



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/7/2019 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 2:00 PM

CCLC-1578

The Goddard School

11250 State Bridge Road Alpharetta, GA 30022 Fulton County
 (770) 754-4796 dalpharetta1ga@goddardschools.com

Mailing Address
 Same

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802

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shannon.curtis@decal.ga.gov

Joint with: Marsha Ruiz-Crosby

Quality Rated: No

Compliance Zone Designation		
11/07/2019	Licensing Study	Good Standing
04/25/2019	Monitoring Visit	Good Standing
11/06/2018	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Hippos-2R	Three Year Olds and Four Year Olds	2	17	C	21	C	30	C	Circle Time
Main	Jaguars-Back Left Private Kindergarten	Two Year Olds and Three Year Olds	3	15	C	20	C	NA	NA	Transitioning
Main	KOALAS-1st Left-Infants	Infants	2	6	C	14	C	NA	NA	Nap,Floor Play
Main	Lions-Back Right GA Pre-K	PreK	2	12	C	21	C	29	C	Story,Snack
Main	Rhinos-4L	Two Year Olds	2	10	C	19	C	NA	NA	Outside
Main	Tigers-2 Left 1 Yr.	One Year Olds	1	6	C	11	C	NA	NA	Free Play
Main	Toucans-3 Left	One Year Olds	2	13	C	17	C	NA	NA	Circle Time
Main	Zebras-1R	Two Year Olds and Three Year Olds	2	17	C	25	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 42						Total Capacity @25 sq. ft.: 59		Building @35 capacity limited by Centers Request		
Total # Children this Date: 96			Total Capacity @35 sq. ft.: 42			Total Capacity @25 sq. ft.: 59		Building @25 capacity limited by Centers Request		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler	34	C
Main	Preschool/School Age	61	C

Comments

The purpose of this visit was to conduct a licensing study visit and to follow up to the previous visit conducted on May 9, 2019.

Consultant provided contact information on this date.

Consultant provided DECAL Scholar information on this date.

Plan of Improvement: Developed This Date 11/07/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Technical Assistance**

Technical Assistance

Consultant discussed with the Director proper hand washing procedures on this date.

591-1-1-.20 Medications(CR) **Technical Assistance**

Technical Assistance

Consultant discussed with the Director to properly observe and disregard expired medication kept for dispensing on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills as October 22, 2019 on this date.

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete for July 23, 2019 to Chattahoochee Nature Center and on July 3, 2019 to Aurora Cineplex on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Comment

The vehicle was checked for compliance. Proper restraints were observed and discussed with the director on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Technical Assistance

Consultant discussed with staff to monitor the sleeping mats for any wear and tear on this date.

Correction Deadline: 11/7/2019

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 03/22/2016	
Staff # 2	Met
Staff # 3	Met
Date of Hire: 11/18/2010	
Staff # 4	Met
Date of Hire: 05/12/2013	
Staff # 5	Met
Staff # 6	Met
Date of Hire: 04/12/2012	
Staff # 7	Met
Date of Hire: 04/09/2019	
Staff # 8	Met
Date of Hire: 03/23/2015	

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided six files for employees hired since last visit on April 25, 2019 on this date.

591-1-1-.14 First Aid & CPR**Met****Comment**

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training for 2018 on this date.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.