



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/26/2018 **VisitType:** Licensing Study **Arrival:** 12:50 PM **Departure:** 5:20 PM

CCLC-152

The Sunshine House #74

3679 Hwy 124 Snellville, GA 30039 Gwinnett County
 (770) 972-1117 center74@sshhouse.com

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/26/2018	Licensing Study	Good Standing	
01/09/2018	POI Follow Up	Good Standing	
12/11/2017	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	PreK	2	20	C	23	C	NA	NA	Nap
Main	Entrance Front	Infants and One Year Olds	1	5	C	20	C	NA	NA	Nap
Main	Left 1st Right	PreK	2	21	C	22	C	NA	NA	Nap
Main	Left 2nd Left	PreK	2	17	C	28	C	NA	NA	Nap
Main	Left Back Right	PreK	2	17	C	19	C	27	C	Nap
Main	Right End	Four Year Olds	1	9	C	31	C	NA	NA	Nap
Main	Right Front - Left	Two Year Olds	1	7	C	23	C	32	C	Nap
Main	Right Front - Right		0	0	C	17	C	NA	NA	
Total Capacity @35 sq. ft.: 183						Total Capacity @25 sq. ft.: 200				
Total # Children this Date: 96			Total Capacity @35 sq. ft.: 183			Total Capacity @25 sq. ft.: 200				


Building	Playground	Playground Occupancy	Playground Compliance
Main	PG 1st Left	19	C
Main	PG 2nd Left	29	C
Main	PG Front Right	42	C
Main	PG Middle	131	C

Comments

One Day letter left on this date.

Discussed regarding ensuring that comprehensive background checks are completed and on file for all staff by October 1, 2018.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	Reminder: All employees of child care programs must be fingerprinted before January 1, 2017 . For instructions and to submit records check applications online, please visit www.decalkoala.com . You are encouraged not to wait and to complete the process as soon as possible.
---	---

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

	
Important New Deadlines:	
Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.	
Get started today! Sign up by completing a short online application: https://qualityrated.decals.ga.gov/ Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov	

Charese Davis, Program Official

Date

Dianne Clarke, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 2/26/2018 **VisitType:** Licensing Study **Arrival:** 12:50 PM **Departure:** 5:20 PM

CCLC-152

The Sunshine House #74

3679 Hwy 124 Snellville, GA 30039 Gwinnett County
(770) 972-1117 center74@sshhouse.com

Mailing Address
Same

Regional Consultant

Dianne Clarke
Phone: (770) 357-4923
Fax: (770) 357-4922
dianne.clarke@decal.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The director stated that no medication was dispensed since the last visit.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. It was determined based on a review of records that four children did not have evidence of transportation agreement forms.

POI (Plan of Improvement)

The Center will obtain the required written parental authorization.

Correction Deadline: 2/27/2018

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that four children did not have evidence of a medical emergency form and three children did not have the physician's telephone number completed and were being transported during the weeks of February 12, 2018 and February 19, 2018.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 2/27/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Staff # 1 Date of Hire: 07/25/2016	Met
Staff # 2 Date of Hire: 05/16/2016	Met
Staff # 3 Date of Hire: 11/10/2017	Met
Staff # 4 Date of Hire: 08/06/2001	Met
Staff # 5 Date of Hire: 09/04/2013	Met
Staff # 6 Date of Hire: 08/28/2017	Met
Staff # 7 Date of Hire: 02/01/1999	Met
Staff # 8 Date of Hire: 02/06/2017	Met
Staff # 9 Date of Hire: 08/24/2017	Met
Staff # 10 Date of Hire: 02/26/2018	Met
Staff # 11 Date of Hire: 09/11/2011	Met
Staff # 12 Date of Hire: 08/15/2016	Met
Staff # 13 Date of Hire: 11/09/2015	Met
Staff # 14 Date of Hire: 03/01/2017	Met
Staff # 15 Date of Hire: 07/18/2015	Met

Records Reviewed: 18

Records with Missing/Incomplete Components: 0

Staff # 16 Met
Date of Hire: 09/09/1993

Staff # 17 Met
Date of Hire: 08/10/2009

Staff # 18 Met
Date of Hire: 09/17/2014

Staff Credentials Reviewed: 18

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete.

Comment

Director provided one file for employees hired since last visit.

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.