



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/26/2019    **VisitType:** Licensing Study    **Arrival:** 8:40 AM    **Departure:** 12:00 PM

**CCLC-1537**

**Childtime Childcare #1110**

20 Patterson Rd Lawrenceville, GA 30044 Gwinnett County  
 (770) 995-7445 1110@childtime.com

**Regional Consultant**

Stacy Whitten

Phone: (770) 405-7920

Fax: (404) 478-8021

stacy.whitten@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
08/26/2019	Licensing Study	Good Standing
02/26/2019	Licensing Study	Good Standing
09/19/2018	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L PRE-K	Two Year Olds and Three Year Olds	1	8	C	23	C	NA	NA	Floor Play
Main	1R	Infants	1	6	C	13	C	NA	NA	Floor Play, Feeding
Main	2L	One Year Olds and Two Year Olds	1	8	C	25	C	NA	NA	Centers
Main	2R		0	0	C	24	C	NA	NA	
Main	3L	PreK	2	21	C	31	C	NA	NA	Story
Main	3R	PreK	2	21	C	31	C	NA	NA	Transitioning, Out side
Total Capacity @35 sq. ft.: 147						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 64			Total Capacity @35 sq. ft.: 147			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back Right Playground	34	C
Main	LFT Playground	68	C
Main	Middle	103	C

**Comments**

The purpose of this visit was to conduct a Licensing Study and follow up on previous rule violations.

Plan of Improvement: Developed This Date 08/26/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Angela Molette, Program Official

Date

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Stacy Whitten, Consultant

Date



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### Findings Report

**Date:** 8/26/2019 **VisitType:** Licensing Study **Arrival:** 8:40 AM **Departure:** 12:00 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Technical Assistance**

**Comment**

No hazards observed accessible to children on this date.

**Technical Assistance**

591-1-1-.25(3) - Consultant discussed with provider to monitor and ensure the rugs and floor in classroom 3R is cleaned thoroughly and disinfected daily.

**Correction Deadline: 8/26/2019**

**Technical Assistance**

591-1-1-.25(3) - Consultant discussed with provider to monitor and repaint or repair the areas in classrooms 1L and 2L where the wall paint is beginning to peel and chip.

**Correction Deadline: 8/26/2019**

**Technical Assistance**

591-1-1-.25(3) - Consultant discussed with provider to monitor and repair, repaint or replace the bathroom in classroom 1L where rust is beginning to develop on the dividing wall pole, and in the boys bathroom in classroom 3R where rust is beginning to develop on the door frame.

**Correction Deadline: 8/26/2019**

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**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Comment**

Playground observed to be clean and in good repair.

**Technical Assistance**

591-1-1-.26(4) - Consultant discussed with provider to monitor the fencing and repair or replace the wooden slats where gaps and cracks are beginning to develop on the back playground fencing. Consultant also discussed with provider to monitor the gaps between the gates on poles, as well, to ensure no gaps more than three and a half inches become present.

**Correction Deadline: 8/26/2019**

**Technical Assistance**

591-1-1-.26(9) - Consultant discussed with provider to monitor the area by the gutter on the right front playground to ensure standing water is not present.

**Correction Deadline: 8/26/2019**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)**

**Not Met**

**Correction Deadline: 2/26/2019**

**Corrected on 8/26/2019**

**.36(3)(a-b) - Correction of the previous citation in that consultant observed staff participating in transportation to have evidence of up to date transportation training on this date.**

**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that there was not evidence of load/unload checks on the following recent transportation trips:

- On August 23, 2019 - on a routine afternoon trip from Benefield Elementary School - there was not evidence of load/unload checks for three children
- On July 9 ,2019 - on a field trip to ChickfilA - there was not evidence of load/unload checks for eight children
- On July 12, 2019 - on a field trip to Rocket Fizz - there was not evidence of load/unload checks for eight children.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

**Correction Deadline: 8/27/2019**

**Finding**

591-1-1-.36(7)(c )3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records that there was not evidence of a return time on the following recent transportation trips:

- On July 9, 2019 - there was not evidence of a load or return time on a field trip with eight children to ChickfilA
- On July 12, 2019- there was not evidence of a load or return time on a field trip with eight children to Rocket Fizz

**POI (Plan of Improvement)**

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

**Correction Deadline: 8/27/2019**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date. Staff stated appropriate laundry practices are followed.

**Staff Records**

**Records Reviewed: 6 Records with Missing/Incomplete Components: 0**

Staff # 1 Met  
Date of Hire: 03/28/2016

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 0**

Staff # 2	Met
Date of Hire: 08/19/2013	
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met

**Staff Credentials Reviewed: 10**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.