



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/21/2021    **VisitType:** MV POI Follow Up    **Arrival:** 1:00 PM    **Departure:** 2:00 PM

**CCLC-154**

**The Sunshine House #76**

2840 Sugarloaf Pkwy Lawrenceville, GA 30045 Gwinnett County  
(770) 513-1000 center76@sshhouse.com

**Regional Consultant**

Beth Holland

Phone: (404) 478-8075

Fax: (404) 478-8076

beth.holland@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/21/2021	MV POI Follow Up	Good Standing	
12/23/2020	Incident Investigation Closure	Good Standing	
11/12/2020	Incident Investigation & Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Two Year Olds	1	6	C	13	C	NA	NA	Nap
Main	B	Infants and One Year Olds	1	2	C	12	C	NA	NA	Floor Play
Main	C	Three Year Olds	1	5	C	16	C	NA	NA	Nap
Main	D	Three Year Olds	2	8	C	21	C	NA	NA	Nap
Main	E	Four Year Olds	2	12	C	31	C	NA	NA	Nap
Main	F	Four Year Olds	2	12	C	31	C	NA	NA	Nap
Main	G		0	0	C	24	C	NA	NA	

Total Capacity @35 sq. ft.: 148

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 45

Total Capacity @35 sq. ft.: 148

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	41	C
Main	B	56	C

**Comments**

An Administrative Review was conducted on January 21, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on January 21, 2021 with the director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.ga.gov](mailto:qualityrated@dec.ga.gov)

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Kamilah Natson-Melvin, Program Official

Date

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Beth Holland, Consultant

Date



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### Findings Report

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The following information is associated with a MV POI Follow Up:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

Discussed rotating toys to support the procedures of daily disinfecting.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

#### 591-1-1-.26 Playgrounds(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.26 - Please ensure to monitor the playground areas for the following hazards: - Normal wear and tear of playground equipment and toys. - Potential entrapment hazards in the fence surrounding the playground area. - Biting and/or stinging insects (i.e. ants, bees, etc.) - Loose and/or weak tree branches surrounding the playground area. - Standing water in and around playground equipment after inclement weather.

### Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 12/23/2020

Corrected on 1/21/2021

.15(9) - Provider stated that all teachers are informed of allergies and modified diets for all enrolled children. Posted notices are located in all classrooms that inform all staff to only serve the child food that complies, but still meets the nutrition requirements.

**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR)

Met

**Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

**Comment**

Staff stated proper hand washing procedures.

591-1-1-.20 Medications(CR)

Met

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

591-1-1-.11 Discipline(CR)

Technical Assistance

**Technical Assistance**

591-1-1-.11 A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.36 Transportation(CR)

Met

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

**Comment**

Discussed SIDS and infant sleeping position.

**Staff Records**

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 07/25/2017

Staff # 2

Met

Date of Hire: 10/25/2019

Staff # 3

Met

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 12/05/2017

Staff # 4 Met

Date of Hire: 09/30/2019

Staff # 5 Met

Date of Hire: 06/08/2017

Staff # 6 Met

Date of Hire: 08/20/2020

Staff # 7 Met

Date of Hire: 07/24/2017

Staff # 8 Met

Date of Hire: 09/01/2020

Staff # 9 Met

Date of Hire: 04/13/2016

Staff # 10 Met

**Staff Credentials Reviewed: 8**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete for all employees on this date.

**591-1-1-.09 Criminal Records Check(CR) Met**

**Comment**

Director provided one file(s) for an employee who was hired since the previous visit was conducted. The consultant observed one of one newly hired employee to have evidence of a satisfactory criminal record check letter.

**591-1-1-.14 First Aid & CPR Met**

**Comment**

Please be mindful of training expiration dates.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Comment**

591-1-1-.31(5)(b) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

**Correction Deadline: 1/21/2021**

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.