



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/14/2019    **VisitType:** Monitoring Visit    **Arrival:** 10:10 AM    **Departure:** 1:35 PM

**CCLC-152**

**The Sunshine House #74**

3679 Hwy 124 Snellville, GA 30039 Gwinnett County  
 (770) 972-1117 center74@sshouse.com

**Regional Consultant**

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/14/2019	Monitoring Visit	Good Standing	
11/27/2018	Incident Investigation Closure	Good Standing	
11/27/2018	Incident Investigation & Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	PreK	2	20	C	23	C	NA	NA	Art
Main	Entrance Front	Infants and One Year Olds	1	5	C	20	C	NA	NA	Free Play, Diapering
Main	Left 1st Right	PreK	2	21	C	22	C	NA	NA	Art
Main	Left 2nd Left	PreK	2	16	C	28	C	NA	NA	Centers
Main	Left Back Right	PreK	2	21	C	19	NC	27	C	Centers
Main	Right End	Three Year Olds	1	7	C	31	C	NA	NA	Centers
Main	Right Front - Left	Two Year Olds	1	5	C	23	C	32	C	Art
Main	Right Front - Right	One Year Olds and Two Year Olds	1	2	C	17	C	NA	NA	Art

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 200

Total # Children this Date: 97

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 200

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG 1st Left	19	C
Main	PG 2nd Left	29	C
Main	PG Front Right	42	C
Main	PG Middle	131	C

**Comments**

Plan of Improvement: Developed This Date 02/14/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decgal.ga.gov](mailto:CCSRefutations@decgal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decgal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decgal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decgal.ga.gov](mailto:qualityrated@decgal.ga.gov)

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Charese Davis, Program Official

Date

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Dianne Clarke, Consultant

Date



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### Findings Report

**Date:** 2/14/2019    **VisitType:** Monitoring Visit    **Arrival:** 10:10 AM    **Departure:** 1:35 PM

#### CCLC-152

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

#### 591-1-1-.26 Playgrounds(CR)

Not Met

#### Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that rust was observed and the plastic were cracking causing sharp edges on the swing chain links. The PVC around the swing area was also detached in one area.

#### POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards. Maintenance was on-site and re-attached the PVC during the visit.

**Correction Deadline: 3/1/2019**

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The director stated that no medication was dispensed since the last visit.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Correction Deadline: 11/27/2018****Corrected on 2/14/2019****.11(2) - The previous citation was observed to be corrected in that the appropriate discipline was observed.**

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on observation that mats were observed to be torn in the 1st left and right end classrooms.

**POI (Plan of Improvement)**

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick. The staff will utilize tape until the mats can be replaced.

**Correction Deadline: 2/28/2019****Staff Records****Records Reviewed: 18****Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 07/25/2016

Staff # 2

Met

Date of Hire: 08/06/2001

Staff # 3

Met

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Date of Hire: 09/04/2013

Staff # 4 Not Met

Date of Hire: 10/22/2018

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 5 Met

Date of Hire: 11/14/2018

Staff # 6 Met

Date of Hire: 08/28/2017

Staff # 7 Met

Date of Hire: 02/01/1999

Staff # 8 Met

Date of Hire: 09/11/2011

Staff # 9 Met

Date of Hire: 01/28/2019

Staff # 10 Met

Date of Hire: 08/15/2016

Staff # 11 Met

Date of Hire: 08/09/2018

Staff # 12 Met

Date of Hire: 11/09/2015

Staff # 13 Met

Date of Hire: 07/18/2015

Staff # 14 Met

Date of Hire: 09/09/1993

Staff # 15 Met

Date of Hire: 08/10/2009

Staff # 16 Met

Date of Hire: 12/14/2018

Staff # 17 Met

Date of Hire: 09/17/2014

Staff # 18

Met

Date of Hire: 11/14/2018

**Staff Credentials Reviewed: 18**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.09(1)(j) - Please ensure that all staff are ported if they are coming from another facility.

**Correction Deadline: 2/14/2019**

**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one staff did not have evidence of Health and Safety Orientation Training on file.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 3/16/2019**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.