



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/21/2018 **VisitType:** Licensing Study **Arrival:** 2:40 PM **Departure:** 4:10 PM

CCLC-15964

Spirit Filled Academy

3898 Mulberry Drive Columbus, GA 31907 Muscogee County
 (706) 562-0071 britad@bellsouth.net

Regional Consultant

Penny Svenson

Phone: (470) 346-1037

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penny.svenson@dec.al.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
05/21/2018	Licensing Study	Support
12/12/2017	Monitoring Visit	Good Standing
03/14/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1 1st left		0	0	C	9	C	NA	NA	
Main	Gymnasium		0	0	C	140	C	NA	NA	
Main	Rm 10 4th Right		0	0	C	9	C	NA	NA	
Main	Rm 5 3rd Right		0	0	C	18	C	NA	NA	
Main	Rm 6 1st Right	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	22	NC	19	NC	NA	NA	TV
Main	Rm 7 3rd Left		0	0	C	10	C	NA	NA	
Main	Rm 8 3rd Right		0	0	C	9	C	NA	NA	
Main	Rm 9 3rd Left		0	0	C	10	C	NA	NA	
Total Capacity @35 sq. ft.: 224						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 22			Total Capacity @35 sq. ft.: 224			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG	60	C

Comments

The visit was not closed out on this date. The center administration will provide the requested documentation in order to complete the visit. The visit was closed out on June 28, 2018.

The consultant issued and discussed the compliance determination worksheet on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Rita Baker, Program Official

Date

Penny Svenson, Consultant

Date



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Findings Report

Date: 5/21/2018 **VisitType:** Licensing Study **Arrival:** 2:40 PM **Departure:** 4:10 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Discussed adding equipment and toys to enhance variety.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Not Met**

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that there were 22 children in Room 6 and the capacity for the room was 19.

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Correction Deadline: 5/21/2018

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that in Room 6 there was a wooden sofa that was splintered on the right arm and posed a hazard to children.

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Correction Deadline: 5/21/2018

Finding

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on observation that there were two electrical outlets that were not covered and were accessible to children.

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Correction Deadline: 5/21/2018

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 12/22/2017

Corrected on 5/21/2018

Correction was observed on this date.

Correction Deadline: 12/19/2017

Corrected on 5/21/2018

Correction was observed on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

There were no diapered children enrolled in the program on this date. Proper diaper facilities were observed with warm running water and proper ventilation.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on observation that there were multiple vehicles, not owned by the center, used to transport children on May 21, 2018. None of the vehicles used to transport the children had an annual safety check completed.

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Correction Deadline: 5/21/2018

Recited on 5/21/2018

Defer

591-1-1-.36(4)(f)1.-The vehicles used for transportation were not on the premises on this date and were not able to be inspected.

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Correction Deadline: 5/21/2018

Recited on 1/1/0001

Finding

591-1-1-.36(7)(c) requires the center to use passenger transportation checklists, in a format approved by the Department, to account for each child during transportation. A separate passenger checklist must be used for each vehicle. It was determined based on observation that the center was not using a passenger transportation checklist to account for each child during afterschool transportation from Georgetown, Forrest Road, Reese Road, Carver Heights, Rigdon Road, St. Mary's and Dimon Elementary schools.

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Correction Deadline: 5/21/2018

Recited on 5/21/2018

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on observation that a first check was not conducted upon unloading the last child upon arrival at the center for transportation provided in the afternoon as required from Georgetown, Forrest Road, Reese Road, Carver Heights, Rigdon Road, St. Mary's and Dimon Elementary.

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Correction Deadline: 5/22/2018

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on observation that multiple vehicles pulled up to the center, honked their horn and dropped children off beginning at 2:40 p.m. and ending at 3:15 p.m. and there was not a designated staff person to conduct the vehicle check as required. The schools that the center provided transportation for were Georgetown, Forrest Road, Reese Road, Carver Heights, Rigdon Road, St. Mary's and Dimon Elementary.

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Correction Deadline: 5/21/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date.

Staff Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 1

Staff # 1

Met

Date of Hire: 05/10/2007

Staff # 2

Not Met

Date of Hire: 08/13/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing,.24(1)-No Record,.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 3

Met

Date of Hire: 08/22/2014

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records Check(CR)

Not Met

Finding

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on staff statements that an employee hired in August of 2017, did not have a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprints Check Determination as required.

Correction Deadline: 5/21/2018

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Met

Correction Deadline: 1/11/2018

Corrected on 5/21/2018

Correction was observed on this date.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.