



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/19/2018 **VisitType:** Monitoring Visit

Arrival: 9:00 AM

Departure: 12:00 PM

CCLC-155

The Sunshine House #77

1494 Pleasant Hill Rd Duluth, GA 30096 Gwinnett County
(770) 279-9888 center77@sshouse.com

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@decal.ga.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation		
10/19/2018	Complaint Investigation & Monitoring Visit	Good Standing
10/19/2018	Complaint Closure	Good Standing
02/21/2018	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Far Left ones/twos	One Year Olds and Two Year Olds	1	4	C	12	C	NA	NA	Circle Time
Main	1st Left- three/four	Three Year Olds	1	6	C	13	C	NA	NA	Circle Time
Main	1st Right-Pre K 4	PreK	2	17	C	25	C	NA	NA	Circle Time
Main	2L -infants/toddlers	Infants and One Year Olds	1	3	C	15	C	NA	NA	Feeding,Floor Play
Main	2R-PreK #2/School Age	PreK	2	18	C	31	C	NA	NA	Outside
Main	3L-PreK #3	PreK	2	18	C	20	C	NA	NA	Centers
Main	4th Left- Prek #1/School Age	PreK	2	17	C	31	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 147						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 83			Total Capacity @35 sq. ft.: 147			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	16	C
Main	B	132	C

Comments

The purpose of this visit was to conduct a complaint investigation and monitoring visit.

Plan of Improvement: Developed This Date 10/19/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Roslyn Taylor, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

Date: 10/19/2018 **VisitType:** Monitoring Visit

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Departure: 12:00 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 2/23/2018

Corrected on 10/19/2018

.08(6) - Previous citation has been corrected in that children's daily arrival and departure records were observed complete.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

The director stated medication has not been administered or dispensed since the previous visit.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff stated use of age-appropriate discussion and/or redirection.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed. The vehicle was observed to have an operable fire extinguisher and complete first aid kit.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Safety approved cribs and mats were observed. Staff stated appropriate safe sleep procedures.

Staff Records

Records Reviewed: 15**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 08/01/2018

Staff # 2 Met

Date of Hire: 10/16/2018

Staff # 3 Met

Date of Hire: 08/03/2018

Staff # 4 Met

Date of Hire: 02/09/2018

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 5 Date of Hire: 05/05/1989	Met
Staff # 6 Date of Hire: 08/10/2018	Met
Staff # 7 Date of Hire: 04/22/2016	Met
Staff # 8 Date of Hire: 05/05/1999	Met
Staff # 9 Date of Hire: 07/13/2018	Met
Staff # 10 Date of Hire: 09/19/2018	Met
Staff # 11 Date of Hire: 07/28/2015	Met
Staff # 12 Date of Hire: 08/03/2009	Met
Staff # 13 Date of Hire: 09/17/2018	Met
Staff # 14 Date of Hire: 09/26/2017	Met
Staff # 15 Date of Hire: 10/20/2015	Met

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete. Comprehensive background checks were observed on file for all staff. The director provided six files for staff hired since the previous visit.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR. Please continue to ensure new staff obtain the certification within 90 days of hire.

591-1-1-.24 Personnel Records

Technical Assistance

Technical Assistance

591-1-1-.24(1) - The consultant provided the director with the new 10-year work history page for use with employment applications

Correction Deadline: 10/24/2018

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.

The following information is associated with a Complaint Investigation Visit:

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/01/2018	
Staff # 2	Met
Date of Hire: 10/16/2018	
Staff # 3	Met
Date of Hire: 08/03/2018	
Staff # 4	Met
Date of Hire: 02/09/2018	
Staff # 5	Met
Date of Hire: 05/05/1989	
Staff # 6	Met
Date of Hire: 08/10/2018	
Staff # 7	Met
Date of Hire: 04/22/2016	
Staff # 8	Met
Date of Hire: 05/05/1999	
Staff # 9	Met

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Date of Hire: 07/13/2018

Staff # 10

Met

Date of Hire: 09/19/2018

Staff # 11

Met

Date of Hire: 07/28/2015

Staff # 12

Met

Date of Hire: 08/03/2009

Staff # 13

Met

Date of Hire: 09/17/2018

Staff # 14

Met

Date of Hire: 09/26/2017

Staff # 15

Met

Date of Hire: 10/20/2015

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records Check(CR)

Met

Correction Deadline: 2/22/2018

Corrected on 10/19/2018

.09(1)(a) - Previous citation has been corrected in that current background checks were observed on file for all staff.