



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/3/2018 **VisitType:** Monitoring Visit **Arrival:** 11:15 AM **Departure:** 1:30 PM

CCLC-1578

The Goddard School

11250 State Bridge Road Alpharetta, GA 30022 Fulton County
 (770) 754-4796 dalpharetta1ga@goddardschools.com

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/03/2018	Monitoring Visit	Good Standing	
10/26/2017	Licensing Study	Good Standing	
04/10/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1Left Infant	Infants	2	7	C	14	C	NA	NA	Nap,Feeding,Floor Play
Main	1R	Three Year Olds and Four Year Olds	2	15	C	25	C	NA	NA	Lunch
Main	2 Left 1 Yr.	One Year Olds	2	8	C	11	C	NA	NA	Lunch
Main	2R	Three Year Olds and Four Year Olds	2	15	C	21	C	NA	NA	Outside
Main	3 Left	One Year Olds	1	8	C	17	C	NA	NA	Lunch
Main	4L	Two Year Olds	2	15	C	19	C	NA	NA	Outside,Transitioning
Main	Back Left Private Kindergarten	Two Year Olds	2	9	C	20	C	NA	NA	Transitioning,Outside
Main	Back Right GA Pre-K	Five Year Olds and Six Year Olds and Over	1	13	C	21	C	NA	NA	Centers
Total Capacity @35 sq. ft.:						148	Total Capacity @25 sq. ft.:		0	
Total # Children this Date: 90			Total Capacity @35 sq. ft.:			148	Total Capacity @25 sq. ft.:		0	


Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler	34	C
Main	Preschool/School Age	61	C

Comments

The purpose of this visit was to conduct a monitoring visit and to follow up on the previous visit from October 2017.

Plan of Improvement: Developed This Date 04/03/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Debbie Kohout, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

Date: 4/3/2018 **VisitType:** Monitoring Visit **Arrival:** 11:15 AM **Departure:** 1:30 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Equipment and furniture observed to be appropriately secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Not Met**

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined, based on observation, that hazards were observed as follows on route to the playground from the Back Left Room: an unraveled hose, a wooden plank, a small metal bar and broken playground toys.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 4/3/2018

Food Service

591-1-1-.15 Food Service & Nutrition Met

Correction Deadline: 10/26/2017

Corrected on 4/3/2018

.15(2) - Previous citation has been corrected in that current feeding plans were observed on file.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) Not Met

Finding

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined, based on review of medication documentation, that medication authorized to be dispensed on March 13-16, 2018 and March 20, 2018, was administered on March 21-22, 2018.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

Correction Deadline: 4/3/2018

Finding

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined, based on review of medication documentation, that medication authorized to be dispensed twice on February 26-March 9, 2018, was not documented as being administered on February 28, 2018 and was not administered a second time on March 1, 2018.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this. Discussed with administrative personnel to document medication dispensation as required.

Correction Deadline: 4/3/2018

Recited on 4/3/2018

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) Technical Assistance

Technical Assistance

591-1-1-.36 - Discussed with director to please ensure that fire extinguishers are appropriately secured in the vehicles.

Comment

Complete documentation of transportation and current vehicle inspections observed. Center vehicles were observed to be in good repair with operable fire extinguishers.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed. Safety approved cribs were present and staff were observed to follow safe sleep procedures.

Staff Records

Records Reviewed: 20**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/22/2017	
Staff # 2	Met
Date of Hire: 10/27/2017	
Staff # 3	Met
Date of Hire: 03/01/2017	
Staff # 4	Met
Date of Hire: 11/29/2010	
Staff # 5	Met
Date of Hire: 10/29/2012	
Staff # 6	Met
Date of Hire: 04/13/2012	
Staff # 7	Met
Date of Hire: 03/24/2013	
Staff # 8	Met
Date of Hire: 05/27/2015	
Staff # 9	Met
Date of Hire: 08/08/2016	
Staff # 10	Met
Date of Hire: 03/12/2018	
Staff # 11	Met
Date of Hire: 11/25/2010	
Staff # 12	Met

Records Reviewed: 20

Records with Missing/Incomplete Components: 0

Date of Hire: 05/01/2007

Staff # 13 Met

Date of Hire: 10/24/2016

Staff # 14 Met

Date of Hire: 09/06/2016

Staff # 15 Met

Date of Hire: 09/26/2016

Staff # 16 Met

Date of Hire: 08/15/2017

Staff # 17 Met

Date of Hire: 09/20/2016

Staff # 18 Met

Date of Hire: 07/13/2011

Staff # 19 Met

Date of Hire: 12/27/2016

Staff # 20 Met

Date of Hire: 03/23/2015

Staff Credentials Reviewed: 20

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Consultant verified all records checks. The director provided two files for staff hired since the previous visit. Comprehensive background checks were observed on file.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of health and safety orientation training.

591-1-1-.31 Staff(CR) Met

Comment

Staff were observed to comply with applicable regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.