



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/15/2018 **VisitType:** Licensing Study

Arrival: 11:45 AM

Departure: 4:25 PM

CCLC-1583

Regional Consultant

The Learning Tree Academy

1661 Fernside Dr. Toccoa, GA 30577 Stephens County
 (706) 886-9900 thelearningtreeacademy@gmail.com

Phone:

Fax:

rhianna.clark@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/15/2018	Licensing Study	Good Standing	
08/01/2017	Monitoring Visit	Good Standing	
06/28/2017	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	1L	One Year Olds and Two Year Olds	2	14	C	22	C	NA	NA	Nap
Building 1	1R	Three Year Olds	2	15	C	22	C	NA	NA	Nap
Building 1	2L	Two Year Olds and Three Year Olds	1	10	C	22	C	NA	NA	Nap
Building 1	2R	Three Year Olds	1	14	C	23	C	NA	NA	Nap
Building 1	Cafeteria		0	0	C	32	C	NA	NA	
Total Capacity @35 sq. ft.: 121			Total Capacity @25 sq. ft.: 0							
Building 2	1L back	One Year Olds	2	6	C	10	C	NA	NA	Outside
Building 2	1L front	One Year Olds	2	11	C	18	C	NA	NA	Centers
Building 2	1R	Infants	3	8	C	14	C	NA	NA	Floor Play, Feeding
Total Capacity @35 sq. ft.: 42			Total Capacity @25 sq. ft.: 0							
Building 3	Downstairs-1L	Four Year Olds and Five Year Olds	2	13	C	20	C	NA	NA	Centers
Building 3	Downstairs-2L	Three Year Olds and Four Year Olds	2	14	C	18	C	NA	NA	Centers
Building 3	Gym		0	0	C	62	C	NA	NA	

Building 3	Media Center		0	0	C	13	C	NA	NA	
Building 3	Upstairs 1L	Five Year Olds and Six Year Olds and Over	1	16	C	19	C	NA	NA	Centers
Building 3	Upstairs- 1R	Five Year Olds and Six Year Olds and Over	1	8	C	39	C	NA	NA	Snack
Total Capacity @35 sq. ft.: 171						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 129			Total Capacity @35 sq. ft.: 334			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Building 1	Playground A-Rt side	102	C
Building 1	Playground B-Middle	70	C
Building 1	Playground C-Left side	56	C
Building 2	Playground-Infant	32	C
Building 2	Screened Porch	6	C
Building 3	Playground	75	C

Comments

"LET'S GET QUALITY RATED! CAPS 2020 DEADLINE" and DECAL Scholars flyer left on site on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Logan Herring-Harris, Program Official

Date

Rhianna Clark, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

Consultant reviewed current and detailed lesson plans per classroom on this date.

Correction Deadline: 3/15/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities at this time.

Comment

Pool not in use at this time, gates observed locked.

Children's Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Child # 6	Met
Child # 7	Met
Child # 8	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete for one of one child receiving medication on this date.

Organization

591-1-1-.16 Governing Body & License

Met

Comment

Consultant observed 2018 license posted on site on this date.

Correction Deadline: 3/15/2018

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Staff # 1 Date of Hire: 03/19/2008	Met
Staff # 2 Date of Hire: 01/23/2017	Met
Staff # 3 Date of Hire: 10/02/2017	Met
Staff # 4 Date of Hire: 02/02/2016	Met
Staff # 5 Date of Hire: 10/13/2015	Met
Staff # 6 Date of Hire: 05/15/2017	Met
Staff # 7 Date of Hire: 01/02/2017	Met
Staff # 8 Date of Hire: 06/23/2016	Met
Staff # 9 Date of Hire: 01/09/2017	Met
Staff # 10 Date of Hire: 04/12/2017	Met
Staff # 11 Date of Hire: 09/18/2015	Met
Staff # 12 Date of Hire: 07/28/2016	Met
Staff # 13 Date of Hire: 08/10/2009	Met
Staff # 14 Date of Hire: 04/16/2007	Met
Staff # 15 Date of Hire: 03/16/2018	Met

Staff # 16	Met
Date of Hire: 08/20/2015	
Staff # 17	Met
Date of Hire: 04/08/2005	
Staff # 18	Met
Date of Hire: 04/10/2015	
Staff # 19	Met
Date of Hire: 02/19/2018	
Staff # 20	Met
Date of Hire: 12/05/2016	
Staff # 21	Met
Date of Hire: 08/16/2010	
Staff # 22	Met
Date of Hire: 08/26/2008	
Staff # 23	Met
Date of Hire: 03/22/2017	
Staff # 24	Met
Date of Hire: 07/15/2015	
Staff # 25	Met
Date of Hire: 05/15/2017	
Staff # 26	Met
Date of Hire: 07/21/2010	
Staff # 27	Met
Date of Hire: 04/18/2016	
Staff # 28	Met
Date of Hire: 05/05/2014	
Staff # 29	Met
Date of Hire: 02/20/2017	
Staff # 30	Met
Date of Hire: 08/22/2012	

Records Reviewed: 37**Records with Missing/Incomplete Components: 0**

Staff # 31	Met
Date of Hire: 08/23/2012	
Staff # 32	Met
Date of Hire: 08/01/2012	
Staff # 33	Met
Date of Hire: 05/09/2016	
Staff # 34	Met
Date of Hire: 02/21/2014	
Staff # 35	Met
Date of Hire: 01/15/2008	
Staff # 36	Met
Date of Hire: 05/23/2016	
Staff # 37	Met
Date of Hire: 03/20/2017	

Staff Credentials Reviewed: 37**591-1-1-.09 Criminal Records Check(CR)** **Met****Comment**

Criminal records checks were observed to be complete for 37 of 37 staff on this date.

591-1-1-.14 First Aid & CPR **Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met****Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) **Met****Comment**

Consultant reviewed education documentation. Requirements observed to be met on this date.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.