



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/12/2017 **VisitType:** Monitoring Visit

Arrival: 2:30 PM

Departure: 6:00 PM

CCLC-15964

Spirit Filled Academy

3898 Mulberry Drive Columbus, GA 31907 Muscogee County
(706) 562-0071 britad@bellsouth.net

Regional Consultant

Penny Svenson

Phone: (470) 346-1037

Fax: (678) 891-5613

penny.svenson@dec.al.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
12/12/2017	Monitoring Visit	Good Standing
03/14/2017	Monitoring Visit	Good Standing
11/16/2016	LS POI Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1 1st left		0	0	C	9	C	NA	NA	
Main	Gymnasium		0	0	C	140	C	NA	NA	
Main	Rm 10 4th Right		0	0	C	9	C	NA	NA	
Main	Rm 5 3rd Right		0	0	C	18	C	NA	NA	
Main	Rm 6 1st Right	Five Year Olds and Six Year Olds and Over	1	19	C	19	C	NA	NA	Free Play
Main	Rm 7 3rd Left		0	0	C	10	C	NA	NA	
Main	Rm 8 3rd Right		0	0	C	9	C	NA	NA	
Main	Rm 9 3rd Left		0	0	C	10	C	NA	NA	
Total Capacity @35 sq. ft.: 224						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 19			Total Capacity @35 sq. ft.: 224			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG	60	C

Comments

Plan of Improvement: Developed This Date 12/12/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Rita Baker, Program Official

Date

Penny Svenson, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed-Add to Enhance Variety

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 2

Child # 1

Met

Child # 2

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

Discussed reviewing children's records and ensuring all information was properly documented.

Correction Deadline: 12/12/2017

591-1-1-.23 Parental Authorization Met

Correction Deadline: 3/14/2017

Corrected on 12/12/2017

Correction was observed on this date.

Facility

591-1-1-.06 Bathrooms Met

Comment

Observation-Clean and Well Maintained

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Correction Deadline: 3/17/2017

Corrected on 12/12/2017

Correction was observed on this date.

591-1-1-.26 Playgrounds(CR) Not Met

Correction Deadline: 3/14/2017

Corrected on 12/12/2017

Correction was observed on this date.

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that there was no resilient surface under the yellow double slide.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 12/22/2017

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the right swing was broke.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 12/19/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

No children enrolled that are required to be diapered.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Met**

Comment

Director stated that medications are not administered. Discussed-Documentation/Procedures.

Safety

591-1-1-.05 Animals **Met**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Not Met**

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on a review of records that two vehicles used for transportation did not have a current annual safety check as required.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection. The consultant printed the annual safety check form and left the form with the director.

Correction Deadline: 12/17/2017

Finding

591-1-1-.36(4)(f)1. requires that all transported children be secured in a child passenger restraining system or seat safety belt in accordance with current state and federal laws and regulations and according to manufacturer's directions. It was determined based on observation that one child passenger restraining system was not present on the vehicle. Further, there were five seat belt buckles that were pushed through the seats and lying on the floor.

POI (Plan of Improvement)

The Center will ensure that manufacturer directions and state and federal laws are met when using child passenger restraining systems and seat safety belts.

Correction Deadline: 12/13/2017

Finding

591-1-1-.36(7)(c) requires the center to use passenger transportation checklists, in a format approved by the Department, to account for each child during transportation. A separate passenger checklist must be used for each vehicle. It was determined based on observation that the center was not using a passenger transportation checklist to account for each child during transportation.

POI (Plan of Improvement)

The Center will maintain a passenger checklist as required. The consultant printed and left a copy of the Bright From the Start approved transportation checklist with guidance to begin using the form effective December 13, 2017.

Correction Deadline: 12/13/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Submitted documentation in August which stated her program was changed to an after school program and is open for three hours each day.

Staff Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 1

Staff # 1 Met
Date of Hire: 06/14/2017

Staff # 2 Not Met
Date of Hire: 05/10/2007

"Missing/Incomplete Components"
.33(3)-Health & Safety Certificate

Staff # 3 Met
Date of Hire: 08/22/2014

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal Records Check complete

591-1-1-.33 Staff Training Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one staff member did not have Health and Safety Orientation as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 1/11/2018

591-1-1-.31 Staff(CR) Met

Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 3/14/2017

Corrected on 12/12/2017

Correction was observed on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision