good Standing	
09/25/2018	Monitoring Visit	Good Standing	
03/19/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1 (3's)	Three Year Olds	2	10	C	15	C	NA	NA	Nap
Main	Room 2 (3's)	Three Year Olds and Four Year Olds	2	10	C	15	C	NA	NA	Nap
Main	Room 3 (3's)	Three Year Olds and Four Year Olds	2	13	C	16	C	NA	NA	Nap
Main	Room 4 (3's)	Three Year Olds and Four Year Olds	2	14	C	16	C	NA	NA	Nap
Main	Room 5 (3's)	Three Year Olds and Four Year Olds	2	11	C	16	C	NA	NA	Nap
Main	Room 6 (3's)	Four Year Olds and Five Year Olds	2	12	C	15	C	NA	NA	Nap
Main	Room 7 (4's)	Four Year Olds and Five Year Olds	2	14	C	17	C	NA	NA	Nap
Main	Room 8 (4's)	Four Year Olds and Five Year Olds	2	15	C	18	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 128						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 99			Total Capacity @35 sq. ft.: 128			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Outside Playground	45	C

Comments

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Debrik Perry, Program Official

Date

Allison Morrison, Consultant

Date



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Findings Report

Date: 4/24/2019 **VisitType:** Licensing Study **Arrival:** 12:10 PM **Departure:** 3:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

The center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms were observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity was observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 9/25/2018

Corrected on 4/24/2019

.25(13) - The previous citation was observed to be corrected on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 9/25/2018

Corrected on 4/24/2019

.26(4) - The previous citation was observed to be corrected on this date.

Correction Deadline: 9/25/2018

Corrected on 4/24/2019

.26(9) - The previous citation was observed to be corrected on this date.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

The center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

The kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Not Evaluated**

Comment

There are no children enrolled who require diapering.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing was observed throughout the center.

591-1-1-.20 Medications(CR) **N/A**

Comment

The director stated that they have not dispensed medication since their last visit on September 25, 2018.

Safety

591-1-1-.05 Animals **Met**

Comment

The center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation was observed to be complete.

591-1-1-.36 Transportation(CR) **N/A**

Comment

The director stated that the center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment was observed.

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/23/2017	
Staff # 2	Met
Date of Hire: 10/06/2015	
Staff # 3	Met
Date of Hire: 07/24/2017	
Staff # 4	Met
Date of Hire: 12/18/2017	
Staff # 5	Met
Date of Hire: 10/24/2007	
Staff # 6	Met
Date of Hire: 08/13/2018	
Staff # 7	Met
Date of Hire: 08/20/2013	
Staff # 8	Met
Date of Hire: 11/19/2014	
Staff # 9	Met
Date of Hire: 11/14/2018	

Staff # 10 Date of Hire: 07/15/2016	Met
Staff # 11 Date of Hire: 10/20/2017	Met
Staff # 12 Date of Hire: 07/13/2018	Met
Staff # 13 Date of Hire: 07/15/2015	Met
Staff # 14 Date of Hire: 01/13/2016	Met
Staff # 15 Date of Hire: 07/15/2016	Met
Staff # 16 Date of Hire: 11/14/2016	Met
Staff # 17 Date of Hire: 11/07/2016	Met
Staff # 18 Date of Hire: 09/05/2000	Met
Staff # 19 Date of Hire: 07/15/2016	Met
Staff # 20 Date of Hire: 05/09/2002	Met
Staff # 21 Date of Hire: 08/14/2018	Met
Staff # 22 Date of Hire: 08/14/2018	Met
Staff # 23 Date of Hire: 07/15/2016	Met
Staff # 24 Date of Hire: 07/18/2012	Met

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Technical Assistance

Technical Assistance

591-1-1-.09(1)(j) - The consultant worked with the director to port a letter for an employee whose date of hire was July 13, 2018 and had been issued a comprehensive satisfactory letter on June 20, 2018. The consultant discussed ensuring that all employees letters are ported prior to the employee beginning duties on site.

Correction Deadline: 4/24/2019

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Met

Comment

Documentation was observed of required staff training.

591-1-1-.31 Staff(CR)

Met

Comment

Staff was observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center was observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision was observed on this date.