



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/21/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 10:00 AM **Departure:** 2:30 PM

CCLC-155

The Sunshine House #77

1494 Pleasant Hill Rd Duluth, GA 30096 Gwinnett County
 (770) 279-9888 center77@sshouse.com

Regional Consultant

Kati Cosby

Phone: (912) 544-8606
 Fax: (912) 544-9425
 kati.cosby@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/21/2018	Complaint Closure	Good Standing	
02/21/2018	Complaint Investigation & Monitoring Visit	Good Standing	
09/26/2017	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Far Left ones/twos	One Year Olds and Two Year Olds	1	3	C	12	C	NA	NA	Free Play
Main	1st Left- three/four	Three Year Olds	1	10	C	13	C	NA	NA	Free Play
Main	1st Right-Pre K 4	PreK	2	19	C	25	C	NA	NA	Free Play
Main	2L -infants/toddlers	Infants and One Year Olds	1	5	C	15	C	NA	NA	Floor Play,Breakfast,N ap
Main	2R-PreK #2/School Age	PreK	2	16	C	31	C	NA	NA	Centers
Main	3L-PreK #3	PreK	2	17	C	20	C	NA	NA	Free Play
Main	4th Left- Prek #1/School Age	PreK	2	20	C	31	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 147						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 90						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	16	C
Main	B	132	C

Comments

Plan of Improvement: Developed This Date 02/21/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Roslyn Taylor, Program Official

Date

Kati Cosby, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 2/21/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 10:00 AM **Departure:** 2:30 PM

CCLC-155**The Sunshine House #77**

1494 Pleasant Hill Rd Duluth, GA 30096 Gwinnett County
(770) 279-9888 center77@sshhouse.com

Mailing Address
Same

Regional Consultant

Kati Cosby

Phone: (912) 544-8606
Fax: (912) 544-9425
kati.cosby@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records**Not Met****Finding**

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined, based on review of records, that in Classrooms FL two of five children were signed in, 1L seven of ten children were signed in, 1R seventeen of nineteen children were signed in, 2R fifteen of sixteen children were signed in and in 3L thirteen of seventeen children were signed in.

POI (Plan of Improvement)

The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information, and will provide the records to the Department when requested. Daily sign in and out procedures will be reviewed with all staff to ensure more accurate documentation from parents.

Correction Deadline: 2/23/2018

Recited on 2/21/2018

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Met****Correction Deadline: 9/26/2017****Corrected on 2/21/2018****.26(4) - Previous citation was corrected in that the Consultant observed no sharp prongs accessible to children on this date.****Correction Deadline: 9/29/2017****Corrected on 2/21/2018****.26(9) - Previous citation was corrected in that no pine cones were observed and all tree roots were clearly marked or covered.****Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Technical Assistance**

591-1-1-.10(4) - Consultant provided resources and assistance with diapering procedures for new staff.

Correction Deadline: 2/21/2018**591-1-1-.17 Hygiene(CR)****Technical Assistance****Technical Assistance**

591-1-1-.17(7) - Consultant provided the Director with hand washing chart and discussed appropriate times when children should be washing hands. All procedures shall be reviewed with current and new staff.

Correction Deadline: 2/21/2018**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 18****Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 05/30/2018	
Staff # 2	Met
Date of Hire: 02/09/2018	
Staff # 3	Met
Date of Hire: 05/05/1989	
Staff # 4	Met
Date of Hire: 09/26/2017	
Staff # 5	Met
Date of Hire: 04/22/2016	
Staff # 6	Met
Date of Hire: 02/19/2018	
Staff # 7	Met
Date of Hire: 05/05/1999	
Staff # 8	Met
Date of Hire: 09/19/2018	
Staff # 9	Not Met
Date of Hire: 09/19/2018	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 10	Met
Date of Hire: 07/28/2015	
Staff # 11	Met
Date of Hire: 09/19/2018	
Staff # 12	Met
Date of Hire: 08/03/2009	
Staff # 13	Met

Records Reviewed: 18

Records with Missing/Incomplete Components: 1

Staff # 14 Date of Hire: 09/26/2017	Met
Staff # 15 Date of Hire: 02/19/2018	Met
Staff # 16	Met
Staff # 17 Date of Hire: 08/07/2006	Met
Staff # 18 Date of Hire: 10/20/2015	Met

Staff Credentials Reviewed: 18

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal records checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Correction Deadline: 9/29/2017

Corrected on 2/21/2018

.31(2)(b)2. - Previous citation was corrected in that all lead teacher credentials were observed on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.