



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/16/2020 **VisitType:** Monitoring Visit

**Arrival:** 10:00 AM

**Departure:** 12:00 PM

**CCLC-155**

**The Sunshine House #77**

1494 Pleasant Hill Rd Duluth, GA 30096 Gwinnett County  
(770) 279-9888 center77@sshouse.com

**Regional Consultant**

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
12/16/2020	Monitoring Visit	Good Standing
11/20/2019	Licensing Study	Good Standing
05/28/2019	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Far Left ones/twos	Infants	1	4	C	12	C	NA	NA	Floor Play
Main	1st Left- three/four	Three Year Olds	1	12	C	13	C	NA	NA	Circle Time
Main	1st Right-Pre K 4	PreK	2	13	C	25	C	NA	NA	Centers
Main	2L -infants/toddlers	One Year Olds	1	4	C	15	C	NA	NA	Free Play
Main	2R-PreK #2/School Age	PreK	2	20	C	31	C	NA	NA	Circle Time
Main	3L-PreK #3	PreK	2	11	C	20	C	NA	NA	Centers
Main	4th Left- Prek #1/School Age	PreK	2	13	C	31	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 147						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 77			Total Capacity @35 sq. ft.: 147			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	16	C
Main	B	132	C

**Comments**

A virtual inspection was conducted on December 16, 2020 with the provider. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Roslyn Taylor, Program Official

Date

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Margarita Collier, Consultant

Date



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### Findings Report

**Date:** 12/16/2020 **VisitType:** Monitoring Visit

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#### CCLC-155

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

#### Comment

Center appears clean and well maintained.

#### 591-1-1-.26 Playgrounds(CR)

Technical Assistance

#### Technical Assistance

Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.)
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Repluff resilient surface as needed.

## Food Service

### 591-1-1-.15 Food Service & Nutrition

Technical Assistance

#### Technical Assistance

Please ensure that the following information is documented on all infant feeding plans:

- Instructions from the parent(s) shall be updated regularly as new foods are added or other dietary changes are made.
- The child's feeding schedule.
- The amount of formula or breast milk to be given.
- Instructions for the introduction of solid foods.
- The amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Staff state proper knowledge of diapering procedures.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Staff stated the proper handwashing procedures for children and staff members.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

The Provider currently does not dispense/administer medication.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

A virtual visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the director on this date.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

The following vehicles were observed to have a current vehicle inspection report:

- Tag # AVX 8816 - Expires December 4, 2021
- Tag # BUZ 4657 - Expires December 2, 2021

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

## Staff Records

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

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Staff # 1 Date of Hire: 04/22/2019	Met
Staff # 2 Date of Hire: 10/15/2015	Met
Staff # 3 Date of Hire: 09/26/2017	Met
Staff # 4 Date of Hire: 08/04/2014	Met
Staff # 5 Date of Hire: 06/01/2018	Met
Staff # 6 Date of Hire: 01/30/2019	Met
Staff # 7 Date of Hire: 01/30/2019	Met
Staff # 8 Date of Hire: 11/07/2018	Met
Staff # 9 Date of Hire: 09/09/2019	Met
Staff # 10 Date of Hire: 07/25/2017	Met
Staff # 11 Date of Hire: 11/17/2020	Met
Staff # 12 Date of Hire: 10/26/2017	Met
Staff # 13 Date of Hire: 10/01/2020	Met
Staff # 14 Date of Hire: 02/02/2002	Met

**Staff Credentials Reviewed: 5**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Technical Assistance**

**Technical Assistance**

The consultant discussed the following information regarding criminal record checks with the director:

- Monitor the expiration dates of all staff members' criminal record check letters.
- Submit a portability request via DECAL KOALA for newly hired staff members that have a previous satisfactory comprehensive criminal record check letter issued by the department.
- Ensure that all newly hired staff members have evidence of a satisfactory comprehensive criminal record check letter prior to providing services to children present for care.
- Ensure that all newly hired and/or seasonal staff members with a six-month break of employment from child care submit an updated criminal record check application and complete the fingerprinting process prior to rendering services for child care services.

**Comment**

The consultant observed 14 of 14 staff members to have evidence of a satisfactory comprehensive determination letter on file.

**Comment**

The director provided two files for staff members hired since the previous visit was conducted on November 20, 2019. The consultant observed two of two newly hired staff members to have evidence of a satisfactory comprehensive determination letter on file.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020. Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.