



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/4/2018 **VisitType:** Monitoring Visit

Arrival: 1:45 PM

Departure: 5:55 PM

CCLC-151

The Sunshine House #73

970 Oak Rd Lilburn, GA 30047 Gwinnett County
 (770) 972-7775 center73@sshhouse.com

Regional Consultant

Tasha McDonald

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/04/2018	Monitoring Visit	Good Standing	
08/06/2018	POI Follow Up	Good Standing	
07/27/2018	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left - Back	One Year Olds	1	7	C	17	C	NA	NA	Snack, Floor Play
Main	1st Left - Front	Two Year Olds	1	14	C	16	C	NA	NA	Floor Play
Main	1st Right	PreK	1	20	C	31	C	43	C	Nap
Main	2nd Left	Infants	2	9	C	19	C	NA	NA	Diapering, Floor Play
Main	2nd Right - Back	PreK	1	18	C	19	C	26	C	Nap, Transitioning
Main	2nd Right - Front	PreK	2	19	C	19	C	27	C	Transitioning, Nap
Main	3rd Left	Three Year Olds and Four Year Olds	2	19	C	22	C	NA	NA	Floor Play
Main	4th Left	PreK	4	40	C	42	C	59	C	Transitioning, Nap
Main	Middle Back		0	0	C	0	C	NA	NA	Transitioning, Nap
Main	Middle Front		0	0	C	0	C	NA	NA	Transitioning, Nap

Total Capacity @35 sq. ft.: 185

Total Capacity @25 sq. ft.: 229

Total # Children this Date: 146

Total Capacity @35 sq. ft.: 185

Total Capacity @25 sq. ft.: 229


Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A Toddler	38	C
Main	PG B School Age	91	C
Main	PG C Preschool	47	C

Comments

The purpose of this visit was to conduct a monitoring visit and to follow-up on the previous visit conducted on August 6, 2018.

Plan of Improvement: Developed This Date 12/04/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tashema Lawrence, Program Official

Date

Tasha McDonald, Consultant

Date



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Findings Report

Date: 12/4/2018 **VisitType:** Monitoring Visit **Arrival:** 1:45 PM **Departure:** 5:55 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Not Met**

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on consultant observation that there was between one and three inches of resilient surface beneath the swings and the slide/ climbing equipment on all playgrounds on this date when six inches was required.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 12/14/2018

Correction Deadline: 8/20/2018

Corrected on 12/4/2018

.26(9) - The previous citation was observed to be corrected on this date. Consultant observed the playground to be kept clean, free from litter and free of hazards on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on consultant observation that a staff person did not wash their hands after wiping a child's nose in Classroom 1st Left- Front.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 12/4/2018

591-1-1-.20 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Please be mindful of voice tone in redirecting children.

591-1-1-.36 Transportation(CR)

Met

Comment

A current/completed inspection was observed for the vehicle used in transporting children this date. Complete documentation of transportation was observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Technical Assistance

591-1-1-.30 - The correct number of mats, sheets and blankets were observed on this date. Consultant discussed with assistant director to ensure that the mats do not have tears and holes. Please ensure to monitor mats for any potential safety hazards.

Comment

Discussed SIDS and infant sleeping position.

Finding

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on consultant observation that an infant was asleep in a swing.

POI (Plan of Improvement)

The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment.

Correction Deadline: 12/4/2018

Staff Records

Records Reviewed: 23

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 08/24/2016	
Staff # 2	Met
Date of Hire: 08/05/2017	
Staff # 3	Met
Date of Hire: 02/13/2017	
Staff # 4	Met
Date of Hire: 11/12/2018	
Staff # 5	Met
Date of Hire: 08/08/2017	
Staff # 6	Met
Date of Hire: 09/03/2015	
Staff # 7	Met
Date of Hire: 08/01/2001	
Staff # 8	Met
Date of Hire: 08/01/2007	
Staff # 9	Met
Date of Hire: 11/08/2017	
Staff # 10	Met
Date of Hire: 11/01/2000	
Staff # 11	Met
Date of Hire: 08/01/2018	
Staff # 12	Met
Date of Hire: 03/21/2016	

Records Reviewed: 23**Records with Missing/Incomplete Components: 1**

Staff # 13 Date of Hire: 11/12/2018	Met
Staff # 14 Date of Hire: 08/02/2017	Met
Staff # 15 Date of Hire: 11/12/2018	Met
Staff # 16 Date of Hire: 09/20/2000	Met
Staff # 17 Date of Hire: 08/06/2018	Met
Staff # 18 Date of Hire: 06/08/2018 <u>"Missing/Incomplete Components"</u> .33(4)-Food Prep Training Missing 4 hrs.	Not Met
Staff # 19 Date of Hire: 08/10/2018	Met
Staff # 20 Date of Hire: 07/11/2016	Met
Staff # 21 Date of Hire: 08/07/2007	Met
Staff # 22 Date of Hire: 08/03/2015	Met
Staff # 23 Date of Hire: 02/08/2012	Met

Staff Credentials Reviewed: 23**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Consultant reviewed four files for staff members hired since the previous visit was conducted on August 06, 2018. Consultant observed four of four newly hired staff members to have evidence of a satisfactory determination letter on file on this date.

591-1-1-.14 First Aid & CPR**Not Met**

Finding

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on consultant observation that the first aid kits were missing the following items:

Vehicle tag number BU 28673: Protective eye wear/mask, tweezer, scissors, insect-sting preparation, gloves, adhesive tape, and a first aid manual.

Vehicle tag number AWM 4614: Protective eye wear/mask, tweezer, scissors, ice pack, gloves, insect-sting preparation, antibiotic ointment, adhesive tape, triangular bandage and a first aid manual.

Vehicle tag number BU 30786: Protective eye wear/mask, tweezer, scissors, ice pack, gloves, insect-sting preparation, antibiotic ointment, adhesive tape, triangular bandage and a first aid manual.

POI (Plan of Improvement)

Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that they kits are not accessible to children but are easily accessible to Center Staff.

Correction Deadline: 12/14/2018

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on review of files that the cook did not have the four hour training completed as required.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 1/3/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Discussed naptime ratios.