



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/7/2018 **VisitType:** Licensing Study **Arrival:** 1:15 PM **Departure:** 5:00 PM

CCLC-152

The Sunshine House #74

3679 Hwy 124 Snellville, GA 30039 Gwinnett County
(770) 972-1117 center74@sshouse.com

Regional Consultant

Dianne Clarke

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dianne.clarke@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
08/07/2018	Licensing Study	Good Standing
02/26/2018	Licensing Study	Good Standing
01/09/2018	POI Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	PreK	2	21	C	23	C	NA	NA	Nap
Main	Entrance Front	Infants and One Year Olds	2	6	C	20	C	NA	NA	Nap
Main	Left 1st Right	PreK	1	21	C	22	C	NA	NA	Nap
Main	Left 2nd Left	PreK	2	19	C	28	C	NA	NA	Nap
Main	Left Back Right	PreK	2	19	C	19	C	27	C	Nap
Main	Right End	Three Year Olds	1	7	C	31	C	NA	NA	Nap
Main	Right Front - Left	Two Year Olds	1	3	C	23	C	32	C	Nap
Main	Right Front - Right		0	0	C	17	C	NA	NA	
Total Capacity @35 sq. ft.: 183						Total Capacity @25 sq. ft.: 200				
Total # Children this Date: 96			Total Capacity @35 sq. ft.: 183			Total Capacity @25 sq. ft.: 200				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG 1st Left	19	C
Main	PG 2nd Left	29	C
Main	PG Front Right	42	C
Main	PG Middle	131	C

Comments

Reminder regarding submitting incident reports online via DECAL KOALA under the required reporting tab. Beginning October 1, 2018: Local records checks will no longer be accepted. All staff must have a comprehensive background check on file. Staff transferring from another center must be electronically ported in order for the letter to be accepted. USDA guidelines will be assessed by the consultant.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Charese Davis, Program Official

Date

Dianne Clarke, Consultant

Date



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Findings Report

Date: 8/7/2018 VisitType: Licensing Study Arrival: 1:15 PM Departure: 5:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities**Not Met****Finding**

591-1-1-.03(1) requires the Center to provide a daily planned program of varied and developmentally appropriate activities to promote social, emotional, physical, cognitive, language and literacy growth. Center Staff shall use a variety of teaching methods to accommodate the needs of the children's different learning styles. It was determined based on a review that the Entrance Front, Right End and Right Front-Left classrooms did not have evidence of current lesson plans posted.

POI (Plan of Improvement)

The Center will plan a program that includes a variety of developmentally appropriate activities that are provided daily, train Staff to use various teaching methods, and monitor both.

Correction Deadline: 8/7/2018

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

Child # 1

Met

Child # 2

Met

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on a review of attendance records that the departure times were not recorded for three of the four classrooms for all children.

POI (Plan of Improvement)

The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information, and will provide the records to the Department when requested.

Correction Deadline: 8/7/2018

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that there was less than one inch of mulch under the yellow slide on the PG Middle playground.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 8/17/2018

Technical Assistance

591-1-1-.26(9) - Discussed with the provider regarding continuing to check playground after raining for active ant hills.

Correction Deadline: 8/7/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that weeds were observed throughout the mulch on the PG 2nd Left in the swing area, and the PG Middle on the climbing structure area. It was further determined that there were sticks observed throughout the PG 2nd Left near the climbing structure.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 8/24/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)	Met
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Comment

The director stated that no medication was dispensed since the last visit.

Safety

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)	Met
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Correction Deadline: 2/27/2018

Corrected on 8/7/2018

.36(6) - The previous citation was observed to be corrected in that all forms were observed for all children being transported.

Correction Deadline: 2/27/2018

Corrected on 8/7/2018

.36(7)(b) - The previous citation was observed to be corrected in that the information was observed for children being transported for the week of July 24, 2018 and July 30, 2018. Please continue to ensure that all information is completed for all children being transported.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Pleasant naptime environment observed.

Staff Records

Staff # 1 Date of Hire: 07/25/2016	Met
Staff # 2 Date of Hire: 05/16/2016 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 3 Date of Hire: 11/10/2017	Met
Staff # 4 Date of Hire: 08/06/2001	Met
Staff # 5 Date of Hire: 09/04/2013	Met
Staff # 6 Date of Hire: 08/28/2017	Met
Staff # 7 Date of Hire: 02/01/1999	Met
Staff # 8 Date of Hire: 02/26/2018	Met
Staff # 9 Date of Hire: 09/11/2011	Met
Staff # 10 Date of Hire: 08/15/2016	Met
Staff # 11 Date of Hire: 11/09/2015	Met
Staff # 12 Date of Hire: 03/01/2017	Met
Staff # 13 Date of Hire: 07/18/2015	Met
Staff # 14 Date of Hire: 09/09/1993	Met
Staff # 15	Met

Records Reviewed: 17**Records with Missing/Incomplete Components: 1**

Date of Hire: 03/23/2018

Staff # 16

Met

Date of Hire: 08/10/2009

Staff # 17

Met

Date of Hire: 09/17/2014

Staff Credentials Reviewed: 17**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete.

Comment

Director provided one file for employees hired since last visit.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that one staff did not have current evidence of CPR and First Aid on file.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 9/6/2018**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.